

FAIRFIELD PUBLIC SCHOOLS
HUMAN RESOURCES OFFICE

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TO: Year One Teachers, Year Two Teachers and Mentors
FROM: Ann Leffert
RE: 2012-2013 schedule of TEAM meetings
DATE: September 18, 2012

The District Team Coordinating Committee (TCC) met on September 14, 2012 to organize our TEAM activities and timelines for the year. The 2012-2013 Tuesday Meeting Calendar identifies specific TEAM dates. The TCC has planned the dates as follows:

<u>DATE</u>	<u>Year 1 Teachers/Mentors</u>	<u>Year 2 Teachers/Mentors</u>
October 30, 2012	Introduction of Module 5	Work together at your building
November 27, 2012	Introduction of Module 1 3:15 – 4:15 MS/HS 4:00 – 5:00 ECC/Elementary Site TBD	Work together at your building
January 15, 2013	Introduction of Module 5 3:15 – 4:15 MS/HS @ RLMS Team Room 4:00 – 5:00 ECC/Elementary @ Burr Library	Work together at your building (Any Year 2 teachers who did not complete Module 5 will join Year 1 teachers)
February 26, 2013	Introduction of Module 3 3:15 – 4:15 MS/HS 4:00 – 5:00 ECC/Elementary Site TBD	Work together at your building
March 26, 2013	Work together at your building	Review of progress 3:15 – 4:15 MS/HS 4:00 – 5:00 ECC/Elementary Site TBD
May 7, 2013	Drop in session to answer questions and review progress 3:15 – 4:15 MS/HS 4:00 – 5:00 ECC/Elementary	Drop in session to answer questions and review progress 3:15 – 4:15 MS/HS 4:00 – 5:00 ECC/Elementary

Please remember to log your hours on the CTTEAM website.

*New requirement is for mentors to log in the hours.