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TO: Dr. David Title
 FROM: Dr. Paul Rasmussen
 DATE: September 10, 2013
 RE: Middle School Math Coffees

The secondary mathematics department will be sponsoring a series of math coffees during the beginning of the 2013-2014 school year. The purpose of these sessions is to provide the parents with an overview of the Big Ideas and Pearson resources that the BOE adopted in the spring of 2013. The sessions will include a demonstration of the instructional support the resource provides the teachers in the classroom, along with an illustration of the support that the resources provide at home to help the student be successful in the classroom. For parents that will be unable to attend, we will be posting the information on the district website.

Below is a table that illustrates when the specific dates and location that each coffee will occur.

Math Coffees by School and by Grade

	Woods	TMS	RLMS
<i>6th Grade</i>	Friday, September 20th 9 a.m. – 10 a.m. Team Room	Wednesday, October 2nd 9 a.m. – 10 a.m. Community Room	Tuesday, September 17th 9 a.m. – 10 a.m. Team Room
<i>7th Grade</i>	Wednesday, October 9th 9 a.m. – 10 a.m. Team Room	Friday, September 27th 9 a.m. – 10 a.m. Community Room	Tuesday, October 8th 9 a.m. – 10 a.m. Team Room
<i>8th Grade Pre-Algebra</i>	Monday, September 30th 9 a.m. – 10 a.m. Team Room	Wednesday, October 9th 9 a.m. – 10 a.m. Community Room	Thursday, October 3rd 9 a.m. – 10 a.m. Team Room
<i>8th Grade Algebra</i>	Friday, October 4th 9 a.m. – 10 a.m. Team Room	Monday, October 7th 9 a.m. – 10 a.m. Community Room	Tuesday, October 1st 9 a.m. – 10 a.m. Team Room