

The Enclosures referred to in the Agenda are available for inspection at each of the three Public Libraries in Fairfield, Fairfield Public Schools' website <http://www.fairfieldschools.org/> and the Education Center, 501 Kings Highway East.

THE PUBLIC IS REQUESTED TO SILENCE DEVICES FOR THE DURATION OF THE MEETING

Board of Education, Fairfield Public Schools
501 Kings Highway East, 2nd Floor Board Conference Room
Tuesday, June 10, 2014

REGULAR MEETING

7:00 P.M. **EARLY START**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Student and Group Recognition
 - A. CT Association of Boards of Education (CABE) and Superintendent Awards
 - B. Reflections Winners
4. Student Reports

Fairfield Ludlowe High School Student Liaisons: Mr. Billy Moeder, Mr. Ethan King
Fairfield Warde High School Student Liaisons: Ms. Carley Strachan, Ms. Acacia Longley
Ms. Danielle Clarke
5. Public Comments and Petitions

During this period the Board will hear comments and receive petitions from any citizen present at the meeting. Any single presentation must be limited to two minutes, and audio-visual equipment cannot be used without the advance authorization of the Chairman. The Board will not hear comment on individual personnel matters or comments addressed to a specific member(s) of the Board. Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.
6. Presentations
 - A. Presentation of Fairfield Ludlowe Project 051-0127 EA/EC/RR, Mr. Joe Costa
 - B. Presentation of AP Psychology Curriculum and AP Psychology Text, Mr. Gregg Pugliese
7. Old Business
 - A. Approval of English/Language Arts Curriculum, Grades 6-12
Recommended Motion: "that the Board of Education approve the English/Language Arts, Grades 6-12 Curriculum"
(Enclosure No. 1)
 - B. Approval of the Revised Educator Professional Growth Plan *(pending CSDE approval)*
Recommended Motion: "that the Board of Education approve the revised Educator Professional Growth Plan"
8. New Business
 - A. Approval of Plans and Specifications for Mill Hill Roof Replacement Project TMP-051-PZBV
Mr. Bill Silver, Mr. Salvatore Morabito
Recommended Motion: "that the Board of Education approve the Plans and Specifications for Mill Hill Roof Replacement Project TMP-051-PZBV"
(Enclosure No. 2)

- B. Approval of Agreement between Bargaining Unit Fairfield Association of Educational Office Professionals (FAEOP) and the Fairfield Board of Education for 2013-2016
Recommended Motion: “that the Board of Education approve the Agreement between Bargaining Unit Fairfield Association of Educational Office Professionals (FAEOP) and the Fairfield Board of Education for the period July 1, 2013 through June 30, 2016”

9. Approval of Minutes

- A. Approval of Minutes of May 6, 2014 **Regular Meeting**
Recommended Motion: “that the Board of Education approve the Minutes of the **Regular Meeting** of May 6, 2014”

(Enclosure No. 3)

- B. Approval of Minutes of May 15, 2014 **Special Meeting**
Recommended Motion: “that the Board of Education approve the Minutes of the **Special Meeting** of May 15, 2014”

(Enclosure No. 4)

- C. Approval of Minutes of May 20, 2014 **Regular Meeting**
Recommended Motion: “that the Board of Education approve the Minutes of the **Regular Meeting** of May 20, 2014”

(Enclosure No. 5)

10. Superintendent’s Report

- A. Update on Smarter Balanced Testing
- B. Update on Racial Imbalance

(Enclosure No. 6)

11. Committee/Liaison Reports

12. Open Board Comment

13. Superintendent Evaluation

- Recommended Motion: “that the Board of Education convene to Executive Session for the purpose of Superintendent Evaluation”

14. Adjournment

- Recommended Motion: “that this Regular Meeting of the Board of Education adjourn.”

CALENDAR OF EVENTS

June 24, 2014	Board of Education Regular Meeting 7:30 pm	501 Kings Hwy East Board Room
---------------	---	----------------------------------

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact Pupil & Special Education Services, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379

Margaret Boice, Ed.D.
Director of Secondary Education
mboice@fairfieldschools.org
(203) 255-8372



Fairfield Public Schools
501 Kings Highway East, Suite 210
Fairfield, Connecticut 06825

ENCLOSURE NO. 1

JUN 10 2014

TO: Dr. David Title
FROM: Dr. Margaret Boice
DATE: June 3, 2014
RE: English/Language Arts Curriculum

As a result of feedback provided by the Board members at the May 20 Board meeting, we have revisited the English/Language Arts curriculum documents for grades 7 – 12, specifically as these documents address common literary experiences for our students.

John Chiappetta, Curriculum Leader for English, met with the middle school and high school teachers to review the Board's feedback and discuss a revision of the documents. His goal was to incorporate this feedback while providing teachers with the flexibility to select the literature in each academic year. In addition, this proposal provides time for middle school teachers to implement the grammar, vocabulary and writing elements of the curriculum that are important preparation for high school work.

As a result of these discussions, we are proposing that the language below be inserted in the course overview section of each document:

High School:

The Fairfield English Department believes in the value of common literary experiences. To that end, all students will share in a minimum of two common literary experiences of high literary merit for all students per year. In 9th, 10th, and 12th grade full-year courses, one of these literary experiences will be a play by Shakespeare. In 11th grade the two common experiences will be American Literary texts.

Grades 7 and 8:

The Fairfield Language Arts Department believes in the value of common literary experiences. To that end, all students in 7th and 8th will share in a common, grade-level literary experience of high literary merit for all students per year.

Grade 6:

The Fairfield Language Arts Department believes in the value of common literary experiences. To that end, all students will share in shorter, common literary experiences of high literary merit with their class. These shorter texts include short stories, poetry, excerpts from novels, and literary nonfiction.

Mill Hill School Roof Replacement The Town Of Fairfield

635 Mill Hill Terrace Fairfield, Connecticut



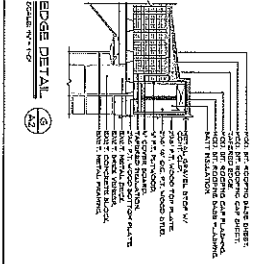
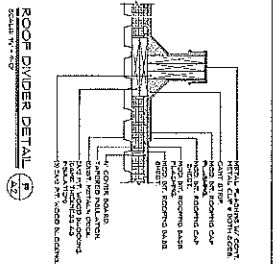
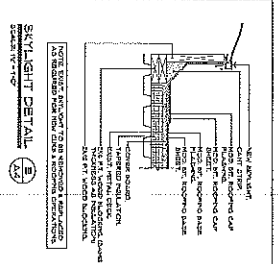
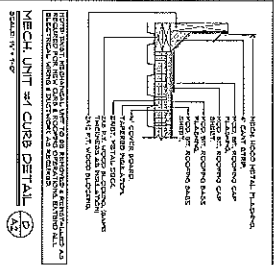
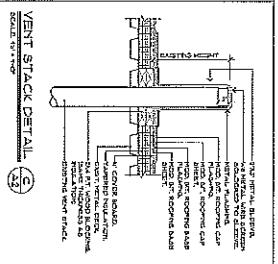
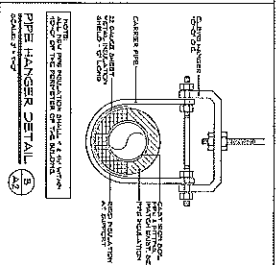
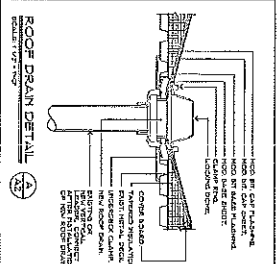
- DRAWING LIST:
CS - COVER SHEET
A1 - Overall Roof Plan
A2 - Roof Details



SILVER / PETRUCCI + ASSOCIATES
Architects / Engineers / Interior Designers
3190 Whittier Avenue, Hamden, CT 06518-2340
Tel: 203 230 9007 Fax: 203 230 8247
snp@petrucci.com

State Project # TMP-051-PZBV

Date, 6/9/2014



Town Of Fairfield
Mill Hill School Roof Replacement
635 Mill Hill 7 school
Fairfield, Connecticut

SILVER / PETRUCELLI + ASSOCIATES
Architect / Engineer / Interior Designer
2100 Wilton Avenue, Danbury, CT 06813-140
74. 203.239.8007 Fax: 203.239.8247
asp@silverpetrucci.com

Project: _____
Date: _____
Sheet: _____

Roof Details

STATE PROJECT # TWP-0514-23Y

Scale: _____
Date: _____
A2

VOTING SUMMARY
Regular Meeting Notes, Fairfield BoE; May 6, 2014

JUN 10 2014

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:35PM. Present were members Eileen Liu-McCormack, John Convertito, Donna Karnal, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly, John Llewellyn and Marc Patten. Others present were Superintendent David Title, members of the Central Office Leadership Team and approximately 30 members of the public.

Approval of Minutes***Approval of Minutes of April 8, 2014 Special Meeting***

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion, "that the Board of Education approve the minutes of the Special Meeting of April 8, 2014" Motion passed 7-0-2 (Mr. Convertito, Ms. Karnal, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Llewellyn, Mr. Patten in favor; Mrs. Liu-McCormack, Mrs. Gerber abstained).

Approval of Minutes of April 8, 2014 Regular Meeting

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion, "that the Board of Education approve the minutes of the Regular Meeting of April 8, 2014. Motion passed 5-4 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn against)

Approval of Minutes of April 22, 2014 Special Meeting

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion, "that the Board of Education approve the Minutes of the Special Meeting of April 22, 2014" Motion passed 7-2 (Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Mr. Llewellyn against)

Mr. Dwyer asked the Board for unanimous consent to move forward the item regarding the Fairfield Ludlowe project, the Board agreed.

New Business***Approval of Plans and Specification for Fairfield Ludlowe Project 051-0127 EA/EC/RR (Phase 1 – Roof Replacement)***

Mrs. Gerber moved/Mrs. Maxon-Kennelly seconded the recommended motion "that the Fairfield Board of Education approve the plans and specifications for Phase 1 of the Fairfield Ludlowe Project Number 051-0127 EA/EC/RR" Motion passed 9-0.

Mr. Fattibene moved/Ms. Karnal seconded to suspend the rules to extend beyond 11PM. Motion passed 9-0.

Adjournment

Mrs. Maxon-Kennelly moved/Mr. Patten seconded the recommended motion "that this Regular Meeting of the Board of Education adjourn". Motion passed 9-0. Meeting adjourned 11:30PM.

DETAILED MINUTES*Call to Order and Roll Call*

Chairman Philip Dwyer called the Regular Meeting to order at 7:35PM. Present were members Eileen Liu-McCormack, John Convertito, Donna Karnal, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly, John Llewellyn and Marc Patten. Others present were Superintendent Dr. David Title, members of the Central Office Leadership Team, and approximately 30 members of the public.

Mr. Dwyer asked the Board for unanimous consent to accommodate Student Reports on the agenda should the student members arrive later in the meeting; the Board agreed.

*Presentation***Presentation of English/Language Arts Curriculum, Grades 6-12**

Dr. Boice stated that the curriculum explains what students should be able to do once they complete the course; the presentation addresses the following questions: (1) What are differences in this curriculum and why is there a need for a change? (2) What process was used to develop the curriculum? (3) How will the curriculum be evaluated? and (4) What are the budget implications?

Mr. Chiappetta presented the English/Language Arts Curriculum, and highlighted the following:

- The Overarching Goal is to develop the Reading and Writing Lives of ALL Fairfield Students
- The curriculum is being revised (1) For timeliness and vertical curricular alignment with PK-5 (2) New standards adopted in 2010 are more specific (3) New comprehensive literacy assessments will be used
- Curriculum development included extensive, line by line study of the new standards; teacher review work; parent focus groups; community feedback; and curriculum council review
- Examples of new curriculum included grammar, usage, mechanics, vocabulary focus, and rubrics
- Curriculum will be evaluated with SBAC results, Common Reading Assessments, Common Writing Assessments, Tri-State Performance Tasks, AP Scores, PSAT Scores, SAT Scores, and Portfolios
- Next Steps include implementation guides, common assessments and development/implementation of portfolios
- Anticipated costs are summer work (\$18,500), professional resources (\$8,000), and professional development/training (\$6,000)

John Whaley, Fairfield Warde High School (FWHS) English Teacher, offered his unique perspective as a former middle school teacher; his 8th grade classroom was transformed over the last several years with the creation of a 'themes across genres' unit; this has enhanced the reading and writing of students.

Catherine Ruegger, Fairfield Ludlowe High School (FLHS) English Teacher, stated she sees many benefits with portfolio review; new curriculum focuses on the context of writing, argumentation uses claims and counter claims to elevate thinking and writing; modern texts can be joined with historical; students can push thinking for a systematic approach; this allows constant collaboration across schools and grades.

Mr. Chiappetta stated that Fairfield is one of the first districts to draft curriculum under the new standards; it is richer and more rigorous. Dr. Boice thanked all the teachers for their work.

Board discussion followed on recommended and required standardized reading lists, increased exposure to classics in middle school, shared experiences among schools with core, recognizable texts, and text variety.

Mr. Chiappetta stated that grammar is used to create a more beautiful piece; it's not always about editing; cross content collaboration should be occurring across all disciplines; support for the expected knowledge gap will be offered with Language Arts (LA) specialists for students needing additional help, additional reading classes, and the teaching of more specific reading strategies at the high school level.

Mr. Chiappetta stated that the district uses some elements of the workshop method that have proven effective; teachers observing other teachers is helpful for the key transition years; teachers will have some flexibility with rubric use. Dr. Boice stated that World Language documents will be reviewed next year; interdisciplinary discussions and collaboration work are beginning to review literacy standards.

Mr. Llewellyn requested assurance that core reading books will be included in the curriculum documents. Dr. Title clarified that working on common standardized lists is scheduled for the next stage of the curriculum process and usually provided within implementation documents and course syllabi; if the Board requests that it be part of the curriculum documents, it will be a matter of months for staff to assemble and agree upon a list; the curriculum approval will have to be postponed until that time. Mr. Chiappetta stated that if a standardized reading list is written in to the curriculum, it remains for 7 years.

The Board discussed Mr. Fattibene's suggestion to insert language into the curriculum that would ensure a common literary experience with a well-known novel. Mr. Chiappetta offered that this could be accomplished and has already been discussed with staff, such as agreeing on 2 common titles per grade level, for two years. Mr. Dwyer requested the proposed language be provided to the Board prior to the meeting on May 20.

Mr. Dwyer requested and received unanimous consent to move forward with the FLHS presentation.

New Business

**Approval of Plans and Specification for Fairfield Ludlowe Project 051-0127 EA/EC/RR
(Phase 1 – Roof Replacement)**

Mrs. Gerber moved/Mrs. Maxon-Kennelly seconded the recommended motion, "that the Fairfield Board of Education approve the plans and specifications for Phase 1 of the Fairfield Ludlowe Project Number 051-0127 EA/EC/RR"

Perkins Eastman architect Joe Costa presented drawings and stated that construction phases and roof work will overlap; roofs are at multiple levels and will not be affected by construction; the roof work was accelerated due to need; waiting to do the roof work would have increased the cost; and some portions of the roof do not need replacement.

Mrs. Gerber stated that this type of approval is a formality so that Mr. Morabito can submit documentation to the state. Mr. Dwyer stated that state reimbursement cannot be obtained until the warranty has expired.

Motion Passed 9-0

Approval of Minutes

Approval of Minutes of April 8, 2014 Special Meeting

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the **Special Meeting** of April 8, 2014"

DRAFT

Motion Passed 7-0-2 (Mr. Convertito, Ms. Karnal, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten, Mr. Llewellyn in favor; Mrs. Liu-McCormack, Mrs. Gerber abstained)

Approval of Minutes of April 8, 2014 Regular Meeting

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion “that the Board of Education approve the Minutes of the **Regular Meeting** of April 8, 2014”

Mr. Llewellyn and Ms. Karnal stated the minutes did not accurately reflect the RYASAP discussion, however, no amendments were presented.

Motion Passed 5-4-0 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn opposed)

Approval of Minutes of April 22, 2014 Special Meeting

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion “that the Board of Education approve the Minutes of the **Special Meeting** of April 22, 2014”

Motion Passed 7-2-0 (Mr. Convertito, Ms. Karnal Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Mr. Llewellyn opposed)

<i>Superintendent’s Report</i>

Update on 2013-2014 Budget Projection

Dr. Title reported that the budget deficit is anticipated to be at \$0 or better by year’s end and there is no need to ask the Town for any money. Mrs. Munsell reviewed worksheet line items and will provide Mr. Llewellyn with the March report. Dr. Title stated that the Excess Cost grant came in higher than was budgeted for.

Update on Food Service Vendor Selection

Dr. Title and Mrs. Munsell reported that a contract has been finalized with Whitsons as the new food service vendor; Whitsons services many surrounding districts and will transition into the district on July 1; the process involved parents and students being onsite to taste the food; special thanks was given to Mr. Tom Doonan who was an invaluable part of the process with his depth of knowledge, and also to the rest of the evaluation team that included Mrs. Parks, Ms. McCabe, Ms. Bonina, Ms. Mediate, and Mr. Ryan and Ms. Holland from the Town Purchasing Dept. Dr. Title thanked the many Food Service employees for their years of service to the district.

Update on Teacher Evaluation

Dr. Title updated the Board on Teacher Evaluation Plan; the state has changed the Teacher Evaluation Plan approval process; Boards of Education are now required to approve the document *after* the state has reviewed and provided feedback; it is expected that this document will be returned to the Board at the June 10 or 24 meeting; it will not be substantially different; the Board will receive the plan that is submitted to the state as well as the plan that has been reviewed by the state.

Mrs. Maxon-Kennelly requested student Board member Danielle Clarke report on the Food Service Vendor selection process at the next meeting.

Dr. Title stated that it is anticipated the food services medical retention payment will be made; Mrs. Munsell stated that she will provide Mr. Llewellyn with the current balance of the fund.

Mr. Dwyer requested and received unanimous approval to discuss the Superintendent's Recommended Budget Adjustments for 2014-2015 at this time.

New Business

Superintendent's Recommended Budget Adjustments for 2014-2015

Dr. Title reviewed the recommended budget adjustments totaling \$1,304,000 which includes the \$804,000 cut at the Selectmen level and the \$500,000 cut at the RTM level.

Dr. Title also mentioned that the Town is working on a Capital Non-Recurring Project for upgrading school security; should this occur within the next fiscal year, the \$160,000 currently on hold for security will be rolled into that project, freeing up this money to be placed in the health insurance medical fund; if the Town Security Project does not occur within the next fiscal year, the Board will be free to spend that money on security infrastructure; therefore no budget adjustment is needed.

The Board discussed:

1. The athletic fee structure: Mr. Convertito stated that he would like to see equal fees for all athletes; Mrs. Maxon-Kennelly stated that she is opposed to the athletic fees, but if instituted, other students may also be affected such as drama, music, and newspaper club students.
2. The Fairfield Woods Middle School (FWMS) Project: Mr. Convertito requested accounting documentation showing the project fund balance; Dr. Title stated that the project is scheduled to be accepted as complete at the next Board meeting.
3. Capital Improvements - Carpeting: Mr. Cullen explained the carpet replacement need for high traffic areas; Dr. Title offered that when maintenance projects are cut, they are actually deferred.
4. The Climate Survey: Ms. Leonardi responded that the state model of the Climate Survey is more rudimentary than what is currently used; the state model survey data can still be used; it is not possible to combine the surveys due to copyright; a report copy will be provided; it will not be possible to do comparative analysis using different surveys.
5. School Allocations: Dr. Title stated that this account has categories that are used at the principal's discretion.
6. AON Trend Rate: Dr. Title stated the 8.6 trend rate is being used; the Town has set aside \$500,000 to cover the cost; the Town was in the same situation in 2007/08, and \$400,000 was transferred from the BOE health insurance line to the Town; a request has already been made to restore this amount; the \$160,000 might also be applied here; the adjustment will happen in the 2015-2016 Budget with input from the Town; there is no expectation to cover this in next year's budget; experience has leveled out and one more update in May is expected.
7. Technology: Mrs. Parks stated that the number of World Language laptops will be reduced; this will not impact SBAC testing – SBAC tablets are from a separate grant, although the World Language laptops could be used to supplement the SBAC tablets. Mrs. Liu-McCormack commented that technology is most beneficial in the upper grades; if technology reallocation is necessary due to a shortage of projection systems, perhaps consider moving some projection units out of the kindergarten classrooms and into the upper grades.

Mr. Fattibene moved/Ms. Karnal seconded to suspend the rules to extend beyond 11:00 pm.

Motion Passed 9-0

8. Teacher Funding: Mr. Fattibene expressed concern over the change in funding for teaching positions and Title 1; Dr. Title responded that state approval has been granted, and that Title 1 is federal funding administered by the state.
9. Pre-K Busing: Dr. Title stated the total cost of Pre-K busing is approximately \$200,000.
10. Mrs. Maxon-Kennelly commented on the possibility of increasing fees for adult education, and suggested that the BOE Workshop is very beneficial.
11. Mr. Cullen stated that the \$15,000 Playground Safety reduction is for complete wood chip replenishment projects; this will not affect the replacement of broken equipment.

Mr. Dwyer offered that Board members may make suggestions to request alternatives; he requested any changes to the recommended budget adjustments be forwarded prior to the May 20 Meeting; Dr. Title agreed that costing out alternatives is best done ahead of time.

First Reading of Policy #5515 – Students, Protocol for Administration of Emergency Medications by Non-Nursing School Personnel

Mrs. Maxon-Kennelly explained that the changes to the policy are mostly for dosage; Mr. Convertito stated that this policy will again be returned to the Board in a few months with additional changes; Mrs. Parks confirmed that the policy is intended for non-nursing personnel to administer emergency medication to a student without a medical prescription.

Mr. Dwyer requested and received unanimous approval to postpone the discussion on enrollment projections and the Long-Range Facilities Plan until the next meeting.

Public Comments and Petitions

Trish Donovan, Taintor Drive, commented on the excellent English/LA curriculum presentation and thanked the staff.

Jennifer Hoffman, Whitewood Drive, commented on her disappointment regarding the 5th grade music cut.

Trudi Durell, Woodcrest Road, thanked Dr. Title and the members of the Board that were at last night's RTM meeting and commended the Superintendent on the low impact revisions.

Nancy Haberly, Duck Farm Road, commented on stopping the divide.

Open Board Comment

Mr. Patten thanked the public for their support during the budget process.

Mr. Dwyer thanked the parents who also spoke on behalf of Town services.

Adjournment

Mrs. Maxon-Kennelly moved/Mr. Patten seconded the recommended motion "that the Board of Education Meeting adjourn"

Motion Passed 9-0

Jessica Gerber
Fairfield Board of Education
Secretary

JUN 10 2014

Meeting Minutes
May 15, 2014
BOE Special Meeting

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to order of the Special Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:45PM. Present were members Eileen Liu-McCormack, John Convertito, Donna Karnal, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly (arrived 8:10pm), John Llewellyn and Marc Patten. Others present were Deputy Superintendent Karen Parks, and approximately 40 members of the public.

Motion 1.

Mr. Convertito moved/Mr. Fattibene seconded to suspend the rules and allow for public comment. After some discussion, the motion was withdrawn.

Motion 2.

Mr. Convertito moved/Mrs. Gerber seconded to insert an item -- Public Comment -- into the agenda after item #2. Motion passed 8-0 (Mrs. Maxon-Kennelly was not present at this time).

Public Comment

The following members of the public commented on the Proposed By-Law Amendments:

- Duane Lanham, Veres Street
- Gail Francolini, Philemon Street
- Steve Baker, Charles Street
- Kelly Dunn, Tuckahoe Lane
- Reini Knorr, Alberta Street
- Dorene Heron, Forest Avenue
- Suzanne Miska, Ryegate Road
- Trish Donovan, Taintor Road
- Ann Harper, Buena Vista Road
- Jennifer Jacobsen, Victoria Court
- Christine Vitale, Verna Hill Road
- Eric Neuman, Eastfield Drive
- Jill Bargas, Pilgrim Lane
- Tausif Churyk, Fairfield Woods Road
- Julie Gottlieb, Applegate Road

Discussion and Approval of Board of Education By-Laws

Motion 3.

Mrs. Gerber moved/Mrs. Maxon-Kennelly seconded the recommended motion, "that the Board of Education By-Laws be approved as amended"

Amendment #1

Motion 4.

Mr. Fattibene moved/Mrs. Gerber seconded to amend the By-Laws as per enclosure #2 as written below

DRAFT

Paul Fattibene, Page 2, Article II Section 3, Duties of officers (8230)

- 1) *The chairman shall have the responsibility for setting the agenda at each meeting. In setting the agenda the Chairman shall consider the recommendations of the Superintendent and confer with the Vice Chairman and Secretary.*
- 2) *The Chairman shall preside over all meetings of the Board, but the Chairman's status as presiding officer shall not impair the Chairman's right or duty to vote on any matter before the Board.*

(remaining numbering of section to be renumbered accordingly)

Mr. Dwyer spoke in favor; this has been common practice since last fall.

Mrs. Liu-McCormack spoke in favor; this is done in other districts.

Motion passed 9-0.

Amendment #2

Motion 5.

Mr. Dwyer moved/ Mrs. Gerber seconded to amend the By-Laws as per enclosure #3 as written below

Phil Dwyer – Article V Meetings – paragraph 4 – Order of business (8540)

Motion to replace the existing Order of Business with the replacement order of business as shown.

1. *Call to Order and Roll Call*
2. *Pledge of Allegiance*
3. *Student Reports*
4. *Public Comment*
5. *Presentations*
6. *Old Business*
7. *New Business*
8. *Approval of Minutes*
9. *Superintendents Report*
10. *Committee/Liaison Reports*
11. *Adjournment*

Motion 6.

Mr. Fattibene moved/Mr. Llewellyn seconded to amend the motion to include "Open Board Comment" as Item #11, moving "Adjournment" to Item #12.

Mr. Convertito spoke in support; Open Board comment provides the opportunity to offer comments in a respectful manner with a constructive purpose.

Mr. Dwyer spoke against Open Board comment as opportunities exist in the Superintendent's Report and the Curriculum/Liaison Reports; but supported placement of administrative matters at the end of the meeting.

Mr. Fattibene spoke in support of adding Open Board comment; but disagreed with having Minutes and Reports toward the end of the meeting, per Robert Rules.

Ms. Karnal spoke in support of Open Board Comment.

Mrs. Liu-McCormack spoke in support; Open Board comment is a common practice in other districts.

Mr. Llewellyn spoke in support; Open Board comment is a time for Board members to ask questions.

Mrs. Maxon-Kennelly spoke against Open Board Comment. She has seen it abused despite the existence of specific instructions for its use.

DRAFT

Mr. Patten spoke in support of Open Board comment to considerably bring up issues not on the agenda.

Motion passed 6-3 (Mrs. Liu-McCormack, Mr. Convertito, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn, Mr. Patten in favor; Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly against).

Motion 7.

Mrs. Liu-McCormack moved/Mr. Llewellyn seconded to amend the motion to include "Public Comment" as Item #11, with "Open Board Comment" as Item #12 and "Adjournment" as Item #13.

Mrs. Liu McCormack spoke in favor and offered that Public Comment at the beginning of the meeting could be limited to 7 speakers or 15 minutes.

Mr. Convertito spoke against; the purpose is to have the public address the Board at the beginning and not have to wait.

Mr. Dwyer spoke against; Public Comment is also allowed prior to each vote.

Mr. Fattibene spoke in support; the Chair can limit the time.

Ms. Karnal spoke in support of providing 2 opportunities for Public Comment.

Mr. Llewellyn spoke in support of an additional Public Comment opportunity; speakers could be limited to one public comment either at the beginning or the end.

Motion failed 4-5 (Mrs. Liu-McCormack, Ms. Karnal Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Motion 8.

Mrs. Liu-McCormack moved/Mr. Llewellyn seconded to amend the motion to include "Future Business" as Item #11, with "Open Board Comment" as Item #12 and "Adjournment" as Item #13. Mrs. Liu-McCormack made a friendly amendment to change the wording of her amendment to read: "Future Business-Future Agenda Items to Be Discussed" as Item #11, with "Open Board Comment" as Item #12 and "Adjournment" as Item #13. The Board accepted the friendly amendment.

Mr. Dwyer spoke against; Open Board Comment may be used to address requests.

Mrs. Liu-McCormack spoke in favor; this allows Board members to make requests for future agenda topics.

Mr. Llewellyn spoke in support of this as a constructive compromise.

Mrs. Maxon-Kennelly spoke against the motion due to already having Open Board Comment.

Motion failed 4-5 (Mrs. Liu-McCormack, Ms. Karnal Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Motion 9.

Mr. Patten moved/Mr. Convertito seconded to call the question. Motion passed 6-3 (Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Mr. Fattibene, Mr. Llewellyn against).

The original amendment by Mr. Dwyer, amended by Mr. Fattibene, passed 5-3-1 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Mr. Fattibene, Mr. Llewellyn against; Ms. Karnal abstained). New order of business for BoE meetings is as follows:

1. *Call to Order and Roll Call*
2. *Pledge of Allegiance*
3. *Student Reports*
4. *Public Comment*

DRAFT

5. *Presentations*
6. *Old Business*
7. *New Business*
8. *Approval of Minutes*
9. *Superintendent Report*
10. *Committee/Liaison Reports*
11. *Open Board Comment*
12. *Adjournment*

Amendment #3

Donna Karnal

Motion to amend Article V Meetings – paragraph 4 – Order of Business (8540)

Motion 10.

Ms. Karnal moved/Mrs. Liu-McCormack seconded to amend the Order of Business and change item #5 from “Presentations” to “Outside Presentations”, and add a new item – “Inside Presentations” to be placed as Item # 8, after “New Business” and before “Approval of Minutes”.

Ms. Karnal spoke in favor of providing courtesy to outside presenters.

Ms. Liu-McCormack spoke in favor; approves of prioritizing the agenda to get business done.

Mr. Dwyer spoke against; it is rare to have 2 presentations in one night and we must be considerate to the staff.

Mr. Fattibene spoke against.

Mrs. Maxon Kennelly spoke against; the Chair can move presentations; we should not be catering to outside presenters over staff.

Mrs. Gerber spoke against and agreed with Mrs. Maxon-Kennelly.

Motion failed 3-6 (Mrs. Liu-McCormack, Ms.Karnal, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten against).

Amendment #4

Paul Fattibene

Page 9, Article V, Section 3

Motion 11.

Mr. Fattibene moved/Mrs. Liu-McCormack seconded to amend the By-Laws as per enclosure # 5, as written below.

1) The agenda is designed for the guidance and information of the Board and to inform the public of items of business to come before the Board. Additional items, not included in the filed agenda, may be considered and acted upon at such meetings upon the affirmative vote of two-thirds (2/3) of the members of the Board present and voting.

2) If an item is requested to be placed on the agenda by at least three (3) Board members, the Chairman shall place the item on the agenda of a regular meeting within thirty-five days (35) or at the next Regular meeting

Mr. Fattibene used state statute 10-218 to explain the reason for the addition; this is to ensure meetings are more reasonable and less disruptive, and to prevent special meetings from being called.

Mrs. Liu-McCormack spoke in favor; minority opinions may exist and (3) Board members with the same request make it worthy of discussion.

DRAFT

Mr. Llewellyn spoke in favor and offered a friendly amendment to change three (3) Board members to four (4), but this was not accepted by Mr. Convertito.

Mr. Patten spoke against; this contradicts the powers of authority of the Chair to set the agenda; if the minority was allowed to set the agenda without a 2/3 rule then agendas would be very lengthy; a state statute already exists for a special meeting to be called when requested by 3 Board members.

Mrs. Maxon Kennelly spoke against; this opens the Board up to having an agenda driven by 3 members, and mechanics exist to have items placed on the agenda.

Motion 12.

Mr. Llewellyn moved/Ms. Karnal seconded to change “three (3) Board members” to “four (4) Board members”:
2) If an item is requested to be placed on the agenda by at least four (4) Board members, the Chairman shall place the item on the agenda of a regular meeting within thirty-five days (35) or at the next Regular meeting

Motion failed 4-5 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Original amendment:

2) If an item is requested to be placed on the agenda by at least three (3) Board members, the Chairman shall place the item on the agenda of a regular meeting within thirty-five days (35) or at the next Regular meeting

Motion failed 4-5 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Amendment #5

John Convertito

Article 1, Section 3, Paragraph C – Secretary (8230)

Motion 13.

Mr. Convertito moved/Mrs. Gerber seconded to amend the By-Laws as per Enclosure #6, as written below.

“The Secretary shall perform all functions prescribed or that office by State Law and such other duties as the Board shall from time to time prescribe. The Secretary shall be responsible for the minutes of Board meetings and shall certify by his or her signature the minutes of each meeting in the original record. The minutes shall accurately record the essence of discussions during the Board meetings without discrimination based on viewpoint, be written in conformance with the provisions of Robert’s Rules of Order, Article XV, Section 48, as described on pages 468 to 471 of the current edition of Robert’s Rules. Minutes shall contain a notice in bold type indicating that the full meeting recording can be obtained from the District and list any other forms that may be available to the public. Minutes shall be open to public inspection under such regulations for the safeguarding of its records as the Board shall from time to time adopt.”

Mr. Convertito spoke in favor; the minutes should be a reflection of business that took place and not capture the essence of the discussion.

Mrs. Gerber agreed with Mr. Convertito, this language is preferable to the language that was amended in November; for two years there had only been one set of minutes not unanimously approved; since November hardly any minutes had been unanimously approved.

Mrs. Liu-McCormack disagreed with Mrs. Gerber; she said that the amendment from November was not the cause of the lack of unanimous votes, and that striking the language ‘without discrimination based on viewpoint’ is highly questionable.

Mrs. Maxon-Kennelly supported the amendment, the minutes should be a simple statement of fact.

Motion 14.

Mr. Fattibene moved/Mrs. Liu-McCormack seconded to amend the motion to read as follows:

"The Secretary shall perform all functions prescribed or that office by State Law and such other duties as the Board shall from time to time prescribe. The Secretary shall be responsible for the minutes of Board meetings and shall certify by his or her signature the minutes of each meeting in the original record. Minutes shall contain a notice in bold type indicating that the full meeting recording can be obtained from the District and list any other forms that may be available to the public. Minutes shall be open to public inspection under such regulations for the safeguarding of its records as the Board shall from time to time adopt."

Mr. Fattibene spoke in favor saying this better conforms to Roberts Rules for published minutes and having an accurate record; it would be a disservice to the public to have an incomplete record; controversy would continue.

Mr. Llewellyn spoke in favor.

Mrs. Liu-McCormack spoke in favor. It is impractical to expect the public to pull the tapes for review, accurate minutes are more efficient.

Mr. Convertito spoke against, as this leaves the minutes open to interpretation; the secretary should be given clear instruction on what the Board expects. Roberts Rules for published minutes could be followed.

Motion passed 5-4 (Mrs. Liu-McCormack, Mr. Convertito, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against)

Motion 15.

Mr. Llewellyn moved/Mrs. Liu-McCormack seconded to amend the motion to read as follows

"The Secretary shall perform all functions prescribed or that office by State Law and such other duties as the Board shall from time to time prescribe. The Secretary shall be responsible for the minutes of Board meetings and shall certify by his or her signature the minutes of each meeting in the original record. The minutes shall contain a list of the speakers on each side of every question with an abstract or the text of each address. Minutes shall contain a notice in bold type indicating that the full meeting recording can be obtained from the District and list any other forms that may be available to the public. Minutes shall be open to public inspection under such regulations for the safeguarding of its records as the Board shall from time to time adopt."

Mr. Llewellyn spoke in favor; this eliminates the ambiguity; agreed to strike 'or text' as offered by Mr. Convertito; the idea is to not have the secretary act as stenographer.

Mr. Dwyer spoke against; this makes the Secretary's job almost impossible to perform and FAIRTV and tape recordings exist; an abstract would not be required per Roberts Rules for public speakers or presenters.

Mrs. Maxon-Kennelly spoke against the listing of each speaker with a summary of what was said every time.

Mr. Fattibene spoke in favor.

Mr. Convertito offered a friendly amendment to strike 'or text' from the motion but this was not accepted by Mr. Patten.

Mr. Patten objected to the friendly amendment to remove 'or text', as a summary is as difficult as a transcription; comments aren't needed in minutes, only actions.

Mrs. Maxon-Kennelly asked how this amendment would change how the minutes are being done

Mr. Convertito said the definition of abstract is a factual and summative summary without recording the essence of the discussion.

Mr. Llewellyn asked if questions asked will be recorded in the minutes, Mr. Convertito said yes.

Mrs. Liu-McCormack asked if when the public speaks do we record abstracts of what they say; Mr. Dwyer said no.

Motion passed 6-3 (Mrs. Liu-McCormack, Mr. Convertito, Ms. Karnal, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mr. Patten against).

DRAFT

The principal amendment passed 6-3, (Mrs. Liu-McCormack, Mr. Convertito, Ms. Karnal, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mr. Patten against).

The By-Law, now revised, reads as follows:

“The Secretary shall perform all functions prescribed or that office by State Law and such other duties as the Board shall from time to time prescribe. The Secretary shall be responsible for the minutes of Board meetings and shall certify by his or her signature the minutes of each meeting in the original record. The minutes shall contain a list of the speakers on each side of every question with an abstract or the text of each address. Minutes shall contain a notice in bold type indicating that the full meeting recording can be obtained from the District and list any other forms that may be available to the public. Minutes shall be open to public inspection under such regulations for the safeguarding of its records as the Board shall from time to time adopt.”

Amendment #6

John Llewellyn

Article 1 – Responsibilities and Authority (8100-Responsibilities of the Board, Section B, items 1-5)

Motion 16.

Mr. Llewellyn moved/Mrs. Liu-McCormack seconded to amend the By-Laws as per enclosure #7, letter i., as written below.

B. The Board shall:

1) Employ an able and qualified Superintendent of Schools (the “Superintendent”)

i. Select, retain and evaluate the superintendent of schools, who serves as the district’s chief executive officer and implements board policy

2) Adopt policies to govern the operation of the School District

ii. Develop, implement and monitor the district’s policies, including short- and long-term goals and objectives. These policies serve as the road map for the school district. These policies give direction to the administration and staff and become the foundation for accountability.

3) In collaboration with the administration, communicate the School District’s educational program to the community

iii. Build public support and understanding of public education. This means communicating and interpreting the school district’s mission to the public, listening to the community, and when appropriate, incorporating citizens’ views into the discussions and actions of the Board.

4) Keep apprised of, evaluate and attend to the School District’s present and future educational needs as recommended by the administration

iv. Develop, approve and monitor implementation of the budget, which provides resources for the educational priorities of the school district

5) Propose an annual budget and capital improvement project request and advocate for its passage

v. As agents of the State, the Board of Education will uphold and enforce all laws, rules, regulations and court orders pertaining to public schools.

Mr. Llewellyn spoke in favor; these are nearly verbatim from C.A.B.E.

Mrs. Maxon-Kennelly spoke against and would prefer a fuller Board discussion.

Mrs. Liu-McCormack spoke in favor.

Amendment #7

Eileen Liu-McCormack

Article IV – Methods of Operation 8400 – By Law 8450: Short Term Goals, Objectives and Action Plans

- 1) By the start of each school year, the Board of Education shall formulate (June meeting) and approve (August/September meeting) specific Short term Goals, Objectives and Action Plans which define the District's priorities for the academic school year.
- 2) The Board of Education Short Term BoE Goals, Objectives and Action Plans shall be in alignment with the BoE mission statement, long term educational goals ("Long Term Goals"), as well as the school district's 5 year strategic plan.
- 3) These BoE Goals, Objectives and Action Plans shall strive to be specific, measurable, achievable, relevant and define a specific time frame.
- 4) Discussion and amendment of BoE Short Term Goals, Objectives and Action Plans shall occur at the November and December meetings, respectively.
- 5) Board of Education annual Short Term Goals and Objectives shall address a) Student Achievement, b) Fiscal Management, c) Board of Education Effectiveness, d) Human Resources, e) Facilities, and f) Other Special Objectives
- 6) The Board of Education shall develop, in collaboration with the Superintendent, an Action Plan for each Short Term Goal and Objective to be accomplished during the current academic year, unless otherwise specified.
- 7) The Board of Education shall, in collaboration with the Superintendent, review progress toward achieving the stated Short Term Goals and Objectives utilizing district outcomes available for December, March and June, respectively.

Article IV – Methods of Operation 8400 – By Law 8460: Strategic Plan

In November of each year, the Board of Education shall review and update the District's five year Strategic Plan. The Board, in cooperation with the Superintendent, will publicly assess progress against the existing 5 year Strategic plan, discuss outcomes and recommend adjustments to the plan that may be required due to changes in student or employee demographics, legislative and regulatory climate or educational requirements, that may change from year to year.

Motion 17.

Mr. Convertito moved/Mr. Llewellyn seconded to suspend the rules to extend beyond 11PM. Motion passed 8-0 (Mrs. Gerber was not present for the vote).

Motion 18.

Mr. Fattibene moved/Mr. Dwyer seconded to refer agenda item enclosures 7 and 8 to an ad hoc committee to report back to the Board with their recommendations on any By-Law amendments regarding those agenda items.

Mr. Fattibene spoke in favor as these items deserve a more lengthy discussion.

Ms. Karnal suggested a friendly amendment that recommendations should be received at the September meeting and this was accepted.

Motion 19.

Mr. Fattibene moved/Mr. Dwyer seconded to refer agenda item enclosures 7 and 8 to an ad hoc committee to report back to the Board in September with their recommendations on any By-Law amendments regarding only those agenda items.

Mrs. Maxon-Kennelly asked to divide the question, the Board did not give unanimous consent.

Motion 20.

Mrs. Maxon-Kennelly moved/Mr. Dwyer seconded to divide the question. Motion failed 1-6-2 (Mrs. Maxon-

DRAFT

Kennelly in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Dwyer, Mr. Fattibene, Mr. Llewellyn, Mr. Patten against; Mr. Convertito, Mrs. Gerber abstained).

Mr. Fattibene's motion: "to refer agenda item enclosures 7 and 8 to an ad hoc committee to report back to the Board in September with their recommendations on any By-Law amendments regarding only those agenda items" passed 5-4 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly in favor; Mr. Convertito, Mrs. Gerber, Mr. Llewellyn, Mr. Patten against).

Amendment #8

Phil Dwyer

Article V Meetings – paragraph 9 -- Parliamentary Procedure

Motion 21.

Mr. Dwyer moved/Mrs. Maxon-Kennelly seconded to amend the By-Laws as per enclosure #9, as written below.

*Unless otherwise provided in the By-Laws, the Board shall conduct all of its business in accordance with **the current edition** of Robert's Rules of Order **Newly Revised 10th Edition** (Perseus Publishing, Cambridge, Massachusetts)*

Mr. Dwyer spoke in favor of keeping current with editions of Roberts Rules.

Motion passed 9-0.

Amendment #9

9) Marc Patten

Article VI – Amendments (8600)

Motion 22.

Mr. Patten moved/Mr. Convertito seconded to amend the bylaws as per enclosure #10, as written below.

*The by-laws may be amended by a **two thirds** ~~the affirmative~~ vote of the entire membership of the Board, at any Regular meeting or Special Meeting of the Board, provided that a copy of the proposed amendment shall have been included in the call of the meeting. , ~~except that it shall not be necessary to include proposed amendments in the call for an Organization Meetings when the By laws are reviewed.~~*

Mr. Patten spoke in favor of keeping by-laws as general operating rules and not overly specific; if a by-law change is required, there should be a super-majority.

Mr. Convertito spoke in support of the motion, but this would not be fair to the other Board members who voted in favor of the Ad hoc committee.

Motion 23.

Mr. Fattibene moved/Mr. Convertito seconded to postpone the amendment until the second regular meeting after the presentation of the Ad Hoc committee related to this meeting's items 7 & 8.

Mr. Fattibene spoke in favor; postponing this amendment allows the ad hoc committee to review.

Mr. Dwyer spoke in favor and intends to place this item on the agenda at the second regular meeting following the Ad hoc committee presentation.

DRAFT

Motion passed 8-1 (Mrs. Liu-McCormack, Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Llewellyn in favor; Mr. Patten against).

The original motion, moved by Mrs. Gerber/seconded by Mrs. Maxon Kennelly – “that the Board of Education By-Laws be approved as amended” – passed 6-3 (Mrs. Liu-McCormack, Mr. Convertito, Ms. Karnal, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mr. Patten against).

Adjournment

Motion 24.

Ms. Karnal moved/Mr. Convertito seconded the recommended motion “that this Regular Meeting of the Board of Education adjourn”. Motion passed 9-0. Meeting adjourned 11:35PM.

Respectfully submitted by:

*Jessica Gerber
Fairfield BOE
Secretary*

JUN 10 2014

**Minutes
Fairfield BoE; May 20, 2014**

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:54PM. Present were members Eileen Liu-McCormack, John Convertito, Donna Karnal, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly (arrived 8:30PM), John Llewellyn and Marc Patten. Others present were Superintendent David Title, members of the Central Office Leadership Team and approximately 40 members of the public.

Mr. Dwyer asked the Board for unanimous consent to move forward item 6A to right after Item 4, the Board agreed.

Student Ethan King reported on Fairfield Ludlowe High School sports and activities.

Public Comment

Kelly Crisp, Papermill Lane: Support School Safety
Elizabeth Courtney, Acorn Lane: Support World Languages
Suzanne Miska, Ryegate Road: Policy regarding communication, substitutes
Steve Baker, Charles Street: Support of Dr. Title's Budget Adjustments
Stephen Sheinberg, Flax Road: Board Conduct
Sarah Adhya, Falmouth Road: PreK busing
Christine Vitale, Verna Hill Road: Support of Dr. Title's Budget Adjustments
Zhanna Funaro, Riverside Drive: Support of Dr. Title's Budget Adjustments

New Business

Approval of the Fairfield Woods Middle School Project #051-0122 EA

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion, "that the Board of Education accept the Fairfield Woods Middle School Project #051-0122 EA as complete"

Motion passed 8-0 (Mrs. Maxon-Kennelly was not present at the time).

Old Business

Approval of Policy #5515 – Students, Protocol for Administration of Emergency Medications by Non-Nursing School Personnel

Mrs. Gerber moved/Mr. Convertito seconded the recommended motion, "that the Board of Education approve Policy #5515 – Students, Protocol for Administration of Emergency Medications by Non-Nursing School Personnel".

Motion passed 8-0 (Mrs. Maxon-Kennelly was not present at the time)

Mrs. Gerber questioned when this policy will return to the Board.

Mr. Convertito responded that this policy will return in the Fall.

Public Comment:

Tricia Donovan, Taintor Drive: Support of Policy

Approval of the Superintendent's Recommended Budget Adjustments for 2014-2015

Mr. Patten moved/Mrs. Gerber seconded the recommended motion, "that the Board of Education approve the Superintendent's Recommended Budget Adjustments for 2014-2015."

Mr. Fattibene expressed concern about not funding the BOE conferences, spoke against the athletic rental charges, and

against eliminating PreK transportation for students that pay full tuition.

Dr. Title provided background on the PreK program and its benefits for racial imbalance as well as for closing the achievement gap. Additionally, he gave assurance that a 2015-2016 budget will be prepared without athletic fees, if the Board wishes. He remains concerned about maintaining facilities, and while not advocating taking money from tech capital, that's where any additional money would come from. He does not support eliminating stipends for liaisons. Board member fees to attend the CABA workshop can be accommodated if requested.

Mrs. Liu-McCormack suggested keeping PreK transportation for the McKinley district only, and mentioned returning other programs that have been cut, such as gifted.

Mr. Llewellyn suggested using the middle school liaison stipend to off-set the cost of PreK tuition, and commented on TIPS, a threat assessment and safety program. He requested finding \$42,000 elsewhere in the budget.

Mr. Patten commented on the PreK program capacity, Board workshops and the climate survey.

Mr. Convertito commented on the amount of the athletic fees, it should be \$75 per student per sport.

Ms. Karnal suggested eliminating the purchase of some of the projection systems, and requested clarification on the deferral of the math text purchase.

Mr. Dwyer spoke in support of the budget adjustments without any changes, and will hold Dr. Title accountable to exclude athletic fees in the next budget.

Mr. Fattibene moved/Mrs. Liu-McCormack seconded to amend the recommendations and take out the \$56,000 Athletics rental charges, replacing it with 1) removing the weight room rug replacement at FWHS; 2) removing the installation of the motorized small gym backboards at FWHS; and 3) taking \$17,191 out of the capital technology budget. **Motion failed 3-6** (Mrs. Liu-McCormack, Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Mr. Fattibene commented that the athletic fee is unfair, and that the maintenance projects listed in the motion do not change much and do not affect safety.

Mrs. Liu-McCormack supports this motion as it directly affects students and their ability to participate in programs.

Dr. Title reiterated that cutting maintenance is problematic and he does not support cutting maintenance projects for any reason, and offered that an additional secretary would be needed to manage the pay to play fee collection for all students/all sports.

Mr. Patten agreed with Dr. Title regarding maintenance and questioned whether there would be an administrative fee to manage the pay-to-play. He is against cutting \$17,000 in tech capital as this will affect student and program.

Mrs. Maxon-Kennelly spoke against the amendment, and accepted Dr. Title's assurance that athletic fees will be removed in the next budget.

Mr. Convertito commented that he will not be making a motion regarding pay to play, as he is against additional administrative fees for the management of this program.

Mr. Llewellyn questioned the overhead charge for the administration of pay to play.

Public Comment:

Suzanne Miska, Ryegate Road: Against Pay to Play

Ellen Jacob, RTM District 9: Deferral of Maintenance

Jeanne Pacewicz, Sigwin Drive: Support of Dr. Title's Budget Adjustments

Trudy Durell, Woodcrest Road: Support of Dr. Title's Budget adjustments

Reini Knorr, Alberta Street: Support of Dr. Title's Budget Adjustments

Pamela Iacono, RTM District 9: Read a statement from Joe Palmer in support of Dr. Title's Budget Adjustments

Eric Newman, Eastfield Drive: Against Pay to Play

Zhanna Funaro, Riverside Drive: Board Transparency

Laura Devlin, RTM District 3: Support of Budget Adjustments

Mrs. Liu-McCormack moved/Mr. Llewellyn seconded to amend the recommendations and remove three buses from the Pre-K transportation, replacing it with 1) \$40,000 for MS Gifted; 2) \$34,000 for 5th grade music; 3) \$22,700 for Gifted Assessment; 4) \$9768 for K-8 grammar assessment; 5) \$5000 for TIPS reporting (school climate); 6) \$2400 for CABA conference.

Motion failed 2-7 (Mrs. Liu-McCormack, Mr. Llewellyn in favor; Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr.

Fattibene, Mrs. Maxon-Kennelly, Mr. Patten against.)

Mrs. Liu-McCormack stated that the Board's number one mission is to strive for higher achievement and that racial imbalance can still be addressed by allowing PreK busing to remain at McKinley.

Mr. Llewellyn commented that the middle school stipend could be used as an off-set.

Dr. Title responded that PreK busing is essential to address racial imbalance and expressed concern regarding surprise additions to the budget.

Mr. Convertito spoke against this amendment as it may put the racial imbalance plan in jeopardy and the Board may address changes to the plan at a later date.

Mrs. Maxon-Kennelly expressed concern that the listed items are not supported by all Board Members. The efficiency of PreK busing can be addressed separately.

Mr. Dwyer commented that 67 Pre-K students currently use the bus.

Public Comment:

Elizabeth Courtney, Acorn Lane: Support of Music and World Language Program

Kelly Crisp, Papermill Road: Support school climate

Kim Fahey, Overhill Road: PreK Busing Cost

Kelly Jacobson: Acorn Lane: PreK Busing Cost

Tricia Donovan, Taintor Drive: Encouraged Board Collaboration

Mr. Fattibene said he wished to divide the question and have the reduction of the one pre-K bus as its own item. Mr. Dwyer asked the Board for unanimous consent. Mr. Fattibene withdrew his motion; Mr. Dwyer said he would return to him later.

Ms. Karnal moved/Mrs. Liu-McCormack seconded to amend the recommendations and remove \$113,868 from the technology capital line for projection systems, replacing it with 1) \$40,000 for MS Gifted; 2) \$34,000 for 5th grade music; 3) \$22,700 for Gifted Assessment; 4) \$9768 for K-8 grammar assessment; 5) \$5000 for TIPS reporting (school climate); 6) \$2400 for CABE conference.

Motion failed 3-6 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten against.)

Ms. Karnal commented that while technology is very important, cutting some projection systems is a trade-off.

Mrs. Liu-McCormack said this is a good trade-off. The cheaper alternative is to move the projection systems away from classrooms where they aren't used much, such as the in the lower elementary grades.

Dr. Title mentioned that technology has been underinvested and it is very difficult to determine on the spot the changes that this motion would bring.

Mrs. Parks commented on the technology needs of the district, the three year technology plan, and the PTA's SmartBoard donations to various schools. The secondary level would be the most impacted if the projection systems were cut. Moving projection systems, once installed, is costly.

Mrs. Gerber spoke against the amendment and that the district is already behind on technology.

Mr. Patten spoke against the amendment as it would impact secondary technology projects.

Mr. Hatzis commented that mobile projection systems on carts can pose safety issues with wires, and confirmed that projection systems are a tremendous resource and are used as an extension of the teacher's computer.

Mr. Dwyer asked the Board for unanimous consent to suspend the rules to extend beyond 11PM. The Board agreed.

Public Comment:

Brenda Anziano, Riverfield Principal: Support of Projection Systems

Eileen Roxbee, Sherman Principal: Support of Projection Systems

Eric Newman, Eastfield Drive: Funding technology

Lisa Havey, Longview Avenue: Funding technology

Kristen Tharrington, Walbin Court: Support of Technology

Chirstine Vitale, Verna Hill Road: Against motion

Suzanne Miska, Ryegate Road: Asked question about projection systems
Jill Bargas, Pilgrim Lane: Against motion
Steve Baker, Charles Street: Against motion
Kevin Chase, Mill Hill Principal: Support of technology and Projection Systems
David Hudspeth, Osborn Hill IIT, Support of Projection Systems
Bonnie Rotelli, Merritt Street: Against motion
Zhanna Funaro, Riverside Drive: Support of Projection Systems

Mr. Convertito moved/Mrs. Gerber seconded to call the question. Mr. Dwyer clarified that the Board is actually calling two questions since the motion is divided.

Motion passed 7-1-1 (Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack against; Mr. Llewellyn abstained).

Public Comment:

Suzanne Miska, Ryegate Road: Timing of budget process

The main motion (moved by Mr. Patten/seconded by Mrs. Gerber), now divided per Mr. Fattibene's request, with the first part reading "that the Board of Education approve the Superintendent's Recommended Budget Adjustments for 2014-2015, absent the elimination of one Pre-K bus",

Motion passed 8-1 (Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Llewellyn, Mr. Patten in favor; Mrs. Liu-McCormack against).

Mr. Llewellyn asked to overrule the ruling of the chair in regards to the process of calling the question for both parts of the divided motion.

Motion failed 1-6-2 (Mr. Llewellyn in favor, Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly against; Mrs. Liu-McCormack, Mr. Patten abstained).

The second part of the main motion "that the Board of Education approve the Superintendent's Recommended Budget Adjustments for 2014-2015, as shown on the transportation line, which is the elimination of one Pre-K bus for a savings of \$42,521"

Motion passed 6-3 (Mrs. Liu-McCormack, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mr. Convertito, Mr. Fattibene, Mr. Llewellyn against)

Open Board Comment

Mr. Dwyer suggested the deferral of the balance of the agenda to the next regular meeting and this was accepted by the Board. Mr. Dwyer will be the liaison for FEA and Mr. Patten will be the liaison for FSAA.

Mrs. Liu-McCormack requested that the restoration and extension of World Language be placed on an upcoming agenda.

Adjournment

Mr. Patten moved/Mrs. Gerber seconded the recommended motion "that this Regular Meeting of the Board of Education adjourn".

Motion passed 9-0. Meeting adjourned 11:26PM.

Respectfully submitted by:
Jessica Gerber
Fairfield BOE
Secretary



STATE OF CONNECTICUT
STATE BOARD OF EDUCATION



ENCLOSURE NO. 6

JUN 10 2014

May 12, 2014

Dr. David Title, Superintendent of Schools
Fairfield Public Schools
501 Kings Highway East
Fairfield, CT 06795

Dear Dr. Title:

On May 7, 2014, the Connecticut State Board of Education ("CSBE") accepted a report concerning the racial imbalance statistics for all schools in the state. This report indicates that McKinley School continues to be racially imbalanced. Pursuant to its approved plan to correct racial imbalance at this school, the Fairfield Board of Education ("Fairfield Board") has taken various actions to increase voluntary enrollment transfers in order to encourage more diversity throughout the district. Although the CSBE is concerned about this increase, we will continue to monitor the racial balance at your school for the upcoming year. If the imbalance does not decrease, the Commissioner may ask the Fairfield Board of Education to submit a revision to its plan next year.

If you have any questions, please do not hesitate to contact Attorney Laura Anastasio in the Division of Legal and Governmental Affairs at (860) 713-6512.

Sincerely,

Stefan Pryor
Commissioner of Education

Attachment



UNAUDITED DATA FILE

Connecticut State Department of Education

2013 Public School Enrollment By District By Racial Imbalance Categories

Imbalance is determined pursuant to CGS §10-226e-3 and §10-226e-4, comparing school proportions with the district proportions of students in the same grade.
Note: Bold-faced fonts indicate the greater of the district or school minority percentage figures for each school.

Dist #	Schl #	DISTRICT	SCHOOL	District % Minority	Dist. Total	School % Minority	Schl. Total	Absolute Imbalance
051		Fairfield School District						
	6	McKinley School		19.37%	4630	45.85%	458	26.48
	4	Holland Hill School		19.37%	4630	32.41%	398	13.04
	51	Tomlinson Middle School		19.44%	2484	28.37%	698	8.92
	18	Osborn Hill School		19.37%	4630	11.22%	526	8.16
	12	Riverfield School		19.37%	4630	11.78%	399	7.59
	53	Roger Ludlowe Middle School		19.44%	2484	13.49%	860	5.96
	13	Sherman School		19.37%	4630	13.79%	457	5.59
	7	Mill Hill School		19.37%	4630	15.15%	429	4.22
	1	Dwight Elementary School		20.02%	4795	15.96%	307	4.06
	2	Burr Elementary School		20.02%	4795	16.08%	454	3.94
	62	Fairfield Warde High School		19.00%	2969	22.81%	1460	3.81
	60	Fairfield Ludlowe High School		19.00%	2969	15.31%	1509	3.69
	14	Stratfield School		19.37%	4630	17.30%	497	2.07
	17	Jennings School		19.37%	4630	18.04%	327	1.33
	52	Fairfield Woods Middle School		19.44%	2484	18.25%	926	1.19
	16	North Stratfield School		19.37%	4630	19.82%	444	.45

*Diverse Schools are if district minority is greater 50% and school minority is between 25% and 75%.

*Source Data: Public School Information System October 2013 extracted on 1/27/2014

Thursday, April 03, 2014