

The Enclosures referred to in the Agenda are available for inspection at each of the three Public Libraries in Fairfield, Fairfield Public Schools' website <http://www.fairfieldschools.org/> and the Education Center, 501 Kings Highway East.

THE PUBLIC IS REQUESTED TO TURN OFF CELL PHONES OR PLACE THEM ON VIBRATE PRIOR TO THE START OF THE MEETING

Board of Education
Fairfield Public Schools
Fairfield, CT

Tuesday, May 22, 2012

REGULAR MEETING
7:30 P.M.

501 Kings Highway East
2nd Floor Board Conference Room

AGENDA

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Student Recognition
- IV. Introduction of New Elementary School Principals
- V. BREAK – 5 Minutes
- VI. Presentation
 - A. Presentation of Language Arts Curriculum, Grades Preschool-5
- VII. Student/Committee/Liaison Reports
 - Emma Sweet/Sara Wiant Fairfield Ludlowe High School Student Liaison
 - Stephanie Teixeira Fairfield Warde High School Student Liaison
 - Brand, Sue Board of Health Member
 - Convertito, John Special Projects Standing Building Committee Member
 - Dwyer, Philip Building Projects Review Committee Member
Cooperative Educational Services (CES) Council Member
 - Fattibene, Paul Stratfield Building Committee Liaison
Transportation Advisory Committee Member
 - Gerber, Jessica Parks & Recreation Commission Member
SEPTA Liaison

Iacono, Pamela	Representative Town Meeting (RTM) Liaison Riverfield Building Committee Liaison
Kennelly, Jennifer	Policy Committee Chair
Kery, Tim	PTA Council Liaison Board of Finance Liaison
Liu, Perry	Fairfield Woods Building Committee Liaison

VIII. Superintendent's Report

IX. Old Business

A. Approval of Technology Education Curriculum, Grades 7-12

Recommended Motion: "that the Board of Education approve the Technology Education Curriculum, Grades 7-12"

B. Approval of Naming the North Stratfield Elementary School Fifth Grade Wing

Recommended Motion: "that the Board of Education approve naming the North Stratfield Elementary School Fifth Grade Wing in honor of Mrs. Nancy Hanlon"

(Enclosure No. 1)

C. Approval of Naming the Stratfield Elementary School Library Media Center

Recommended Motion: "that the Board of Education approve naming the Stratfield Elementary School Library Media Center in honor of Mr. Thom Pescé"

(Enclosure No. 2)

D. Approval of Policy #3901 – Naming of Facility

Recommended Motion: "that the Board of Education approve Policy #3901 – Naming of Facility"

(Enclosure No. 3)

E. Approval of Technology Plan, July 1, 2012 – June 30, 2015

Recommended Motion: "that the Board of Education approve the Technology Plan, July 1, 2012 – June 30, 2015"

(Enclosure No. 4)

X. New Business

A. Approval of Budget Adjustments for 2012-2013

Recommended Motion: "that the Board of Education approve budget adjustments for 2012-2013 as outlined in Enclosure No. 5"

(Enclosure No. 5)

XI. Public Comments and Petitions

During this period the Board will hear comments and receive petitions from any citizen present at the meeting. Any single presentation must be limited to two minutes, and audio-visual equipment cannot be used without the advance authorization of the Chairman. **The Board will not hear comment on individual personnel matters or comments addressed to a specific member(s) of the Board.** Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.

XII. Open Board Comment

XIII. Adjournment

CALENDAR OF EVENTS

June 12, 2012	Board of Education Regular Board Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room
June 26, 2012	Board of Education Regular Board Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact:

Pupil & Special Education Services
501 Kings Highway East
Fairfield, CT 06825
Telephone: (203) 255-8379

MAY 22 2012



*Deborah K. Jackson
Principal*

**North Stratfield School
190 Putting Green Road
Fairfield, Connecticut**



*Phone (203) 255-8322
Fax (203) 255-8206*

April 9, 2012

Dr. David G. Title
Superintendent
Fairfield Public Schools
501 Kings Highway East
Fairfield, CT 06825

Dear Dr. Title:

On behalf of our school faculty and community, I respectfully ask for permission to name our fifth grade wing the "Nancy Hanlon Wing." This would be in honor of our beloved fifth grade teacher who passed away suddenly last year. As you know, Mrs. Hanlon was a fifth grade teacher at NSS for several years and prior to that she was a highly valued teacher at several other elementary schools in Fairfield. The parents of our current fifth grade class would like to purchase lettering to be hung over the doors of this wing at NSS as their parting gift to our school.

We would greatly appreciate it if you would obtain approval from the Board of Education for this special honor on behalf of Mrs. Hanlon. If there is any way you can facilitate this so that our fifth graders can honor Mrs. Hanlon before their June "Moving Up Ceremony" we would be especially thankful.

Sincerely,

Deborah K. Jackson
Principal

North Stratfield School
...a foundation for each child's future!

April 25, 2012

Dear Dr. Title, Mrs. Cutaia-Leonard, Mrs. Fitzgerald and members of the Board of Education –

On behalf of the 5th Grade Class of 2012 at North Stratfield School, our staff, students, and parents, I would like to propose the dedication of the 5th Grade Wing at NSS in honor of Nancy Hanlon.

Nancy was a beloved member of our community for many years. She taught in the Fairfield elementary schools for 18 years, including Jennings, Dwight, Burr and her last three years as a 5th Grade Teacher at North Stratfield School. She tutored countless children and was a friend and confidant to many that she taught. Being a fifth grade teacher, she balanced her motherliness and nurturing style with her ability to instill confidence in the children as she prepared them for middle school. She told her students that she sprinkled “magic confidence dust” on them, and they succeeded. She was a caring, compassionate and very dedicated teacher who positively impacted the lives of thousands of students and teachers. She was a mentor teacher and trained many student teachers.

During her time in Fairfield, Nancy served on many curriculum writing committees. Her knowledge and contributions to these committees helped produce such documents as the current and previous Elementary Math Curriculum and the Integrated Language Arts Curriculum from 1998. Being an elementary school teacher, Nancy embraced all subject areas with a passion and interest that was evident to all. Her love of learning was contagious to those she touched, especially her students. She was an exceptional role model to both students and teachers.

She also applied her amazing creativity and love of baking by teaching Cookie Decorating in the Fairfield Schools Summer Enrichment program.

As you know, Nancy passed away suddenly, last April, at the age of 48. She left a gaping hole in the hearts of those in our community.

For those who may not have known Nancy, I feel compelled to share a story that a friend of hers told as she eulogized Nancy at her funeral. Her daughter had Nancy as her 2nd grade teacher at Jennings. In the fall of 2nd grade the mother had a family illness she had to tend to out of town. She took her daughter to school with a suitcase and a schedule of who would take her daughter each day after school for the time she planned to be away. She handed the list to Nancy, who took one look at it and promptly tore it into pieces, declaring that she would take the child into her own home for the time her mother was away. This was a typical kind act of a very extraordinary person.

The tremendous loss in our community still weighs heavy on us. The NSS Class of 2012 has purchased this gift as their departing “Gift to School”. We would greatly appreciate it if you would obtain approval from the Board of Education for this special honor for Mrs. Hanlon. We also would appreciate if you could facilitate this so that our fifth graders can honor Mrs. Hanlon before their June “Moving Up Ceremony”.

Ava Hunter

Co-Chair of NSS 5th Grade Committee and Parent of a Hanlon Alumna

MAY 22 2012

To: Dr. David Title, Superintendent
From: Tom Doonan, President – Stratfield PTA
Date: 4/1/2012
Re: Request for dedication of school facility

Dear Dr. Title,

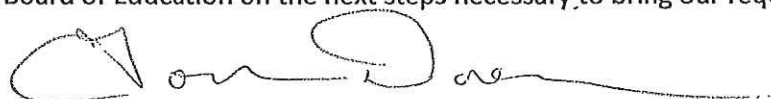
On behalf of the Stratfield PTA Executive Board and community, I am requesting the proposal to dedicate our newly built library/media center in honor of our outgoing principal Thom Pesce.

Mr. Pesce has been the backbone of our Stratfield family for the past 15 years and his recent retirement announcement has come as shock to the community. His love for reading, teaching and the well being of the students has always been in the forefront. I heard him on numerous occasions refer to Stratfield as, "going to school rather than going to work." What an amazing way to view his role.

After many years of negotiating with the town, Stratfield School finally gained approval for the recent renovation and addition. Mr. Pesce was our biggest advocate for making sure the project was done correctly. Even though he lives in the town of Ridgefield, Thom came to treat Fairfield as his hometown. Never missing a town finance, building or BOE meeting revolving around the project, Thom spent countless hours lobbying for the children, staff and families of Stratfield to ensure a first class finish. One of his biggest achievements was the redesign and fabrication of our school media center. He continually "tweaked" the initial plans and up to the very last hours of completion was seen lobbying for more shelves, tables and lighting. The overall response from the students and parents has been overwhelming!

Our love and commitment to Mr. Pesce is the reason we make this proposal to you. The Stratfield Library / Media center is now a place where current and future children can continue to feed their thirst for knowledge. Mr. Pesce's love for reading has set a strong foundation for all students of Stratfield and we are confident that they will move through life with a passion for books and learning. We believe in no better way to honor his commitment to the children and school then to place his name over the entrance to this beautiful facility. His dedication to this project should always be a reminder to future students that a great leader made sure that books are always viewed as a true gift. We would like permission to name the library the Thom Pesce Media Center.

Our community thanks you for considering our proposal. We look forward to hearing from you and the Board of Education on the next steps necessary to bring our request to reality.



cc: Margaret Mary Fitzgerald

MAY 22 2012

Business and Non-Instructional Operations**Non-Instructional Operations**

Buildings	3900
Naming of Facility	3901

The Board of Education shall be solely responsible for naming all school buildings and components of school buildings. The components within a school that may be considered for naming include auditoriums, libraries, gymnasiums, athletic facilities and facilities of like stature.

Individuals to be considered shall have served in the continuous employ of or volunteer service to the Fairfield Board of Education in excess of ten years, with the name being submitted after separation from service for a minimum period of three years. When a proposal involves the use of the name of a deceased person, approval is contingent on the agreement of that person's estate.

A proposal to name a component of a building shall meet additional criteria: the component shall be representative of a curricular or co-curricular discipline and the individual shall be recognized as appropriate to that component. Requests should be consistent with an individual's contribution to Fairfield. For example, if the outstanding individual had been an exemplary physical education teacher, an appropriate request would be to name a gymnasium.

Although not binding, it is the intent of this policy that when considering naming a school or school component strong consideration shall be given to names of persons who have made a significant contribution to education or the Town of Fairfield. All requests shall be submitted in writing to the Superintendent of Schools and describe how the naming proposal meets the criteria in this policy. Final approval will rest with the Board of Education.

Policy adopted:
5/23/06

Complete Plan Available on the Fairfield Public Schools Website

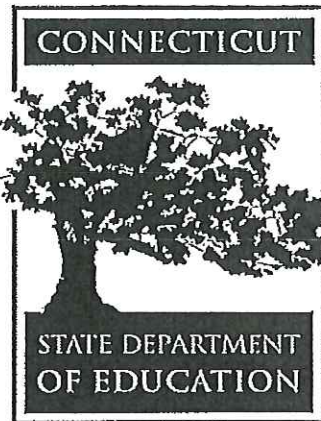
ENCLOSURE NO. 4

MAY 22 2012

CONNECTICUT STATE DEPARTMENT OF EDUCATION (CSDE)

EDUCATIONAL TECHNOLOGY PLAN TEMPLATE

July 1, 2012 – June 30, 2015



ED 616

Section 254(h)(1)(B), of the Telecommunications Act of 1996, and FCC Order 97-157, Paragraph 573
Elementary and Secondary Education Act (ESEA) 20 U.S.C. § 6777

Published: November 2011

Submissions to Regional Educational Service Centers (RESCs) for Review due by March 30, 2012

Submission to CSDE due June 15, 2012

Goal 1: Engaging and Empowering Learning Experiences

National Tech Plan	State Tech Plan
<p>1.0 Learning: Engage and Empower</p> <p><i>All learners will have engaging and empowering learning experiences both in and out of school that prepare them to be active, creative, knowledgeable, and ethical participants in our globally networked society.</i></p>	<p>Goal 1: Engaging and Empowering Learning Experiences</p> <p><i>All learners will have engaging and empowering learning experiences both inside and outside of school that prepare them to be active, creative, knowledgeable, and ethical participants in our globally networked society.</i></p>
<p>What will your district do over the life of this local Tech Plan to ensure that learning experiences are empowering, engaging, and supported by digital tools?</p>	

Action Plan for Goal Area 1

What Steps Will You Take?	Who Will Be Responsible?	When? (Be specific, e.g., By 10/1/13)	How will you measure?
<ul style="list-style-type: none"> • Revisit technology distribution plan for all schools. • Provide professional development on utilizing technology in core curricular areas. • Embed student-centered, rigorous, and authentic tasks and performance based assessments into curriculum; instruction, And assessment. • Integrate ICT standards into curriculum documents and utilize the library media program to support this integration. • Increase the use of digital resources for instructional support, either developed in- 	<ul style="list-style-type: none"> • Building Administrators; Technology Committee; Manager of Technology IT department and Deputy Superintendent. • Curriculum Leaders; Directors of Education; and Deputy Superintendent. • Deputy Superintendent; Directors of Education; Building Administrators, Curriculum Specialists; and Teachers. • Deputy Superintendent; Directors of Education; Library Media Specialists; and Teachers. • Deputy Superintendent; Directors of Education; Curriculum Specialists; and Teachers. 	<ul style="list-style-type: none"> • Annually in October of each year in preparation of the budget. • Ongoing through 6-30-15 • First phase by 6-30-13; Second Phase by 6-30-14; Third Phase by 6-30-15 • Ongoing: elementary by 6-30-14 and secondary by 6-30-15 • Ongoing beginning 7-1-12 	<ul style="list-style-type: none"> • Revised technology distribution plan in place • Review and analysis of Protraxx reports • Data team agendas and minutes; tiered interventions; progress monitoring data; and evidence of differentiated instruction. • Data team agendas and minutes; tiered interventions; progress monitoring data; and evidence of differentiated instruction. • Software Usage reports; page print count reports; analysis of textbook and materials

<p>house or purchased, using curriculum as the center point, to replace print resources where possible/applicable.</p> <ul style="list-style-type: none"> • Adopting a BYOD policy at the secondary level and develop a long range plan for implementation. • Curriculum documents will be digital, collaborative, and accessible 24/7. 	<ul style="list-style-type: none"> • Technology Committee; Building Administrators; Manager of IT and IT Department. • Curriculum Specialists; IT Department. 	<ul style="list-style-type: none"> • By 6-30-15 • Ongoing by 6-30-15 	<p>budget. Review of curriculum documents.</p> <ul style="list-style-type: none"> • BYOD policy in place and adopted by the Board of Education. Plan Completed. • Analysis of Curriculum Documents
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Goal 2: Assessment

National Tech Plan	State Tech Plan
<p>2.0 Assessment: Measure What Matters <i>Our education system at all levels will leverage the power of technology to measure what matters and use assessment data for continuous improvement.</i></p>	<p>Goal 2: Assessment <i>Our education system at all levels will leverage the power of technology to measure what matters and use assessment data for continuous improvement.</i></p>
<p><i>What will your district do over the life of this local Tech Plan to ensure that technology is used for assessment?</i></p>	

Action Plan for Goal Area 2

What Steps Will You Take?	Who Will Be Responsible?	When? (Be specific, e.g., By 10/1/13)	How will you measure?
<ul style="list-style-type: none"> Review current online assessments and where appropriate expand use of online assessments to other core curriculum areas. Electronic portfolios will be a part of the assessment process, where appropriate. Collect data on both formative and summative assessments to inform educators on student progress through the selection of appropriate tools. Collect data to inform teachers and administrators on standards, curricula, and instructional practices. 	<ul style="list-style-type: none"> Deputy Superintendent; Directors of Education; Building Administrators, Curriculum Specialists; Teachers. Teachers; IT Department; Curriculum Specialists. Deputy Superintendent; Directors of Education; Building Administrators, Curriculum Specialists; Teachers. Deputy Superintendent; Directors of Education; Building Administrators, Curriculum Specialists; Teachers. 	<ul style="list-style-type: none"> Elementary by 6-30-14 Secondary by 6-30-13 By 1-31-14 By 1-31-14 	<ul style="list-style-type: none"> Student achievement measures; Analysis of end of unit assessments. Curriculum Specialists report out on the use of electronic portfolios. Data team agendas and minutes; tiered interventions; progress monitoring data; and evidence of differentiated instruction. Data team agendas and minutes; tiered interventions; progress monitoring data; and evidence of differentiated instruction.

Goal 3: Connected Teaching and Learning

National Tech Plan 3.0 Teaching: Prepare and Connect <i>Professional educators will be supported individually and in teams by technology that connects them to data, content, resources, expertise, and learning experiences that enable and inspire more effective teaching for all learners.</i>	State Tech Plan Goal 3: Connected Teaching and Learning <i>Professional educators will be supported individually and in teams by technology that connects them to data, content, resources, expertise, and learning experiences that can empower and inspire them to provide more effective teaching for all learners.</i>
<i>What will your district do over the life of this local Tech Plan to ensure that educators are prepared to teach 21st Century learners and are connected to technology resources that support teaching and learning?</i>	

Action Plan for Goal Area 3

What Steps Will You Take?	Who Will Be Responsible?	When? (Be specific, e.g., By 10/1/13)	How will you measure?
<ul style="list-style-type: none"> • Review and modify the distributed model for technology resources for all schools. 	<ul style="list-style-type: none"> • Elementary Principals, Manager of Technology, Deputy Superintendent, and Directors of Education. 	<ul style="list-style-type: none"> • Annually in October of each year in preparation of the budget. 	<ul style="list-style-type: none"> • Revised technology distribution plan in place.
<ul style="list-style-type: none"> • Implement school wide data teams and grade level and or content based data teams in all schools. 	<ul style="list-style-type: none"> • Superintendent; Deputy Superintendent; Administrator's Cabinet and Teachers. 	<ul style="list-style-type: none"> • By 6-30-2015 	<ul style="list-style-type: none"> • Data team agendas and minutes; tiered interventions; progress monitoring data; and evidence of differentiated instruction.
<ul style="list-style-type: none"> • Create an Instructional Leader for Technology Position. 	<ul style="list-style-type: none"> • Deputy Superintendent Directors of Education; Curriculum Specialists. 	<ul style="list-style-type: none"> • By 7-1-2013 	<ul style="list-style-type: none"> • Position in final approved budget.
<ul style="list-style-type: none"> • Support all staff in learning to use the new student management system. 	<ul style="list-style-type: none"> • Deputy Superintendent; Manager of Technology; IT Department; Instructional Improvement Teachers; Computer Resource Teachers; Library Media Specialists; Teacher Trainers. 	<ul style="list-style-type: none"> • Ongoing; to start 7-1-12 	<ul style="list-style-type: none"> • Analysis of helpdesk tickets.
<ul style="list-style-type: none"> • PD will reflect changes to the curricula and instructional strategies. 	<ul style="list-style-type: none"> • Directors of Education; Curriculum Specialists. 	<ul style="list-style-type: none"> • Ongoing to start 7-1-12 	<ul style="list-style-type: none"> • Curriculum Committee agendas and minutes; Protraxx reports.

<ul style="list-style-type: none"> • Increase the use of the district on line resources to support professional learning. • Increase opportunities for parents and students to utilize the parent/student online resources and portals to maximizing learning opportunities. • Increase opportunities for professional educators to leverage technology to increase communication with the community at large. 	<ul style="list-style-type: none"> • Deputy Superintendent; Manager of Technology; IT Department; Directors of Education Instructional Improvement Teachers; Computer Resource Teachers; Library Media Specialists;. • Building Administrators; Teachers. • Deputy Superintendent Directors of Education; Manager of Technology; Building Administrators; Teachers. 	<ul style="list-style-type: none"> • Ongoing Through 6-30-15 • Ongoing Through 6-30-15 • Ongoing Through 6-30-15 	<ul style="list-style-type: none"> • Web logs and classroom observations. • Web Logs; Reports from SIS; Feedback from faculty, parents; students and staff. • Web Logs; Reports from SIS; Feedback from faculty, parents; students and staff.
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Goal 4: Infrastructure for Teaching and Learning

National Educational Tech Plan	State Educational Tech Plan
<p>4.0 Infrastructure: Access and Enable <i>All students and educators will have access to a comprehensive infrastructure for learning, when and where they need it.</i></p>	<p>Goal 4: Infrastructure for Teaching and Learning <i>All students and educators will have access to a comprehensive infrastructure for learning, when and where they need it.</i></p>
<p><i>What will your district do over the life of this local Educational Tech Plan to ensure that all students and educators will have access to a comprehensive infrastructure for teaching and learning?</i></p>	

Action Plan for Goal Area 4

What Steps Will You Take?	Who Will Be Responsible?	When (be specific, e.g., by 10/1/13)?	How will you measure?
<ul style="list-style-type: none"> • Maintain current fiber based WAN network and LAN switches to insure connectivity. • Monitor bandwidth and Internet Use to insure viability in support of district goals. • Implement quality of service provisioning to prioritize district equipment vs. BYOD • Evaluate use of Tablet devices with a data plan at the secondary schools. • Implement wireless communication k-8 and expand as necessary prek-12 to support curriculum and instruction (e.g. additional volume of equipment and usage) 	<ul style="list-style-type: none"> • Manager of Technology; Network Engineer. • Network Engineer. Manager of Technology • Manager of Technology; Network Engineer. • Director of Curriculum; Curriculum Leaders for Social Studies and Science grades 7-12; Manager of Technology. • Manager of Technology; Network Engineer; Directors of Education. 	<ul style="list-style-type: none"> • Currently in place; monitoring daily through 2015. • Monthly usage reports reviewed at 12 month tech meeting. • 6-30-2013 • First review end of first semester January 2013. • K-8 to be completed by 6-30-2013. Expansion monitored and reviewed with Directors as part of budget planning in November of each fiscal year 2013; 2014. 	<ul style="list-style-type: none"> • Bandwidth utilization reports from support vendors and from equipment. • Bandwidth utilization reports from support vendors and from equipment. • Kaseya ticketing system reports from users. • Student work. Faculty and student survey. • Utilization reports provided by wireless controller/management console.

Goal 5: Productivity and Efficiency

National Educational Tech Plan	State Educational Tech Plan
<p>5.0 Productivity: Redesign and Transform <i>At all levels, our education system will redesign processes and structures to take advantage of the power of technology to improve learning outcomes while making more efficient use of time, money and staff.</i></p>	<p>Goal 5: Productivity and Efficiency <i>At all levels, our education system will redesign processes and structures to take advantage of the power of technology to improve learning outcomes while making more efficient use of time, money and staff.</i></p>
<p><i>What will your district do over the life of this local Educational Tech Plan to maintain or redesign processes and structures to take advantage of the power of technology to improve learning outcomes while maintaining efficiency?</i></p>	

Action Plan for Goal Area 5

What Steps Will You Take?	Who Will Be Responsible?	When (be specific, e.g., by 10/1/13)?	How will you measure?
<ul style="list-style-type: none"> • Increase the use of digital resources for instructional support either developed in house or purchased using curriculum as the center point to replace print resources where possible/applicable. • Develop and implement a paperless classroom and reduce the number of paper produced reports and procedures used in the business of the district. • Implement process changes as a result of new opportunities available in the new student management system. • Create an Instructional Leader for Technology Position. 	<ul style="list-style-type: none"> • Deputy Superintendent; HR Director; Directors of Education; Curriculum Specialists and Teachers. • The District. • The District. • Deputy Superintendent; HR Director; Directors of Education and Curriculum Specialists. 	<ul style="list-style-type: none"> • Ongoing 7-1-12 • Ongoing through 6-30-15 • Ongoing starting 7-1-12 through 6-30-15 • 7-1-13 	<ul style="list-style-type: none"> • Software Usage reports; page print count reports; analysis of textbook and materials budget. Review of curriculum documents. • Printed page/usage reports. Review of procedures. • Review of procedures; teacher, parent, student surveys and feedback. • Position in final adopted budget for FY 2014.

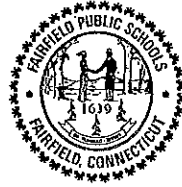
<ul style="list-style-type: none"> • Document, Review and Implement as appropriate instructional strategies realized through the tablet pilot program. • Adopting a BYOD policy at the secondary level and develop a long range plan for implementation. • Curriculum documents will be digital, collaborative, and accessible 24/7. 	<ul style="list-style-type: none"> • Curriculum Directors; Teachers; Building Administrators. • Deputy Superintendent; Manager of Technology • Curriculum Specialists; IT Department. 	<ul style="list-style-type: none"> • 1-31-13 • 6-30-15 • Ongoing through 6-30-15 	<ul style="list-style-type: none"> • Curriculum Specialists; teachers; students via survey and instructional observation. • Policy adopted by the Board of Education and plan in place. • Analysis of curriculum documents.
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FAIRFIELD PUBLIC SCHOOLS

ENCLOSURE NO. 5

MAY 22 2012

501 Kings Highway East
Fairfield, Connecticut 06825



Phone (203) 255-8371
Fax (203) 255-8245

Office of the Superintendent

TO: Board of Education
FROM: David G. Title
DATE: May 11, 2012
SUBJECT: Recommended Budget Adjustments for 2012-2013

In order for the Board of Education to comply with the 2012-2013 budget approved by the RTM, it must make adjustments to the budget passed in January. I am enclosing my recommended adjustments for your consideration and action at the May 22, 2012 Board of Education meeting. In recommending these cuts, we are striving to ensure that there will be minimal impact to the operations of the school district. These are low-impact reductions that do not involve changes to our instructional program, staff or services of the Fairfield Public Schools. Most importantly, if these reductions are enacted, we will be able to move forward with all of the initiatives included in the Board of Education's recommended budget.

In addition to the \$250,000 reduction made by the RTM, the Board must also formally vote to reduce its pension line by \$278,477 as part of a cut made prior to the RTM action. At the top of the enclosure, you will see the budget progression that leads to this figure. The Board must reduce its budget by a total of \$528,477, with the understanding that \$278,477 of that amount is in the pension line.

The bottom part of the enclosure lists the line items that are recommended for reduction, with a brief explanation. The only exception is that while we anticipate two additional retirements, it is not possible at this time to identify the exact line item where this reduction will occur.

If you would like further information on any of these reductions, please let me know and I will be happy to answer them at the May 22 meeting.

**FAIRFIELD PUBLIC SCHOOLS
SUPERINTENDENT'S PROPOSED BUDGET CUTS
2012 - 2013**

Budget Development	Dollar Amount	Budget Adjustments	Description / Impact	Page # Budget Book	Line #
BOE Proposed Budget	\$ 149,464,941		Approved by BOE on January 24, 2012		
BOS Budget Cut (Pension)	\$ (612,525)				
BOS Budget Cut (Other)	\$ (250,000)				
BOS Total Cut		\$ (862,525)			
BOS Approved Budget to BOF	\$ 148,602,416				
BOF Budget Restoration (Pension)	\$ 334,048				
BOF Budget Restoration (Other)	\$ 250,000				
BOF Adjustments		\$ 584,048			
BOF Approved Budget to RTM	\$ 149,186,464	\$ (278,477)	Net Pension Cut		
RTM Budget Cut	\$ (250,000)	\$ (250,000)			
RTM Approved Budget	\$ 148,936,464	\$ (528,477)	Final BOE Budget / Adjustment		
Pension	(278,477)		Town adjustment	59	53450
Enrollment Projection	(10,000)		Delay comprehensive update	62	54060
Business Services - Technical Consulting	(10,000)		Reduce professional services	62	54120
Refuse Removal/Recycling	(50,000)		Recycling pick-up changed to call as needed during summer	68	54200
Business Services - Fuel Tanks	(15,000)		Change to above ground tanks	68	54874
Student Information Software	(47,000)		Actual bid	69	54325
Business Services - Other Contracted Svc	(5,000)		Reduce contracted services	69	54878
Professional Development	(24,095)		3.5% Reduction in professional development	73	54169 - 54184
Business Services - Direct Purchase Paper	(6,905)		Reduction in volume and pricing	84-86	56646
Special Education Assistive Technology	(12,000)		Utilize carry-over grant funds (IDEA)	92	58465
Teacher Retirement	(35,000)		Additional retirement		TBD
Teacher Retirement	(35,000)		Additional retirement		TBD
Total Budget Cut		\$ (528,477)			
BOE Approved Budget		\$ 148,936,464			