

STRATEGIC PLANNING COMMITTEE
Facilities Action Team

October 28, 2009
755 Melville Avenue, Fairfield
Fairfield Warde High School – Lecture Room B

REVISED DRAFT MINUTES

Members Present: Tom Cullen, Chairman; Judy Ewing, K.C. Davis, Sal Morabito, Paul Toaso; Amy Ulness, Vice Chairman, Dr. Matthew Connery (Fairfield Warde High School Teacher), Alex Lanzano (Fairfield Warde High School Student), Chris Thomas

Members Absent: Tom Davis; Chris Manfredonia; Dave Schulz; John Convertito; Dave Fryer, Lawrence Shire, Glenn Mackno, Charlotte Leslie

- I. Call to Order:
Chairman, Mr. Cullen called the meeting to order at 4:20 p.m.

- II. Approval of Minutes:
Motion was made by Mr. Cullen and seconded by Mr. Morabito to approve the minutes of the September 23 meeting minutes.

Motion Passed.

- III. Monthly Secretary:
Ms. Ulness, Vice Chairman volunteered to be this month's recording secretary.

- IV. Mr. Thomas, parent of a Mill Hill Elementary School student, gave a brief discussion around his involvement regarding a photovoltaic system for Mill Hill Elementary School. He provided a handout with points of information on this topic.

Mr. Cullen started the discussion regarding the presentation to the First Selectman regarding "Maximizing Energy Conservation for the Future". During this discussion, Mr. Cullen handed out and reviewed the summary of the projected roof replacements which was done as part of a study performed by Hoffmann Architects on October 22, 2004.

There was a lengthy discussion regarding the types of photovoltaic systems available, specifically for Fairfield Warde High School.

Dr. Connery and Alex Lanzano discussed and reviewed the work that the Fairfield Warde High School students have been doing pertaining to photovoltaic systems for the Fairfield High School roof.

The committee agreed that we should invite an outside consultant(s) to come in and work with the faculty committee to present all the options available regarding financing and energy efficient projects. We discussed contacting the following two consultants: Bob Wall, Connecticut Clean Energy Fund and John Rountree, Westport Solar Consultants. Ms. Ewing agreed to contact Bob Wall and Mr. Cullen agreed to contact John Rountree.

Page 2
October 28, 2009

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- V. Open Discussion:
The time frame for having our information ready to present to the First Selectman has been moved to February 2010.
- VI. New Business – None at this time.
- VII. Future Meetings:
To be announced.
- VIII. Meeting adjourned at 5:20pm.

Respectfully Submitted,

Thomas P. Cullen
Chairman