

APPROVED

FAIRFIELD BOARD OF EDUCATION

ENCLOSURE NO. 1

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, April 10, 2012

MAY 08 2012

Minutes of the Regular Meeting of the Board of Education held Tuesday, April 10, 2012, at 501 Kings Highway East, 2nd Floor Board Conference Room.

1. Chairman Ms. Pamela Iacono called the Regular Meeting of the Board of Education to order at 7:02 p.m. Other Board members present were: Mrs. Sue Brand, Mr. John Convertito, Mr. Philip Dwyer, Mr. Paul Fattibene, Mrs. Jessica Gerber, Mr. Tim Kery, Mr. Perry Liu, and Mrs. Jennifer Maxon Kennelly (arrived 7:06 p.m.). Also in attendance were Superintendent Dr. David Title, Fairfield Ludlowe High School Student Representative Emma Sweet, Fairfield Warde High School Student Representative Stephanie Teixeira and members of the administrative staff. Approximately 50 people comprised the remainder of the audience.
2. Ms. Iacono led the Board and audience in the Pledge of Allegiance.
3. Approval of Minutes
 - A. Mrs. Gerber moved, seconded by Mr. Kery that the Board of Education approve the Minutes of the Regular Meeting of March 13, 2012.

Mr. Fattibene commented on Item 8-B third paragraph and stated that he believes the intent was to just refer it back to the Policy Committee. He does not think the changes appeared before the Board that evening. He offered a friendly amendment to strike the words "to incorporate all of the changes that appeared before the Board this evening."

Motion to approve the Minutes with the friendly amendment carried: 7:0:1. Mr. Liu abstained.

4. Student/Committee/Liaison Reports
 - ◆ Fairfield Ludlowe High School Student Representative Emma Sweet reported that spring sports have started. The Junior Prom will be held in mid-May and the Senior Prom will be in early June. Battle of the Houses took place a few weeks ago, and Webster was the winning House. Senior internships start on May 24th. The Drama Club is rehearsing for the Spring Musical, *Beauty and the Beast*, which will be held on April 24th & 25th.
 - ◆ Fairfield Warde High School Student Representative Stephanie Teixeira reported that the third marking period ended last week. The FWHS Math Team finished 2nd in the Fairfield County Math League and placed 2nd in their division at the State meet. Kei Nishimura-Gasparian had a perfect score and was awarded a \$500 scholarship and also qualified for the United States Math Olympiad. Keelan Cosgrove was the top scoring junior. Over 200 ninth graders and their parents attended the 9th Grade Forum on Underage Drinking. This Friday will be Warde Day with academic competitions, cultural presentations and Battle of the Houses. The Drama Club is rehearsing for the spring musical, *Man of LaMancha*.
 - ◆ Mrs. Brand reported that she was not able to attend the Board of Health meeting, and Sands Cleary will give her an update.
 - ◆ Mr. Convertito reported that the Special Projects Standing Building Committee is handling the Sherman School renovation. They had hoped to be in the administrative wing this Friday, but it may be delayed. Once the administrative wing is done, the cafeteria will start.
 - ◆ Mr. Dwyer reported that the Building Projects Review Committee has not met since the last Board meeting. CES will meet this Thursday.
 - ◆ Mr. Fattibene reported that the Stratfield Building Committee meeting was postponed, and the Transportation Safety Advisory Committee has not met.
 - ◆ Mrs. Gerber reported that Parks and Rec met and there were two items of interest. A 24-hour baseball/softball marathon will be held at Tom Hayden Field on June 17th & 18th. It will be a fundraiser where players will get sponsors and raise money for local baseball-based charities. The other item of interest was the Skate Park. The Commission voted to close the Skate Park due

to a number of safety concerns. Gerry Lombardo, who was not in attendance at the meeting, asked the Commission to hold a special meeting to rescind the vote because he has a plan that will entail having all of the people who use the skate park pay a fee for a badge, hiring someone to work at the skate park to collect the badges when people enter and returning them when they leave. If someone breaks the rules, they will have their badge taken and will have to go to the Parks & Rec Department with a parent to get it back. This will be discussed further at the April meeting.

- ◆ Ms. Iacono reported that the RTM approved all of our capital projects. The Riverfield Building Committee voted to ask the Town committees for \$250,000 seed money to get started on the project. It will be on an upcoming Board of Selectmen agenda.
- ◆ Mrs. Kennelly reported that the Policy Committee has been working on the Board of Ed Handbook as well as the Discipline Policy. SEPTA meets tomorrow.
- ◆ Mr. Kery reported that the Board of Finance put the \$250,000 back into our budget that was removed by the Board of Selectmen. The budget now moves forward to the RTM. PTA Council is seeking nominations for the Deanna O. Kiernan Award.
- ◆ Mr. Liu reported that he was unable to attend the Fairfield Woods Building Committee meeting but things have been going well. Unfortunately, the auditorium may not be ready for an event that is scheduled for April 11th but it does look like all of the work will be completed by May 1st with a close out beginning in June.

5. Superintendent's Report

Dr. Title reported that parent feedback is being sought on the new elementary progress report. A survey will be on the website, and three separate parent meetings are being set up. Some progress has been made on both the Ludlowe and the Osborn Hill window projects. An environmental firm has been contracted for the Ludlowe project; and when the report is received, we will get an estimate of what the cost will be to remediate and can move forward with a funding request. A contract is in place with an environmental firm to do similar testing at Osborn Hill.

A. Review of Quarterly Financial Report Through March 31, 2012

Mrs. Munsell reported that as of March 31, 2012, total projected expenses are well within budget. Emergency maintenance projects and regular transportation are two identified shortage areas in this year's budget. There were some issues with boilers at Fairfield Warde that have been taken care of, and there is an issue with a gym wall at Warde. Some money has been set aside for testing the windows at Ludlowe High School, and the McKinley roof parapet has been taken care of. There are savings in electric due to the favorable Town bid and a mild winter. Under Personnel Services, 98% has been expended and/or encumbered. Wage and benefits, there are some unsettled contracts that are still open and others that were settled after the budget was approved. Fixed Charges are employee benefits that are paid as incurred throughout the year. Although Pupil Personnel looks as if it is over spent, the final excess cost reimbursement will be received in May based on updated student information that is filed in March. Overall, this category should be fine for the rest of the year. School Expenses are the support expenditures at the building level: supplies, materials, textbooks, copying, etc. Support Expenses are more centrally funded support areas: professional development, instructional supplies and materials, technical, security, legal fees that indirectly support school operations and are spent as incurred. All accounts look good.

Board questions followed.

Mrs. Brand asked if Personnel Services, 133, staff replacement, is actually negative. Mrs. Munsell stated that it is budgeted as a negative. Mrs. Brand questioned why textbooks are budgeted in Pupil Personnel and also in Support Services. Mrs. Munsell stated that the textbooks under Pupil Personnel are special ed related textbooks and the textbooks under Support Services are ELL. There are various types of textbook accounts.

Mr. Convertito asked for an explanation of the structural wall problem with the gymnasium at Warde. Mr. Morabito stated that the engineer determined that the inside wall with the block and

the outside wall with the block are expanding at a different rate and causing a bow in the wall. It needs to be repaired by inserting specialized pins to tie them together because the ties that were used when it was built over 30 years ago don't allow for the differential expansion/contraction of the materials.

B. Legislative Update

Dr. Title reported that the Governor put out Senate Bill 24, the Education Committee reported a substantially different version, and they are now in the discussion phase of what can get through the legislature this session which ends in early May. The teacher evaluation process is moving forward because that was done by the State Board of Education. The State currently has an RFP out for districts to participate in the pilot. How this gets used, whether it gets tied to tenure, certification and pay are separate issues that are the legislative part. Dr. Title will keep the Board updated.

6. Old Business

- A. Mrs. Brand moved, seconded by Mr. Kery that the Board of Education approve naming the Fairfield Woods Middle School Fitness Center in honor of Mr. Ray Agostino.

Motion carried: 9:0:0.

- B. Mr. Kery moved, seconded by Mr. Convertito that the Board of Education approve the Educational Specifications for the Osborn Hill Elementary School Window Replacement Project.

Mr. Fattibene commented that at some point when replacing windows it might be prudent to look at soundproofing specs. There may be some benefit and if you don't spec it out, you won't know.

Mr. Dwyer asked even though it is not in the ed spec, is it implied and can we assume that it will be a low e window to ensure that we reduce our energy footprint as much as possible. Dr. Title stated it will be and that is where we can also address the soundproofing.

Motion carried: 9:0:0.

- C. Mr. Liu moved, seconded by Mrs. Kennelly that the Board of Education approve the UI Energy Opportunities Program – proposed projects at Mill Hill Elementary School and Holland Hill Elementary School.

Mr. Convertito stated that at the last meeting he asked if there was an alternative to the four year finance plan. Dr. Title stated that the information was sent to the Board in a Friday Packet. The question was can you pay cash up front and get a discount, and the answer was no.

Mr. Fattibene stated that on the bottom of the PowerPoint presentation by LED Lighting Solutions is a notice that says "Property of LLS Confidential" and he wants to make sure that the appropriate clearance was obtained. Dr. Title stated that it was.

Mr. Fattibene stated that on page 5 of the PowerPoint presentation there is a total project cost of \$62,614, utility incentives of \$23,090, for a net cost of \$39,524. On page 10 of the contract for Mill Hill, the total project cost is \$62,614, which is consistent with the presentation, but utility incentives are \$18,920, which is not consistent with the presentation and will result in slightly reduced savings. He wanted to make sure everyone is aware of the discrepancy and that the projected savings may not, based on the contract, be as much as projected.

Motion carried: 9:0:0.

- D. Mr. Convertito moved, seconded by Mr. Dwyer that the Board of Education approve the Elementary Math Curriculum, Grades 3-5.

Mrs. Cutaia-Leonard stated that at Board members' places this evening are two documents; a chart that summarizes the Mathematics CMT student achievement results from 2006-2011 by DRG A&B towns and the math resource utilized in each of those towns. The second document, which is provided at the request of a Board member, are sample lessons from a unit of study that reference three different resources with the specific resource listed at the top of each lesson.

Board questions followed.

Mr. Liu asked if the resources build on one another given that they are separate books and how are the embedded skills going to work towards the children learning given that they are pulled from many different sources. Mr. Wakeman stated that it is actually the curriculum document not a resource that is providing direction. He stated that he doesn't know of any districts that have not supplemented their primary resource.

Mr. Liu commented on the Scott Foresman text and asked why we continue to use it. Mr. Wakeman stated that we want kids to practice skills and the Scott Foresman textbook has skill practice in it and can be used very effectively for that. The single source is not what we follow; it is the curriculum document and these resources support the curriculum document. Mrs. Cutaia-Leonard stated that the district would like to entertain a new text but this is not the time to purchase a new text because publishing companies are currently revising their textbooks according to the common core standards. It is the curriculum document that will ensure cohesion in grades 3, 4, & 5 across 11 elementary schools. Best practice is to write a curriculum that will drive instruction, not buy a book that will drive instruction.

Mr. Liu commented that he does not think Fairfield's test scores are fantastic and since the same resources are going to be used, even though the curriculum is changing, does that mean student learning is only going to be within the range that it was before. Mr. Wakeman again stated that the text is not what is driving instruction; it is the curriculum. Mrs. Cutaia-Leonard stated that our students have demonstrated improvement in the area of mathematics according to CMT scores and are in the middle with other DRG A&B towns. Through our analysis, based not only on CMT scores but other benchmark assessments, we may be plateauing, hence, a new curriculum. We believe it is this curriculum that embeds some standards that once existed at the middle school level. We brought down some middle school standards to accelerate and increase the expectations in grades 3, 4, & 5 for the purpose of improving our scores and improving students understanding about mathematics. We expect mastery of basic math facts in grades 3, 4, & 5 so that higher level thinking is easier for them. We also wanted to strike a balance so we incorporated a conceptual understanding as well. This curriculum exceeds the standards of common core.

Mr. Liu commented on the CAPT scores and stated that Fairfield is 69 as opposed to Wilton 83, Westport 90 and Weston 86. Dr. Title responded that we are not satisfied with our CAPT scores. Grades 3, 4, & 5 lay the foundation and is a reason why we need to change the curriculum and the expectations.

Mr. Liu stated that there are concerns throughout the district that math is being taught differently in every school and asked what is going to be different in the future and if teachers will be using the same pages from the same resources in every school so there is some uniformity. Mr. Wakeman stated that part of the initiative is to build consistency across the district and also that the written curriculum is the actual taught curriculum. The resources that are cited in the lessons are in every teacher's classroom. We are working toward that consistency for all 11 elementary schools.

Mr. Liu asked for an explanation of how delivery and achievement will be assessed. Mrs. Cutaia-Leonard stated that teachers are being taught what to listen for in a child's processing of mathematics and rubrics and check lists are being developed. Opportunities have been built into

the instructional units for mini assessments, end of unit assessments, teacher made tests and formal assessments. Success of a curriculum is all about student learning, and there are formal and informal tabs built in.

Mr. Liu asked why we didn't pilot this program. Mrs. Cutaia-Leonard responded that we have been piloting units of study in some schools for three years and in all schools for two years. Mr. Liu expressed concern with the process and the amount of parent involvement.

Mr. Fattibene expressed concern with the 2006-2011 CMT math scores. He reviewed the curriculum and the common core state standards information, trying to compare it with the proposed curriculum, and he thinks the proposed curriculum does conform to the common core state standards. The problem is whether or not that is what the public wants and what is good for Fairfield. It was mentioned that the proposed curriculum extends beyond the common core state standards in some areas, and he would like to know where those areas are in the curriculum. Mr. Wakeman gave examples of how the proposed curriculum goes above and beyond. Suggestions are provided for differentiating students and opportunities are provided for students to stretch their thinking at each of the grade levels.

Mr. Dwyer asked if California added a standard and Massachusetts added a few standards why Fairfield wouldn't hold ourselves to higher expectations. Mrs. Cutaia-Leonard responded that it is in this curriculum; the language just reads differently than Massachusetts. Mr. Wakeman stated that we are giving our students not only the core standards but also the rigor they need to go above and beyond.

Mrs. Brand asked what schools piloted the studies. Mr. Wakeman stated that it initially started with Holland Hill, Jennings, Dwight and Burr. Mrs. Brand stated that she would like to see a report or analysis of the pilot studies. She asked if there was professional development for the pilot study and if it is planned for this coming year. Mrs. Cutaia-Leonard responded that there was professional development and it is also planned for this coming year. Mrs. Brand asked if there will be an analysis of what 6th grade teachers find when students enter. Mrs. Cutaia-Leonard stated that after a full year of implementation of the revised instructional model, 6th grade teachers may be able to provide some feedback.

Mr. Dwyer commented that in looking at the chart of 19 schools, he does not think we are in the middle of the pack but rather in the bottom quartile. He asked if this curriculum is going to move us to the top quartile within our DRG. Mrs. Cutaia-Leonard responded that our goal is to improve our scores and strive for excellence.

Mrs. Gerber stated that a lot of people have mentioned Singapore and she asked why Fairfield didn't consider it. Mr. Wakeman stated that even Singapore is going through some revisions with the common core state standard. There are a lot of positives about this program, and there is also a lot of positive anecdotal evidence, but there are no research studies that have demonstrated that it has had a significant impact on schools in the U.S. Mrs. Cutaia-Leonard stated that we are finding that there is inconclusive evidence around Singapore in the United States. We found one town that is currently implementing Singapore and another town that is piloting some grades, only in some classes. We also found two towns on this chart, very much like Fairfield, that will be moving away from their current resource and have chosen not to go with Singapore. They have chosen to write their own units of study. Singapore just didn't exactly align with our instructional model; there wasn't enough real life application, not enough conceptual understanding around real life problems. It is not completely off the table but we would like a little more research on Singapore on a national level.

Mrs. Kennelly commented that moving forward we won't have CMT scores and asked if there is going to be some type of self-made assessment to gauge how we are doing. Mr. Wakeman responded that we have the Connecticut Mastery for the next few years, the Blue Ribbon scores

and our fluency tests. There are also end of unit assessments that teachers are looking at. Every unit has two types of tests, one is a skill based test and the other is a performance test.

Mrs. Kennelly asked if a student is identified at the beginning of the year as having fallen down in certain skills, what is that student usually pulled away from. Mrs. Cutaita-Leonard responded that it is not art, music, PE, recess or lunch; it is a core academic area.

Mr. Liu moved, seconded by Mrs. Brand to postpone this vote for two months so the Board can get the results of the pilot test, some strengthening of the curriculum and some specifics and get some parent buy in to some of the things that need to be worked on.

Board discussion followed.

Mr. Fattibene inquired as to the motivation of a two month postponement instead of a shorter period of time. Mr. Liu stated that he is not opposed to a shorter period of time but thought two months would give ample time to do it correctly and not speed through it.

Mr. Kery asked what Board members would like to see added to this new curriculum during the deferral period. Mr. Liu stated that he would like to see the pilot program results. There has been a lot of talk about common core and we want to go beyond common core and if this curriculum does that, then we need to show it very specifically. He also believes there are still some questions to be answered.

Mr. Fattibene commented that there are two different issues, test scores and the curriculum. The Board's job tonight is to think about the curriculum and what is appropriate for Fairfield. Some comments made as to how this curriculum exceeds the common core standards and if the perception is that the public wants something higher and above the core standards, then we want to try to deliver what the community wants. He asked what concepts or instruction within these curriculum documents are over and above. If they are in here, he would like to know where.

Mr. Convertito called a Point of Order. The motion is out of order. A motion to postpone is to postpone within the stated agenda; that means it would be taken up at the end of the meeting rather than the beginning of the meeting. So Motion to Postpone for two months is a motion out of order.

Mr. Convertito asked for a ruling on his Point of Order.

Ms. Iacono stated that the motion to postpone will simply kill this curriculum item. You cannot postpone for two months.

Mr. Liu asked why we can't postpone to a date certain, say in June.

Ms. Iacono stated that there is no such motion.

Mr. Liu asked why then we can't just kill it and bring it back in two months which is the same thing.

Mr. Fattibene asked for a clarification of why a motion to postpone is not in order for this.

Ms. Iacono stated that you can only make a motion to postpone to the next regular meeting. You can't postpone out two months.

Mr. Liu rescinded his motion and asked to make a motion to postpone to the next regular meeting.

Mr. Convertito called a Point of Order. Motion to postpone to next regular meeting is out of order. Motion to postpone may only be used to move it within the stated agenda before the Board today. The correct motion would be to lay the motion on the table, at which point it would have to be taken up at the next regular business meeting. If it is not taken up, the motion dies and cannot reappear on our agenda for the next year.

Ms. Iacono stated that Mr. Convertito is correct.

Mr. Liu moved, seconded by Mrs. Brand to table this item to the next meeting.

Mrs. Gerber asked Dr. Title if he sees anything problematic in tabling this item.

Dr. Title stated that the teachers have done incredible work, the professional staff has given the Board a document and we have answered almost everything you could possibly think of on this issue. He stated that he thinks it is time to send a signal that this is the direction we want to move in math. He urged the Board to support this curriculum and vote on it tonight so we can get ready to implement it next year.

Mr. Convertito moved, seconded by Mr. Kery to Call the Question.

Vote to Call the Question carried: 7:2:0. Mrs. Kennelly, Mr. Convertito, Mrs. Gerber, Ms. Iacono, Mr. Dwyer, Mr. Fattibene and Mr. Kery voted in favor. Mr. Liu and Mrs. Brand voted in opposition.

Public Comment on the amendment to postpone this item.

Vessy Doulis, parent, commented in favor of postponing this item because she still has questions that have not been answered.

Nadine Nizet, parent, spoke in favor of postponing this item.

Trisha Donovan, parent, spoke in favor of the postponement because she does not feel the question on resources has been adequately answered.

Jocelyn Jandovitz, Burr parent, stated that she is not in favor of delaying the vote.

Christine Vitale, Verna Hill Road, spoke in favor of the math curriculum and stated that she hopes the Board votes tonight.

Scott Mazuroski, math/science resource teacher at McKinley and standing with his fellow math/science colleagues from the ten other elementary schools, stated that they are opposed to delaying the vote.

Rana Hilinski, 4th grade teacher at Dwight, spoke in favor of the new curriculum.

Debbie Jackson, Principal at North Stratfield School, spoke on behalf of all the elementary principals and stated that they are 100 percent unanimous in their belief that this is the right program to present. She implored the Board to make a decision tonight.

Kathleen Kane, 4th grade teacher at North Stratfield School, spoke in favor of the balanced math instructional model and stated that she hopes the Board will vote on it tonight.

Matt Onderko, 5th grade teacher at North Stratfield School, spoke in favor of the new curriculum and stated that he hopes the Board will vote on it tonight.

Ryan Carroll, 5th grade teacher at Dwight, spoke in favor of the new curriculum and urged the Board to vote tonight.

John Donovan, parent of three children, stated that he supports the delay. The teachers are doing a phenomenal job, the kids are improving but the bottom line is the numbers, the bottom 25 percent in every grade. Looking at that comparison against the State, it doesn't seem that we are improving. We are doing as good a job as we can with materials, but it seems like we are doing the same thing.

Mary Hogue, Stonewall Lane, stated that she does not endorse delaying a vote.

J. Alfred Dunn stated that haste makes waste.

Kathleen Ruppert, math/science teacher at Jennings, stated that she is opposed to delaying the vote.

Paul Toaso, Principal at Riverfield, stated that he reached out to his PTA leadership and asked what the word on the street is about the math curriculum. He read the response from the PTA President, Amy Crawford. There is a sense of confidence that the district is moving in the right direction and the main concern is supporting our teachers as this is a new way of not only learning but teaching as well. Mr. Toaso stated that it would be a shame to delay the vote, and he hopes the Board votes in the affirmative when they do.

Motion to table failed: 3:6:0. Mr. Liu, Mr. Fattibene and Mrs. Brand voted in favor. Mrs. Kennelly, Mr. Convertito, Mrs. Gerber, Ms. Iacono, Mr. Dwyer and Mr. Kery voted in opposition.

Main Motion

Mr. Convertito moved, seconded by Mr. Kery to Call the Question.

Motion to Call the Question carried: 9:0:0.

Back to Main Motion

Public comment on the main motion – None

Vote on Main Motion carried: 7:2:0. Mrs. Kennelly, Mr. Convertito, Mrs. Gerber, Ms. Iacono, Mr. Dwyer, Mr. Fattibene and Mr. Kery voted in favor. Mr. Liu and Mrs. Brand voted in opposition.

- E. Mr. Convertito moved, seconded by Mrs. Gerber that the Board of Education approve Policy #5119 – Student Discipline.

Mr. Fattibene called a Point of Order and asked for a clarification as to how this got out of committee. During the Policy Committee meeting there were various issues with respect to some of the language and there was an interest in seeking legal insight as to what some of the language ramifications might be. Mr. Fattibene stated that he was under the belief that it didn't get moved out of committee. Mrs. Kennelly stated that her understanding had been that because the committee received the answers the next day via email, it was moving on. She had not been opposed to it being on the agenda because the committee had the information that was requested. Mr. Fattibene stated that he did not see that communication because it was not sent to the email address where he receives Board communication. His understanding was that the committee was going to seek legal clarification and go back to committee and revise the language.

Mrs. Iacono issued a ruling in Mr. Fattibene's Point of Order. Based on the fact that this clearly did not come out of committee with everyone on the same page, she remanded it back to the Policy Committee.

7. New Business

- A. Mrs. Brand moved, seconded by Mrs. Kennelly that the Board of Education establish Thursday, June 21, 2012, at 6:00 p.m. as the date and time of graduation for Fairfield Ludlowe High School and Fairfield Warde High School Class of 2012.

Motion carried: 9:0:0.

B. Discussion of the Fairfield Public Schools Food Service Program

Mr. Convertito moved, seconded by Mrs. Gerber to table this item until the next regular business meeting given the hour and the fact that the Board has an Executive Session.

Mrs. Brand questioned tabling this item to the next Board meeting. Ms. Iacono stated that you can table but only for one meeting.

Motion carried: 6:3:0. Mr. Convertito, Mrs. Gerber, Ms. Iacono, Mr. Dwyer, Mr. Fattibene and Mr. Kery voted in favor. Mrs. Kennelly, Mr. Liu and Mrs. Brand voted in opposition.

8. Public Comments and Petitions

J. Alfred Dunn asked if the vote on the math curriculum was a vote on the hiatus or on the main motion.

Michelle McCabe, Chair of Fuel for Learning Partnership PTA Council Standing Committee, expressed her disappointment that the discussion of food service is not on the agenda this evening as planned.

9. Open Board Comment

Mr. Liu asked if the Board can see the results from the math pilot. Dr. Title stated that he can share whatever information is available with respect to the Math Pilot.

Mrs. Brand asked to have the Policy Committee review the schedule of Board meetings. The Board has been having only one meeting a month and she thinks that is part of the problem why the meetings are running late and the Board is not able to accomplish everything. The policy stills says two meetings per month. Mr. Dwyer stated that the Handbook is actually addressing that so in the course of discussion of the Handbook that issue will be addressed.

10. Mr. Dwyer moved, seconded by Mrs. Brand that the Board of Education convene into Executive session for the purpose of discussing pending claims and litigation at 9:48 p.m.

Motion carried: 9:0:0.

11. Return to Public Session

12. Mrs. Gerber moved, seconded by Mr. Liu that this meeting of the Board of Education adjourn at 10:30 p.m.

Motion carried: 9:0:0.