

Suggested Timeline for Riverfield Project

- January 2012** **Board of Selectman** approves the:
- Building Committee Charge
 - Initial Building Committee Funding (Seed Money)*
 - Building Committee Membership
 - Resolution to develop schematic plans and specifications
- Board of Finance** approves the:
- Initial Building Committee Funding (Seed Money)*
- February 2012** **RTM** approves the:
- Initial Building Committee Funding (Seed Money)*
 - Building Committee Membership
 - Resolution to develop schematic plans and specifications
- May 2012** **Building Committee** selects the:
- Architect
 - Construction Manager
 - Commissioning Agent
 - Owner's Representative (if desired)
- October 2012** **Architect** develops the:
- Conceptual Design Options
- Construction Manager** develops:
- Conceptual Design Cost Estimates
- November 2012** **BOE** approval of the project
- December 2012** **Building Committee** selects design and seeks project funding
- May 2013** **Funding request** approved by the:
- Board of Selectman
 - Board of Finance
 - RTM
- By June 30, 2013**** Submission of **ED049** to the Bureau of School Facilities (**BSF**) by **June 30th**
- November 2013** **Architect** completes:
- hazardous materials surveys
 - design development documents
 - PREP Meeting with the Bureau of School Facilities

**See page 3 for detail on suggested Seed Money budget.*

***See page 4 for detail on state funding approval timeline.*

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January 2014 **Building Committee, Architect and Construction Manager** seeks approval from land use boards which may include all of the following:

- Wetlands
- Conservation
- Zoning Board of Appeals
- Planning and Zoning Commission

Architect proceeds with:

- development of the construction documents

February 2014 **Architect** proceeds with:

- the completion of the construction documents

Building Committee seeks:

- **BOE** approval of the plans and specifications

April 2014 **Architect, Construction Manager and BOE** representative attend a PCT Meeting with the Bureau of School Facilities (BSF).
BSF accepts and reviews the plans and specifications. When accepted the BSF issues an 'approval to bid'.

May 2014 **Construction Manager and Purchasing Department** advertise for bids on the project. Once bids are received and analyzed a list of the qualified low bidders is sent to the **Building Committee** for approval.

Building Committee approves the selection of qualified low bidders.

June 2014 **Construction Manager** schedules and constructs project.
 Construction Begins.

September 2015 Substantial Completion

- Acceptance by the **BOE**
- Close-out of project with **BSF**

80 weeks	Total time from initiation of building committee establishment process to approval of project funding.
52 weeks	Total time from approval of project funding to approval of bids.
65 weeks	Total time from approval of bids to completion of project construction.
198 weeks (3.75 years)	Total Project Timeline from initiation of building committee establishment process to completion of project construction.

Riverfield Building Committee

\$250,000 Seed Money: Estimated Budget

The following is an approximate breakdown based on prior project experience for the estimated costs for completing initial phases of the Riverfield Project. The costs will be incurred in order to review the existing site, review options, to finalize a full scope of work, prepare preliminary designs, and to detail a project budget.

1. Architect Costs for initial phases (preliminary design and bldg. assessment)	\$104,000
2. Site and Environmental Testing	20,000
3. Soil and Geological Testing	30,000
4. Systems Survey Assessments	24,000
5. Budget Estimating	18,000
6. Secretary	2,000
7. Miscellaneous Expenses	2,000
8. Contingency (20%)	<u>50,000</u>
Total Requested:	\$250,000

Please note these are preliminary estimated costs which are subject to adjustment.

CSDE BSF Filing Timeline

by June 30 th	Complete ED049 filing with the CSDE BSF. To be considered complete the ED049 application must be accompanied by: A. A certified copy of the resolution or resolutions adopted by the legislative body of the applicant (i) Establishing a building committee for the project; (ii) Authorizing at least the preparation of schematic drawings and outline specifications for the proposed project, and (iii) Authorizing the filing of the grant application, and B. Education specifications for the project and written approval of such education specification by the district's board of education.
October 1 st	CSDE BSF assigns Priority Category to the project
December 15 th	CSDE BSF submits Priority List to the Governor and the Education Committee
February 1 st	Education Committee submits approved Priority List to the Governor and the General Assembly
by end of session	General Assembly authorizes grant commitment in school construction bill
June – July	Governor signs school construction bill
Notes:	Reimbursement rate is determined by the CSDE BSF after receipt of the completed ED049 application. TOF's reimbursement rate on recent past project has been 25.71%