

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Strategic Plan
Communication Action Team

Tuesday, February 9, 2010
6:00 PM

Education Center
501 Kings Highway East
Fairfield, CT

Human Resources Conference Room

MINUTES

Present: Dave Ebling, Ann Leffert, Marlene Cavagnuolo, Jonathan Kaufman, Laurie Markus, Theresa Samuelson, Margaret Mary Fitzgerald

Meeting was called to order at 6:00 PM

1. Survey to distribute to the community was reviewed and suggestions, recommendations for specific questions were discussed and made.
 - a) A demographic section will be added
 - b) BOE committee members should review and decide if survey requires approval by the entire BOE.
 - c) Suggestions for distribution included to PTA Councils, Town Website, District Website

2. Updated BOE Website was reviewed. Suggestions and recommendations were made.
 - a) It was agreed that BOE Committee members should review, consider a cover letter.
 - b) The ultimate need for an IT staff person to update the Website was discussed.

Meeting adjourned at 7:15 PM

Next Meeting: 3/9/10 at 6:00 PM in the HR Conference Room at 501 Kings Highway East

