



Upcoming Meeting Dates

TFC Meeting of January 14, 2013

Reservations Building Use and Custodial Costs for Fiscal Year
2011-2012



UPCOMING MEETING DATES

- January 22 7:30 PM – Board of Education Meeting
Special Meeting/Budget
501 Kings Highway East
2nd Floor Board Conference Room
- January 24
(Thursday) 7:30 PM – Board of Education Meeting
Special Meeting/Budget
501 Kings Highway East
2nd Floor Board Conference Room
- January 29 7:30 PM – Board of Education Meeting
Regular/Budget Adoption
501 Kings Highway East
2nd Floor Board Conference Room
- February 11 4:15 PM – Policy Committee Meeting
501 Kings Highway East
Superintendent’s Conference Room
- February 12 9:30 AM – Ad-Hoc Communications Committee Meeting
501 Kings Highway East
Human Resources Conference Room
- February 26 7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2nd Floor Board Conference Room

FAIRFIELD PUBLIC SCHOOLS

INTEROFFICE MEMORANDUM

TO: David G. Title
Thomas Cullen
Karen Parks

FROM: Dave Fryer

DATE: January 15, 2013

SUBJECT: TFC Meeting of January 14, 2013

I attended the TFC meeting last night and would like to report the following:

I. Meeting was called to order at 6:35 pm.

Members in attendance were: Howard Rosenbaum, Ken Jones, Nick Caruso, Harry Ackley, Teri Leopold, and Recording Secretary, Ellen Marks.

Also in attendance were: Judy Ewing (Fist Selectman's Office), Tom Quinn (Chairman of the Riverfield Elementary School Building Committee) and I.

After the call to order a motion was made and approved to waive the agenda to hear a report from Mr. Quinn on the status of the Riverfield Project.

Mr. Quinn expressed how diligently the Building Committee has worked and the efforts by all to bring the project to fruition. A handout was provided which was then reviewed by Mr. Quinn.

The discussion was focused on the "estimated" vs. more substantiated cost figures and how difficult the process has been to reach valid cost figures. Mr. Quinn stated that the committee worked to incorporate the Ed Specs provided to them and found their costs far exceeded the original Phil Cerrone estimate. The original figure from the architects and "Owners Rep" came in at approximately \$17 million and that they had been working very hard to bring this figure down. Presently they have "value engineered" the project down to a figure of about \$15 million and are working to get down to \$13 – \$14 million.

Mr. Quinn stated that Riverfield is certainly in need of renovation as it is at the "low echelon" in the District, but with the cost as it is, the overall need for the project must be established.

Mr. Rosenbaum questioned the method by which costs are established on

projects. He is concerned that an early estimate which is "floated out" (such as the Cerrone estimate) soon becomes the "hard fact" figure without any real information or an accepted Ed Spec on the project. He asked Mr. Quinn if he thought a satisfactory solution could be attained at a cost of \$13 – \$14 million, the figure the committee was working toward.

Mr. Quinn said he believed so, and the necessary cuts would not negatively impact the students.

Mr. Ackley expressed some concern that with the cuts necessary, safety issues may be raised due to exterior traffic patterns.

Mr. Quinn stated emphatically that if the Town needs to further reduce costs by \$3 – \$4 million, a different Building Committee would be doing the work because this Committee will not! (Mr. Quinn then had to leave.)

A motion was made and approved to return to the agenda.

- II. The minutes of the December 12, 2012 meeting were approved.
- III. The Standards of Conduct and Ethics and Freedom of Information policies were discussed and all said they understood.
- IV. Mr. Rosenbaum expressed his opinion that he would like to have the various Building Committee Chairmen address the TFC to update the new members on all of the projects. Ken Jones said that some of the projects are not actively underway, but perhaps some people could come in to address them. (This was the only discussion on the "Project Updates".) At this point Ms. Leopold needed to be excused, leaving only four TFC members, which was no longer a quorum.
- V. There was no discussion re Fairfield Woods Branch Library as no representation was available.
- VI. The next meeting was scheduled for February 11, 2013.
- VII. No new business was discussed.
- VIII. No public comment was presented.
- IX. Meeting was adjourned at 7:50 p.m.

Fairfield Public Schools
Fairfield, CT 06825

TO: Dr. David Title and Members of the Board of Education
FROM: Thomas P. Cullen
DATE: January 17, 2013
RE: Reservations Building Use and Custodial Costs for Fiscal Year 2011-2012

Attached is a breakdown showing custodial overtime and room usage fees associated with the current reservations policy for the fiscal year 2011-2012. The document identifies fees collected and fees that could have been collected from exempt groups.

If you have any questions or concerns regarding this information, please feel free to contact me at (203) 255-8373.

Thank you.

c: Meg Brown

Reservations
Building Use and Custodial Overtime Costs
Fiscal Year 2011-2012

Custodial Overtime:

| | |
|--|--------------------|
| Billed and received non-exempt custodial fees (to BOE) | \$ 53,841.91 |
| Exempt custodial fees that could have been billed (to BOE) | 92,816.54 |
| Room Usage: (Represents cost of wear and tear, utilities, etc.) | |
| Billed and received non-exempt room usage fees (to Town) | 51,748.00 |
| Exempt room usage fees that could have been billed (to Town) | <u>110,000.00</u> |
| Total costs | \$ 308,406.45 |
| Reimbursed to BOE | <u>(53,841.91)</u> |
| Net impact on BOE operating budget | \$ 254,564.54 |