

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Standing Committee Meeting
Facilities, Technology, and Long-Term Planning**

Monday, June 14, 2010

Board of Education Seminar Room
501 Kings Highway East

7:30 p.m.

DRAFT MINUTES

1. The meeting was called to order at 7:34 p.m.
2. Committee Members Present: Board of Education Members—Mr. Tim Kery, Mr. John Mitola, Mr. Perry Liu; Deputy Superintendent, Mr. Jack Boyle; Director of Operations, Tom Cullen; and Director of Elementary Education, Mrs. Anna Cutaia-Leonard.
3. Mr. Mitola moved, seconded by Mr. Kery to approve the minutes of May 18, 2010. Motion carried 2:0:1
4. A list of seven feeder pattern options was shared with the committee. Mr. Boyle shared that the RTM had to vote in June on a resolution to be drafted by the First Selectmen in order for the Fairfield Woods project to go forward. Additionally, the Bureau of School Facilities requested BOE approval of enrollment projections and a plan to redistribute the students entering the middle schools by August. The feeder pattern options were reviewed and committee members commented on those of which they wanted to see further information.

Mr. Liu commented that he wanted to look at the elementary schools before looking at the middle school feeder pattern. The committee discussed the limitations put on the work due to the timeline of getting something voted on by the BOE and sent to the Bureau of School Facilities by August 2010.

The committee requested more information about plans that were highlighted in yellow, light blue, olive drab and teal. The committee also requested that columns be added to the spreadsheet to include existing capacity and projected capacity.

Mr. Kery outlined several issues and concerns. He discussed the need to get the middle school feeder in place then get a good handle on the educational specifications at each of the elementary schools, then get more accurate enrollment projections and then take a look at the alignment of the elementary schools. After the middle school feeder is done then the committee should go back into the Long Range Facilities Plan to reprioritize the projects Redistricting proposals should align with building projects. He then discussed the roof work and windows at the high schools, the fact that we have more students at the elementary level than we have seats for, the need for the feeder plan, and the need to prioritize future projects at

Riverfield, Holland Hill, Mill Hill, and the high school cafeteria space. He also expressed his desire not to add portables and to remove the ones we have now. Members agreed that in order to get support for new projects they first had to show that the space available is being fully utilized.

5. The committee discussed the RFI regarding enrollment projections. Seven responses were received. The committee wanted to hear more about their processes and additional services provided. The committee will submit specifics regarding the development of an RFP to the Central Office Administration for the Administration to put together an RFP. Mr. Boyle suggested Dr. Title be given an opportunity to be involved with the RFP. An RFP should be out at the beginning to middle of July.

6. During Open Discussion, Mr. Cullen reported that the Special Projects Standing Building Committee had approved the removal of the old Transportation portable based on the letter he provided. The final approval was determined on Page 20 of the Long Range Plan however the Central Office Administration mistakenly provided the wrong Page 20 for the posting. This will be fixed. Mr. Cullen further discussed the sending of a letter to the First Selectman about the need for a new roof at FWHS. This had been postponed by the BOE a while back and the Strategic Planning Committee for Facilities needed to obtain more information regarding the solar photovoltaic panel piece of the project, but that the roof replacement is overdue and there are thirty-seven leaks that are being watched through the Preventative Maintenance program. He would like the roof to be put on the Board of Education agenda. Additionally, he said that the request for the BSF reimbursement for Dwight and Riverfield windows has been filed but needs approval and vote to accept by the BOE. Lastly, the committee discussed the letter to the First Selectman about the Sherman core upgrades.

7. The next meeting is scheduled for Tuesday, June 29 at 5:30 p.m.

8. The meeting was adjourned at 10:15 p.m.