

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Planning
Technology Action Committee**

Monday, February 14, 2011
Fairfield Ludlowe High School
785 Unquowa Road
Library Lecture Room

Minutes

I. Call to Order

The meeting was called to order by Chairman Jeffrey Burt at 3:05 PM.

Members Present: Burt, Jeffrey; Callahan, Nicki; Faiella, Diane; Mckinnis, David; Rosato, Gary; Selk, Sue; Vilenski, Jen;

II. Review of sub-committees work on Strategic Plan #1: all stakeholders will be proficient in the use of technology. Review of revised staff survey and LoTi survey.

The committee reviewed the levels of the staff survey and determined to keep the existing language, with the highest level remaining at proficient. The survey will be individually anonymous but staff will be asked to identify their location in order to provide support where needed. Implementation of the survey was discussed including using part of contracted PD time for completion. Jeff Burt will complete the final editing before the next meeting. The committee determined that the LoTi survey was more about instructional technology than productivity and does not meet the requirements of the strategic plan. The technology steering committee will examine the potential for this survey to be used for a different purpose.

III. Review of sub-committees work on Strategic Plan #2: integrating information and technology literacy into all curricula. Review and discuss the technology rubric.

The committee reviewed HEAT rubric and determined that only one section applies to technology and did not fit the requirements of the strategic plan.

The committee determined that the new software and hardware requisition forms being finalized fulfill the requirements of Plan #2 to evaluate new technologies.

IV. Review of Prismatic audit

Tabled until next meeting.

V. Review work on long-term vision statement/plan

The committee reviewed the work done by subcommittee on Feb 9th. The subcommittee created a draft statement for a long-range vision for 21st century skills for students to

help focus the district's efforts for the future, including technology purchases. The committee reviewed a draft list of goals and discussed the potential for these to be the technology plan action steps. One key element of the plan was to ensure that the curriculum has to drive instructional technology purchases. In addition, the committee wanted to ensure that the vision statement aligns with the recently released "District Improvement Strategy" and that all work can be linked directly to student achievement. Next step will be to share the draft with central office administration.

VI. Other action items

None

VII. Future Meeting Dates

Monday, March 21, 2011

VIII. Adjournment

The meeting adjourned at 4:35