



Upcoming Meeting Dates

FLHS Building Committee Minutes:

- November 13, 2013 Meeting Draft Minutes
- October 30, 2013 Meeting Minutes

Riverfield Building Committee Minutes November 12, 2013

Osborn Hill Building Committee Draft Minutes October 17, 2013

Policy Committee Meeting Agenda – December 2, 2013

FLHS Federalism Debate Notice

2014 Memorial Day Parade Theme Contest Application



MEETING
DATES

UPCOMING MEETING DATES

November 26	7:30 PM – Board of Education Meeting Organizational/Regular Meeting 501 Kings Highway East 2 nd Floor Board Conference Room
December 2	4:15 PM – Policy Committee Meeting 501 Kings Highway East Superintendent's Conference Room
December 10	7:30 PM – Board of Education Meeting Regular Meeting 501 Kings Highway East 2 nd Floor Board Conference Room

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, November 13, 2013, 6:30 p.m.
Fairfield Ludlowe High School Lecture Hall 277
785 Unquowa Rd.
Fairfield, CT 06824

DRAFT MINUTES

Members Present: Marc Andre; Marc Donald, Chair; Terri Leopold; Joseph Pagnozzi, Secretary; Robert Sickeler; Donna Ertel, Vice Chair; David Weber (arrived 6:39pm)

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Sal Morabito, Board of Education Manager of Construction, Security and Safety; Jessica Gerber, Board of Education Liaison; Judy Ewing

I. Call to Order

Mr. Donald called the meeting to order at 6:36 pm.

II. Approval of Minutes

-Motion was made to approve of the October 30, 2013 meeting minutes by Ms. Leopold and seconded by Mr. Pagnozzi.

Motion passed 7:0

III. Project Manager Interviews

1. Arcadis: Thomas Beebe, Senior Program Manager; Michael Dell'Accio, Project Manager; Petina Killany, Project Executive / regional office is in Middletown, CT
--experience with over 100 school projects; in charge of program management services including Hartford Schools; clients include University of New Haven, University of Hartford, and UConn. Their philosophy is "Do the right thing, not the easy thing" when it comes to school projects. Prior work in Fairfield includes Ludlowe Middle School & Fairfield Warde HS.
--Safety and security are taken into account for school projects.
--Key considerations during construction/renovations include pick-up/drop-off patterns, construction deliveries, contractor parking, long lead items including windows; indoor air quality and safety are considered during "occupied school renovations."
--Key to success in project is importance of flexibility, communication, team management/process, anticipation of issues/risks, & representing the best interests.
--have worked with Perkins Eastman before
2. McCloud Group: Robert McCloud, Principal-In-Charge; Joseph Zagarensk, Project Executive; Arthur Lindley, Project Manager / based in Bridgeport, CT
--Firm started in 2002; specializes in K-12 projects; 20 people in the firm

- Projects completed or currently ongoing in CT, NY, NJ, and PA; projects include Greenwich Public Schools, Discovery Magnet School (Bpt), and Central High School addition/renovation (Bpt).
- They consider the FLHS project to be a “tight” schedule when the project phasing aspect was explained, but it can be fine tuned.
- Key considerations include maintaining school operations while construction is going on, scheduling, cost, safety, and post-construction.
- Have not worked with Perkins Eastman

3. Strategic Building: Mel Overmoyer, Principal-In-Charge; Marc Sklenka, Project Executive; David Rojas, Project Manager / based in Madison, CT
 - founded in 1996; currently working on Riverfield School project
 - are not contractors; active in LEED/High Performance School program experience and “green” building experience
 - Key considerations for FLHS project: construction access/parking, coordinate with activity at the school
 - consider themselves to be “proactive”; would be a bonus if selected since they are working in Fairfield currently at Riverfield.

All firms presenting each used a PowerPoint presentation to make their case; all firms brought up aspects of the project to be considered including quality assurance/control, budget/cost control, scheduling, claims avoidance/management, and safety.

During the Q&A after each presentation, the Committee asked questions such as if each firm has worked with Perkins Eastman, concerns with PCBs and how to handle it (windows), budget costs, concerns with when school is in session. When it came to Strategic Building in particular, the concern was brought up if they were selected to do the FLHS project, can the project manager do both FLHS and Riverfield at the same time, as both projects are running along a similar timeline.

In discussion afterwards, another concern came up regarding Strategic is what “cost savings” is there if they are both at FLHS and Riverfield. McCloud and Arcadis both will have a full timer at FLHS, but Strategic will not. One committee member was impressed with McCloud’s project schedule and concern for project budget. A concern with McCloud was the fact that they are a small firm and just got the Central HS project in Bridgeport.

Motion was made to select the McCloud Group by Mr. Weber and seconded by Mr. Sickeler.

Motion passed 7:0

IV. Next Meeting, November 20, 2013 at FLHS, 7:30pm

- Short-Listing Construction Managers

--Also, the December 11, 2013 meeting will be held at Sullivan Independence Hall, second floor conference room, starting at 5:30pm, at which time the Construction Managers will be interviewed.

V. Old Business

A concern came up, with a question asking if the contract was signed by Perkins Eastman, and what is the status with this, and when do the architect and project manager meet.

Mr. Donald brought to the attention of the Committee of an email from Twig Holland regarding notes on references, notably McCloud Group, plus concerns with both McCloud and Strategic Building.

Motion was made to re-open discussion regarding project manager selection by Ms. Leopold and seconded by Mr. Pagnozzi.

Motion passed 4:3

Mr. Donald read the email to the Committee in full, the concern of McCloud regarding references and no OSF experience (though McCloud said they did have OSF experience). Strategic Building is currently working on the Riverfield School project which had a slow start but is moving along well currently; Strategic has a limited portfolio regarding public school projects, and it would be preferable to hire a firm with experience. Arcadis has done a number of projects for Fairfield Public Schools in the past.

Motion was made to vote on a project manager after further discussion regarding new information sent to Mr. Donald from Twig Holland not previously included in early discussion, by Ms. Leopold and seconded by Mr. Pagnozzi.

Motion did not pass; 3 in favor; 4 opposed

Motion was made to table the vote on selection of project manager to the November 20, 2013 meeting pending clarification of information regarding the short-list of possible project managers for the project, by Ms. Ertel and seconded by Mr. Andre.

Motion passed 5:2

VI. New Business

None

VII. Public Comment

Ms. Ewing brought up the fact that all commissions/boards/committees have an election of officers which needs to be done in December.

VIII. Adjourn

Motion was made by Mr. Weber and seconded by Mr. Andre to adjourn the meeting at 9:56pm.

Motion passed 7:0

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, October 30, 2013, 7:30 p.m.

Sullivan Independence Hall

725 Old Post Rd.

Fairfield, CT 06824

FINAL MINUTES

Members Present: Marc Andre; Marc Donald, Chair; Terri Leopold; Joseph Pagnozzi, Secretary; and Robert Sickeler

Members Absent: Donna Ertel, Vice Chair; David Weber

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Sal Morabito, Board of Education Manager of Construction, Security and Safety; Jessica Gerber, Board of Education Liaison; Judy Ewing

I. Call to Order

Mr. Donald called the meeting to order at 7:36 pm.

II. Approval of Minutes

-Motion was made to approve of the October 16, 2013 meeting minutes by Ms. Leopold and seconded by Mr. Pagnozzi.

Motion passed 5:0

-Motion was made to approve of the September 11, 2013 special meeting minutes by Ms. Leopold and seconded by Mr. Pagnozzi.

Motion passed 5:0

III. Short-List Project Manager Interviews

Some Committee members had difficulty accessing the FTP site to access documents regarding this matter; Ms. Holland handed out to all present an RFP handout summarizing the candidates for project management, including summary of fees, which was a key concern to the Committee.

1. Arcadis (formerly Pinnacle One); had worked on Ludlowe Middle School (building project), Fairfield Warde High School, Burr St School, Tomlinson Middle School (renovations).
2. Epic Management (NJ based firm)
3. CREC (focus on building magnet schools)
4. McCloud Group (based in Bridgeport)
5. Strategic Building (currently on Riverfield School project)
6. Turner Construction

Discussion topics included concerns regarding fees and being there from start to finish on the project. When the chosen firms will be interviewed, each presentation will be 25-30 minutes, followed by a 10-15 minute Q&A session by the Committee.

Motion was made to invite Arcadis, McCloud Group, and Strategic Building to be interviewed regarding Project Manager by Mr. Pagnozzi and seconded by Ms. Leopold.

Motion passed 5:0

IV. Discuss RFQ Construction Manager

Ms. Holland reported that bids for this are due on Tuesday, November 5.

She will email PDFs if need be or post the proposals on the BOE website, as they are very large sets of documents.

V. Next Meeting, November 13, at 6:30pm, FLHS

VI. Old Business

None

VII. New Business

None

VIII. Public Comment

Ms. Gerber expressed that the presentations given at the prior meeting were well done, her concern is that all seemed to put a large focus on the cafeteria renovation/expansion, and is concerned about project review as it goes through the town bodies (Board of Selectman, Board of Finance, RTM).

IX. Adjourn

Motion was made by Mr. Andre and seconded by Mr. Pagnozzi to adjourn the meeting at 8:33pm.

Motion passed 5:0

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

RIVERFIELD SCHOOL BUILDING COMMITTEE MINUTES

A special meeting of the Riverfield School Building Committee was held on Tuesday, November 12, 2013 at 7:30 pm in the Sullivan Independence Hall, First Floor Conference Room.

Attendance

Present Committee Members: Thomas Quinn, Chairman; Christine Messina, Vice Chairman; Bill McDonald; Maureen Sawyer; John Shaffer; Scott Thompson

Absent Committee Members: Lawrence Ratner; Secretary; Harry Ackley; Dan Graziadei; Pam Iacono, BOE Liaison; Nick Mirabile, RTM Liaison

Others Present: Kenneth Boroson, George Katinger, Kenneth Boroson Architects; Derek Bride, Rick Camara, Dave Rojas, Consulting Engineering Services; Peter Adamowicz, Peter Manning, Gilbane Building Company; Marc Sklenka, Strategic Building Solutions; Sal Morabito, Manager of Construction, Security and Safety for FPS; Brenda Anziano, Riverfield principal; Judy Ewing, Liaison from the Office of the First Selectman, Kristen Tharrington

1) CALL TO ORDER

The meeting was called to order by Chairman Thomas Quinn at 7:30 pm.

2) PLEDGE OF ALLEGIANCE

3) APPROVE MINUTES FROM 10-15-2013 AND 10-29-2013

Minutes will be addressed at the next regular meeting.

4) INVOICE REVIEW AND APPROVAL

Motion made by Maureen Sawyer

To approve the following invoices:

Payer	Service	Invoice Date	Amount
Gilbane	Preconstruction services	10/25/2013	\$27,706.67
Kenneth Boroson Architects	Design development services	11/01/2013	\$14,812.25

Motion seconded by Christine Messina. **Motion carried 6:0:0.**

5) REVIEW LIST OF RECOMMENDED VALUE ENGINEERING ACTIONS

Current estimates price the project at \$1,860,000 above budget. Mr. Quinn stated the key issue is prioritizing the add alternates and invited Mr. Sklenka to review the document prepared by Strategic Building Solutions dated November 7, 2013.

The document organizes the items in blocks: General/Non-Architectural, Program Revisions, Architectural Features – Interior, Architectural Features- Exterior, Structural, MEP and Site & Site Utilities. From previous discussions, items were identified as possible bid alternate (highlighted in blue), recommended for elimination (highlighted in yellow) or to keep (no highlight). Mr. Sklenka reviewed the bidding process the strategy and stated better pricing is achieved with add alternates vs. “deducts.”

The first add-alternate item to generate comment from the committee was Architectural Features- Interior item 4 – To delete painting of existing classrooms. Mr. Quinn believes it should be a high priority add alternate. Ms. Sawyer agreed stating the Riverfield community has seen this kind of work be postponed with the understanding it would be done when the building was renovated. In response to Ms. Messina’s question about painting schools, Mr. Morabito said painting is done as needed on a limited budget.

Significant savings were found in the Architectural Features- Exterior block by deleting the RTU screens. In a note to Mr. Quinn from Mr. Fallon (the RSBC attorney) if located in a residential area these roof top screens are not required by TPZ regulation. Mr. Katinger stated the RTU screen is being carried as an add alternate. In response to Mr. Thompson’s question about the roof overhang, Mr. Boroson stated it was a visual feature, designed to match the existing building. Mr. Katinger said it was about 12” and is slated to be deleted.

MEP is a large block with about \$300,000 of the \$804,000 being the Pod A/C. Another \$75,000 could be saved by combining the Gym and APR units. In response to Ms. Sawyer’s question about opportunity to gain efficiency, Mr. Camara explained the combined Gym/APR unit could be smaller (but require more controls) because there will never be “a full house” in the Gym and APR at the same time. The estimated cooling capacity would be reduced from 100 to 60-65 tons. Currently the Pod A/C is an add-alternate, and the combining of the Gym and APR units is recommended.

As much as Mr. Thomson supports A/C in the Pod, he thinks using LED lights is a higher priority. Mr. Thompson asked for life cycle cost comparisons and ROI figures for items in the MEP block. According to Mr. Camara simple ROI for using LED instead of fluorescent

RSBC minutes 11/12/2013

(item 4A) is 4-5 years. Mr. Thompson stated for a project being built to last 50 years, any item that pays for itself in 5 year and even those with ROI between 5-10 years need to be evaluated. Mr. Quinn agreed *Ceteris paribus* (all things being equal) but that's not the case. The dollars might need to be saved now to come in on budget. In response to Mr. Thomson's question, Ms. Holland stated the town has a clause in the bid document to allow bidders to provide a life cycle cost analysis, and the town can use life cycle cost to determine the lowest qualified bidder. Discussion followed about the ROI on the Pod A/C (item 11-1a) and how the cost of current operation and maintenance compare to those of a new unit. The system is 40 years old and is an add-alternate because of its high cost and the need to meet budget. At \$276,000 Mr. Camara didn't expect the ROI to be in the low 5 years. Mr. Katinger stated the committee has the difficult job of prioritizing the add alternates if there is extra money from favorable bids. In response to Mr. Camara's question Mr. Katinger said we will need to find out if a prioritized add alternate list is needed for the BSF interview. Mr. Quinn commented the question is how high on the priority list should the A/C be. The committee has the Ed Spec to drive the committee's decisions: the enlarged gym is in the Ed Spec, the Pod is not. Ms. Tharrington stated the recent Veteran's Day celebration demonstrated the gym is not sufficiently large to house a whole school assembly. She estimated about 10% of the parent population to be there. Ms. Sawyer recalled classes needing to be shuffled in by grades on Patriot's Day when rain forced the celebration inside and stated the gym needs to happen. Mr. Thompson views the whole school assemblies as infrequent use of the space, and thinks it warrants discussion. Ms. Messina thought there was also the potential to hold 2 simultaneous gym classes as the enrollment approached 504 students. And Ms. Sawyer commented the various town basketball leagues use the gym. Mr. Katinger added the larger gym enables the stage to be moved from the APR allowing both spaces to support the 504 enrollment.

Six items under the Site & Site Utilities group were listed for a total possible savings of \$115,000. Much of the savings would be in using different materials for walkways. Mr. Thompson asked to be on the record for not wanting to delete neighborhood screening (Item 5 List landscaping as an add alternate for a savings of \$29,600).

Mr. Quinn told the committee this is not an easy decision, not where we want to be, but we have to move forward. We already have dates to go up to Hartford on February 18, 2014. We have to lock down our plans. Before that we get final approval from the BOE on February 12, 2014.

Ms. Sawyer asked about the current bid environment in the area, referencing work to begin soon at Fairfield Prep. Mr. Adamowicz said it was pretty good, with only light coverage on mechanical and electrical, but that bid is private. Ms. Holland added private bids aren't subject to a prevailing rate requirement. Mr. Manning said in the public school sector they typically see good coverage for mechanical and electrical and Fairfield Prep may be an anomaly since it is a private bid. Mr. Sklenka added they had decent coverage in New Haven in the last couple months for a \$27M project.

Mr. Quinn asked for comment. Ms. Holland said to stay within the Ed Specs, that the committee has identified the items most easily added, and deleted the items that don't apply to the Ed Specs. Mr. Cullen stated the committee did a tremendous job looking at the value engineering items and addressing the goals to eliminate the portable classrooms and deficiencies.

More discussion followed about the LED lighting, and Heat Wheels.

6) VOTE TO ACCEPT CURRENT VALUE ENGINEERING ACTIONS

Motion made by Christine Messina

To adapt Strategic Building Solution's value engineering document dated November 7, 2013 but leaving in:

- the Heat Wheels (page 2, item 11-2a) and
- the LED lighting fixtures (page 1, MEP item 4A)
and offering the LED lighting fixtures as a deduct-alternate.

Motion seconded by Maureen Sawyer. **Motion carried 6:0:0**

7) DISCUSSION AND DECISION ON SITE PHASE 1 ENVIRONMENTAL ASSESSMENT

Mr. Katinger has advised he owns this.

8) DISCUSSION AND DECISION ON EVERSIGHT PROPOSAL FOR CT. HIGH PERFORMANCE BUILDING GUIDELINES

This item was in the budget but was not in the scope of any group. Van Zelm submitted a proposal but it is not clear if the scope of the project is for the addition or the entire project.

DRAFT

Motion made by Christine Messina

To accept the proposal from Van Zelm engineers dated October 28, 2013 for supervision of high performance building guidelines in an amount not to exceed \$28,500.

Motion seconded by John Shaffer. **Motion carried 6:0:0**

9) PUBLIC COMMENT

10) ADJOURN

Mr. Quinn adjourned the meeting at 8:42 pm.

Respectfully Submitted,

Kathleen C. Grande

Recording Secretary

These minutes are subject to review, correction and approval by the Riverfield School Building Committee

Osborn Hill Building Committee
Sullivan Independence Hall
725 Old Post Road, First Floor Conference Room
Fairfield, CT 06824
October 17, 2013

DRAFT MINUTES

Members Present: William Dunn, Kim Marshall, Steven White, Susan Cardona

Members Absent: Bret Bader

Others Present: Phil Ryan, Sal Morabito, Judy Ewing, Dustin Lombardi (Silver Petrucelli).

I. Call to Order

Kim Marshall, Chairman, called the meeting to order at 7:05 p.m

II. Approval of September 19, 2013 Meeting Minutes

Ms. Marshall asked if there were any questions regarding the September 19, 2013 minutes. None were raised. **Mr. White made a motion to accept the minutes.** Mr. Dunn seconded the motion.

The motion passed unanimously -4:0

III. Outstanding Invoices:

Ms. Marshall asked Phil Ryan from Purchasing if there were any outstanding invoices to review. The following invoices were presented :

- | | |
|--|-------------|
| 1. Silver/Petrucelli progress billing: | \$5,175.00 |
| 2. Woodward and Curran: | \$6,977.50 |
| 3. AAIS (PCP barriers): | \$13,973.60 |
| 4. AMC (testing) September: | \$3,800.00 |
| 5. AMC (testing) October: | \$11,100.00 |

Ms. Marshall asked if anyone had any questions. Mr. Morabito summarized the expenditures and remaining funds in the budget.

Mr. Dunn made a motion to approve all five invoices. Mr. White seconded the motion.

The motion passed unanimously; 4:0

IV. Update from Architect:

Mr. Lombardi presented an update of the status of the project, and distributed copies of an updated budget that will go to the Bureau of School Facilities prior to being sent out to bid.

Mr. Lombardi discussed consideration is being given to the need for electricity during the project and the potential need to “borrow” power from one of the four panels that are presently in use in the temporary gymnasium, should work be in progress when school is in session.

Ms. Marshall inquired whether there is any issue regarding water pressure. Mr. Lombardi indicated that the engineer is looking into that matter.

Ms. Marshall asked for a motion to accept the plans and specifications as presented by Silver/Petrucelli, such that it would allow her to sign form ED042.

Mr. White made a motion to accept the plans. Mr. Dunn seconded the motion.

The motion passed unanimously; 4:0

V. Old Business

The OHS library has been reopened after being closed for several weeks earlier in the school year because of a failed air quality test. The closure was also the reason for several of the outstanding invoices that were approved earlier in the meeting.

On behalf of the committee, **Ms. Marshall e-mailed a project update** on September 24th to interested parties. Ms. Marshall and Mr. Morabito gave an update to the Board of Selectman on October 9th and Mr. Dunn told the committee that he would try to follow-up with some of the other individuals on the e-mail list for any of comments or feedback.

VI. New Business

Mr. Morabito presented information pertaining to two projects for the emergency remediation work that was done to eliminate PCB contamination. The two projects were numbers 051-0124 and 051-0126. They are for the emergency work and for the window/abatement projects, respectively. He explained that state form ED042 required Ms. Marshall’s signature for submission.

Ms. Marshall asked for a motion to approve her signature for the form ED042.

Mr. Dunn made a motion to approve her signature. Ms. Cardona seconded the motion.

The motion was approved unanimously; 4:0

Ms. Marshall signed both of the above referenced forms.

With regards to section VI - September’s minutes. Public Comment – no members of the public attended.

VII. Adjournment :

Ms. Marshall asked for a motion to adjourn the meeting at 9:05p.m.

Mr. White made a motion to adjourn the meeting. Mr. Dunn seconded the motion.
The motion was passed unanimously: 4:0

Respectfully Submitted,

Diane McClure, Recording Secretary

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
*501 Kings Highway East, Suite 210
Fairfield, CT*

Policy Committee Meeting

Monday, December 2, 2013
Superintendent's Conference Room
4:15 p.m.

Agenda

- I. Call to Order
- II. Approval of Minutes
- III. Policy
 - Fairfield Public Schools Mission and Goals – Continued Discussion
 - Policy #5519 Students - Wellness
- IV. Open Discussion/Public Comment
- V. Adjournment
- VI. Future Items:
 - Policy #5515 Students – Protocol for Emergency Medications, Epinephrine
 - Policy #4240 Personnel – Electronic Mail
 - Policy #3552 Business – Lending School Owned Equipment
 - Policy #5340 Students – Lost/Damaged Equipment
 - Policy #4110 Personnel – Recruitment and Selection
 - Policy #5542 Students – On Campus Recruitment
 - Policy #6511 Instruction – Special Education

Future Mtg. Dates and Times: **TBD**

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.



NEWS 12

Government Primer

US Senator Richard Blumenthal joined News12 CT News Director, Tom Appleby and Cablevision at Fairfield Ludlowe High School today for a student debate exploring Federalism.

AP Government students from Fairfield Warde joined their counterparts at Fairfield Ludlowe to debate state vs. federal prerogatives around the issues of Education, Same-Sex Marriage and Voting Rights.



powertolearn.com/facebook



#PowerToLearn
#News12GovtPrimer

For video and photos of the event please visit:

powertolearn.com/fairfield - after November 25th



Power to Learn
CABLEVISION'S education initiative

Tune in on December 13th at 7PM
to see a Neighborhood Journal segment about
the event on Optimum TV channel 84.

2014 MEMORIAL DAY PARADE THEME CONTEST

NAME THE THEME FOR THE 2014 MEMORIAL DAY PARADE AND WIN A UNIQUE AWARD THAT THE WINNING GROUP WILL BE PROUD OF FOR YEARS TO COME.

CONTEST IS OPEN ONLY TO FAIRFIELD SCHOOL GROUPS AND OTHER FAIRFIELD YOUTH ORGANIZATIONS. ONLY GROUP ENTRIES WILL BE CONSIDERED; ONE THEME PER GROUP.

THIS YEAR IS A VERY SPECIAL YEAR. 2014 MARKS THE 60TH ANNIVERSARY OF THE KOREAN WAR CEASEFIRE. THE TOWN OF FAIRFIELD ALSO CELEBRATES ITS 375TH ANNIVERSARY IN 2014.

THE COMMITTEE REQUESTS THAT THEMES BE AIMED AT HONORING 375 YEARS OF FAIRFIELD VETERANS IN PARTICULAR COMMEMORATING THE KOREAN WAR CEASEFIRE.

WE ENCOURAGE YOUR PARTICIPATION IN THIS ENDEAVOR AND HOPE THAT ALL PARTICIPATING GROUPS WILL HELP US TO SELECT A THEME THAT WILL BE IN KEEPING WITH THE TRUE MEANING OF MEMORIAL DAY.

THEMES MUST BE SUBMITTED PRIOR TO JANUARY 13, 2014

MAIL TO: Betsy P. Browne, Secretary
Fairfield Memorial Day Parade Committee
200 Edgewood Road
Fairfield, CT 06825

THE WINNING THEME WILL SET THE TONE FOR THE PARADE AND ALL PARTICIPATING GROUPS WILL BE EXPECTED TO GEAR THEIR FLOAT OR OTHER UNITS TO THAT THEME.

NAME OF GROUP _____

ADDRESS _____

PHONE _____ EMAIL _____

THEME _____
