

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Plan
Program Committee**

Monday, December 21, 2009
Education Center
501 Kings Highway East
Superintendent's Conference Room
4:00 – 5:30 p.m.

Minutes

I. Call to Order

- Dr. Rosato called the meeting to order at 4:00. In attendance were: Mike Rafferty, Nancy Malafatopoulos, Eileen Roxbee, Laura Cretella, Connee Dawson, Barbara Giaquinto, Anna Cutaia Leonard, Mimi Maniscalco, Teresa Samuelson and Karen Eaker.

II. Update on plan 5-8: Evaluate our current summer school offerings and develop improvement plans that supplement and enrich our regular education program.

- The primary focus of the meeting was a discussion of the Middle School summer program. Very few students access the current program and the team agreed that the offerings needed to be enhanced with a much stronger recruiting effort in order to make the program more viable.
- A lengthy discussion followed with a brainstorming session of course ideas that the team felt would interest students. It was felt that for the summer of 2010, some basic changes could be made to enhance the program without doing a complete overhaul due to the shortness of time. Information regarding MS summer offerings needs to go out in early to mid February in order to capture a large pool of potential registrants.
- Nancy Malafatopoulos, the Secondary Summer School Principal, will generate an email before the December break to go out to all teachers and administrators informing them that the MS summer program will be updated and asking for teachers and others to submit proposals – primarily in the areas of reading, writing, math, and world language. The focus will be on supplementing instruction and providing students an opportunity to sharpen their skills or review curriculum areas of weakness. Study skills and time management were also discussed as possible offerings.
- The team decided to form a Steering Committee. Nancy Malafatopoulos will take charge of informing teachers of this opportunity, ask for volunteers and schedule a meeting in early January.
- As further plans to upgrade the Middle School summer program are developed, the team felt that a parent survey would be helpful to ascertain the types of

programs and course offerings they would find interesting and motivating for their children.

- Laura Cretella also reviewed the process that was used last year to do a major overhaul of the elementary summer school program.

III. Plan next meeting date

- The next meeting is planned for January 25, 2010

IV. Open Discussion

- There was no open discussion

V. Adjournment

- The meeting adjourned at 5:15 p.m.