



FLHS Draft Building Committee Minutes, 11/20/13

***Upcoming Meeting Dates will be Approved 12/10/13*

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, November 20, 2013, 7:30 p.m.

Fairfield Ludlowe High School Lecture Hall 277

785 Unquowa Rd.

Fairfield, CT 06824

DRAFT MINUTES

Members Present: Marc Andre; Marc Donald, Chair; Terri Leopold; Joseph Pagnozzi, Secretary; Robert Sickeler; Donna Ertel, Vice Chair

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Sal Morabito, Board of Education Manager of Construction, Security and Safety; Jessica Gerber, Board of Education Liaison; Judy Ewing

Absent: David Weber

I. Call to Order

Mr. Donald called the meeting to order at 7:50 pm.

II. Approval of Minutes

-Motion was made to approve of the November 13, 2013 meeting minutes by Ms. Ertel and seconded by Mr. Pagnozzi.

Motion passed 6:0

III. Continued Discussion of Project Manager Interviews

--Discussion included concerns regarding The McCloud Group, notably the fact that they have not done any project management, not having to do budgets/financials other than invoices, amongst other factors.

--It was stated by Ms. Holland that it would be preferable to have a firm with experience with project management, and has experience working with OSF.

--The possibility of inviting the firms back for a second interview and further questioning was discussed.

--Strategic Building references were checked for the Riverfield project and were satisfactory.

--With Arcadis, some committee members had concerns with their presentation including one of the presenters arriving late; however, this firm has worked on Fairfield school projects before.

--Ms. Holland read an email from McCloud Group which was entered into the record.

-- Motion was made to invite Arcadis and Strategic Building back for further questioning by Ms. Leopold and seconded by Mr. Pagnozzi.

Motion did not pass: 2 in favor; 4 opposed

-- Motion was made to select Strategic Building as project manager by Mr. Andre and seconded by Mr. Pagnozzi.

Motion did not pass; 2 in favor; 4 opposed

---The Committee re-ranked each of the three firms as was done at the November 13th meeting.

-- Motion was made to select Arcadis as project manager by Ms. Ertel and seconded by Ms. Leopold.

Motion passed 4 in favor, 1 opposed, and 1 abstention

IV. Construction Manager Short-List

--The firms to be discussed: A Prete, Bismark, Downes, Enfield, ESRT, Gilbane, Giordano, Newfield, O&G, and Shawmut. The Committee members ranked the firms on various criteria.

-- Motion was made to invite ESRT, O&G, Shawmut, and Gilbane to come before the Committee to be interviewed for construction manager by Mr. Andre and seconded by Mr. Pagnozzi.

Motion passed 6:0

--Mr. Andre suggested a check of references for each of the firms selected to be interviewed; any questions for the firms will be sent and compiled to Ms. Ertel before the December 11 meeting.

V. Next Meeting: December 11, 2013 at Old Town Hall, 2nd Floor Conference Room Interviewing Construction Managers

VI. Old Business

Perkins Eastman contract is in progress.

VII. New Business

Ms. Holland shared with the Committee that a nominal budget of purchasing food for meetings longer than 2 hours can be done.

VIII. Public Comment

None

IX. Adjourn

Motion was made to adjourn the meeting at 9:50pm by Mr. Andre and seconded by Mr. Pagnozzi.

Motion passed 6:0

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary