

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Planning
Technology Action Committee**

Monday, March 21, 2011
501 Kings Hwy East
BOE Conference Room

Minutes

I. Call to Order

The meeting was called to order by Chairman Jeffrey Burt at 3:05 PM.

Members Present: Burt, Jeffrey; Byrnes, Nancy; Brand, Chris; Chiappetta, John; Faiella, Diane; Hogue, Mary; Mckinnis, David; Persson, Dorna ; Selk, Sue; Ullman, Ellen; Vilenski, Jen; Wakeman, Walter

II. Review of sub-committees work on Strategic Plan #1: all stakeholders will be proficient in the use of technology. Review of final staff survey.

The committee finalized the staff survey. Jeff Burt will work with Jack Boyle and the building principals to create a plan for implementation. It was suggested that approximately 10 minutes be given during a faculty meeting for teachers to complete the survey and that it be completed before the end of April to help determine PD needs for the summer and fall.

III. Review other indicators of Technology Strategic Plan

Work on 6.1 continues and is dependent upon completion of the faculty survey. Other steps in 6.1 are ongoing, including incorporating technology benchmarks as part of the hiring process. Jeff Burt will work with Asst. Superintendent Fitzgerald on using a survey, possibly the LoTi survey, as part of the hiring process and report back to the committee.

IV. Review of Prismatic audit

The committee reviewed Dr. Title's audit response presented to the Board of Education and determined no actions were necessary.

V. Other action items

Proposed by chair Jeff Burt and approved by the committee to hold meetings every other month as progress on the action steps do not require monthly meetings. Mr. Burt also invited the committee members to join a reformed district technology steering committee which would meet in the off months.

Mary Hogue discussed the confusing nature of the many different communication portals available to parents. A proposal was made to include more definition under the parent section of the district web page to help with clarification. Jeff Burt will work with the webmaster on this proposal.

VI. Future Meeting Dates

May, 2011

VII. Adjournment

The meeting adjourned at 3:50