

BOARD OF EDUCATION  
FAIRFIELD PUBLIC SCHOOLS  
FAIRFIELD, CT

**Standing Committee Meeting  
Facilities, Technology, and Long-Term Planning**

Monday, November 8, 2010

**Holland Hill Elementary School**  
105 Meadowcroft Road  
Fairfield, CT

5:30 p.m.

DRAFT MINUTES

1. The meeting was called to order at 5:32 p.m.
2. Committee Members Present: Board of Education Members—Mr. Tim Kery, Mr. Perry Liu, and Mr. John Mitola; Deputy Superintendent, Mr. Jack Boyle; Director of Operation, Tom Cullen and Director of Elementary Education, Mrs. Anna Cutaia-Leonard.
3. Tom Cullen first provided an overview of the needs at Holland Hill including instructional and core spaces. Holland Hill has three wood portables. Additions to Holland Hill could include a four-classroom addition.
4. Frank Arnone, Principal of Holland Hill, and Mr. Cullen provided the group a tour of the school.
5. Mr. Mitola moved, seconded by Mr. Liu to approve the minutes of October 18, 2010. Motion carried 3:0:0.
6. Jack Boyle provided an update on the enrollment projections and elementary capacity work being conducted by MGT of America. MGT of America is continuing their work and hope to have a draft on the capacities sometime in November. MGT of America shared that they would be utilizing a blended approach to the enrollment projections. For the short term, they will be using the cohort survival method and for the long term they will use a linear regression and grade to grade methods. There will be a full presentation to the Board of Education on December 14. Board of Education members requested that the information be shared with the ahead of time so that they had time to review it before the meeting.
7. Tom Cullen provided an overview of the new format of the Long-Range Facilities Plan. It outlines four years of long-term planning for facilities. Mr. Cullen shared that Dr. Title would like this to be shared with the Board of Education during the second meeting in November, voted on in December and send to the Board of Selectman and the Board of Finance in January. Mr. Kery reviewed the First Selectman's proposed long-term allocation of \$27 million over four years for the Board of Education to use on facilities. The discrepancy between the allowed \$27 million and the Long-Range Plan's budgeted

\$48,828,739 was noted. The committee discussed different options on how to approach this issue.

8. Mr. Morabito gave an overview of the roof warranties portion of the plan. At this time about 2/3 of the school roofs are covered by warranties. By 2017, only 30% of the schools will have warranty coverage. The proposed extended warranty will cover five schools: Holland Hill, North Stratfield, Osborn Hill, Riverfield and Sherman. If the warranties for these five schools are not extended then they will expire in 2011.
9. During open discussion, the committee discussed the Fairfield Ludlowe High School windows and having the Town Facilities Commission look at alternatives to meeting the space needs of the Board of Education.
10. The next meeting will be held at Mill Hill Elementary School on November 22 at 7:00 p.m.
11. The meeting was adjourned at 8:00 p.m.