BOARD OF EDUCATION

FAIRFIELD PUBLIC SCHOOLS

## FAIRFIELD, CT

**Strategic Planning Technology Action Committee**

Monday, October 19

Education Center, 501 Kings Highway East

Board of Education Meeting Room

3:15 PM. – 4:30 P.M.

### **Minutes**

# Call to Order

# The meeting was called to order by Chairman Jeffrey Burt at 3:15 PM.

Members Present: Brand, Chris; Burt, Jeffrey; Callahan, Nicola; Cretella, Laura; Cullen, Thomas; Mckinnis, David; Nash, Nancy; Persson, Dorna; Rasmussen, Paul; Selk, Susan A; Struzik, Jerry E.; Swiatowicz, Jeffrey; Vilenski, Jennifer; Wakeman, Walter

# Review of Website Evaluation

Jeff Burt reviewed the testing of the Drupal website by teachers on the District Professional Development Committee. Over ten teachers evaluated the mock-up of the Drupal website and the response was overwhelmingly positive.

1. Create Plan for Website Completion and Roll-out Date

The committee concluded that the concept for this teacher support website was a viable one and should be pursued this year. Initial ideas for a roll-out date included a phased introduction in early spring, followed by a full implementation in September, 2010. A final plan will be made at the next meeting.

The committee asked that a small sub-group explore what the cost would be for an outside company or consultant to help create the design of the website and report back at the next meeting.

1. Create Action Plan for Strategic Plan, Steps 1 & 2

Jeff Burt led a discussion of Step 2, and it was determined that many of the action plans could be accomplished through the work of the Library Media Department.

Discussion of an action plan for Step 2 will continue at the next meeting.

1. Future Meeting Dates

The next meeting will take place on November 23, 2009. Place to be determined.

1. Adjournment