

The Enclosures referred to in the Agenda are available for inspection at each of the three Public Libraries in Fairfield, Fairfield Public Schools' website <http://www.fairfieldschools.org/> and the Education Center, 501 Kings Highway East.

THE PUBLIC IS REQUESTED TO SILENCE DEVICES FOR THE DURATION OF THE MEETING

Board of Education, Fairfield Public Schools
501 Kings Highway East, 2nd Floor Board Conference Room, Fairfield, CT

Tuesday, March 11, 2014

REGULAR MEETING

7:30 P.M.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Presentations
 - A. High School Grades 11-12 Math Curriculum Presentation, Dr. Boice and Dr. Rasmussen
4. Approval of Minutes
 - A. Approval of Minutes of March 4, 2014
Recommended Motion: "that the Board of Education approve the Minutes of the **Special Meeting** of March 4, 2014"
(Enclosure No. 1)
5. Student Reports
Fairfield Ludlowe High School Student Liaison: Mr. Billy Moeder, Mr. Ethan King
Fairfield Warde High School Student Liaisons: Ms. Danielle Clarke, Ms. Carley Strachan,
Ms. Acacia Longley
6. Board Committee/Liaison Reports
7. Superintendent's Report
 - A. Update on the 2013-2014 Operating Budget
8. Old Business
 - A. Approval of Policy 0100, Fairfield Public Schools Mission, Goals, Objectives: Mission Statement
Recommended Motion: "that the Board of Education approve Policy 0100 as recommended"
 - B. Approval of Policy 0110, Fairfield Public Schools, Goals, Objectives: Long-Term Goal
Recommended Motion: "that the Board of Education approve Policy 0110 as recommended"
 - C. Approval of Policy 0200, Fairfield Public Schools, Goals, Objectives: Educational Goals
Recommended Motion: "that the Board of Education approve Policy 0200 as recommended"

D. Amend the 2014-2015 Calendar

Recommended Motion: "I move to amend the motion relating to the 2014-2015 school calendar, adopted at the December 10, 2013 meeting, by substituting the Superintendent's recommended 2014-2015 calendar, Enclosure No. 2, for the Board of Education's adopted 2014-2015 calendar, Enclosure No. 3"

(Enclosure Nos. 2, 3)

E. Approval of Minutes of January 14, 2014

Recommended Motion: "that the Board of Education approve the Minutes of the **Regular Meeting of January 14, 2014**"

(Enclosure No. 4)

9. New Business

A. Approval of Educational Specifications for Mill Hill Elementary School Re-Roofing Project

Recommended Motion: "that the Board of Education approve the Mill Hill Educational Specifications dated 2/27/2014, for the Mill Hill Elementary School Re-Roofing Project"

(Enclosure No. 5)

B. First Reading of Policy #5519 Students - Wellness

(Enclosure No. 6)

C. Discussion on Board Goals

10. Public Comments and Petitions

*During this period the Board will hear comments and receive petitions from any citizen present at the meeting. Any single presentation must be limited to two minutes, and audio-visual equipment cannot be used without the advance authorization of the Chairman. **The Board will not hear comment on individual personnel matters or comments addressed to a specific member(s) of the Board.** Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.*

11. Open Board Comment

12. Adjournment

Recommended Motion: "that this Regular Meeting of the Board of Education adjourn"

CALENDAR OF EVENTS

April 8, 2014	Board of Education Regular Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room
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RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact Pupil & Special Education Services, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379

**Special Meeting Notes
Fairfield BoE; March 4, 2014**

MAR 11 2014

Call to order of the Special Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 6:07PM. Present were members Eileen Liu-McCormack, John Convertito, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly, John Llewellyn and Marc Patten. Donna Karnal was absent. Others present were Dr. Title, members of the central office leadership team, and approximately 10 members of the public.

Approval of Minutes**Approval of Minutes of January 14, 2014.**

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Special Meeting of January 14, 2014." Motion passed 8-0.

Approval of Minutes of January 14, 2014.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Regular Meeting of January 14, 2014." Mr. Llewellyn stated that he wished to have his vote to adjourn this meeting recorded as negative. Mrs. Liu-McCormack stated that she did not recall voting to adjourn. Mrs. Gerber stated that Board members were asked more than once to submit amendments to the minutes in advance of this meeting and no one contacted her. Mrs. Maxon-Kennelly stated that the meeting was adjourned automatically at 11:15PM after the Board had voted on that ending time. After further discussion Mr. Fattibene moved/Mr. Llewellyn seconded to postpone approval of these minutes. Motion passed 8-0.

Approval of Minutes of January 23, 2014.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Special Meeting of January 23, 2014." Motion passed 8-0.

Approval of Minutes of January 28, 2014.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Special Meeting of January 28, 2014." Motion passed 7-1 (Mr. Llewellyn against).

Approval of Minutes of January 30, 2014.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Regular Meeting of January 30, 2014." Mr. Llewellyn said he would not support these minutes as he wished to have the record reflect the questions and not reflect a bias. Motion passed 7-1 (Mr. Llewellyn against).

Update on 2013-2014 Operating Budget

Dr. Title stated that the projected deficit to the budget, initially at approximately \$1,400,00, which was reduced down to \$700,000 after initial adjustments, and is now down to

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approximately \$470,000, thanks in part to a higher SPED reimbursement of approximately \$125,00 and the fact that electric transmission rates are down, saving approximately \$108,000. Mr. Fattibene asked about the hiring freeze and the increase in legal fees. Mr. Llewellyn asked about the line items regarding schools, instruction and legal fees. Mr. Convertito asked about reductions in maintenance and technology. Mrs. Maxon-Kennelly asked about the reductions in the teacher, para and sub accounts, and about the curriculum development. Dr. Title said that the latter would be postponed until after July 1. He then clarified that almost all of these reductions were simply deferring costs to next year's budget. Mr. Llewellyn asked Mrs. Munsell for a clarification of and numbers on the wage and benefit numbers, Mr. Dwyer said they would be provided. Mrs. Liu-McCormack asked about the reduction in subs and whether or not this would impact classroom instruction; Dr. Title said no.

Board Discussion regarding the grievance filed by Fairfield Custodians-Maintenance Local 1779 of Council #4, American Federation of State, County and Municipal Employees, AFL-CIO

Mr. Patten moved/Mrs. Maxon-Kennelly seconded the recommended motion "that the Board of Education hereby moves to enter into Executive Session to discuss the employment, performance and/or termination of an employee of the Fairfield Public Schools in accordance with the Connecticut General Statutes 1-200(6). The Board of Education further invites into Executive Session the following individuals:

Attorney Stephen Sedor

Lisa Bennett

Ann Leffert

Robert Larocque

Jeff Pressler

Tom Cullen

The Employee who is the subject of this proceeding; and

The Representative of the Employee who is the subject of this proceeding"

Motion passed 8-0.

Convene to Public Session

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion "that the Board of Education convene to Public Session and act on the grievance filed by Fairfield Custodians-Maintenance Local 1779 of Council #4, American Federation of State, County and Municipal Employees, AFL-CIO"

Motion passed 8-0

Motion to Deny the Grievance

Mrs. Maxon-Kennelly moved/Mr. Patten seconded the recommended motion, "that the Board of Education hereby move that the employee who is the subject of this proceeding committed the acts alleged by the school administration and submitted false information on his time-cards. As a consequence, the grievance is denied and the decision of the school

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administration to terminate the employee is sustained and upheld.”
Motion passed 8-0.

Scheduling of By-Laws Special Meeting

Mr. Dwyer asked all Board members to please get back to him with dates that they are available.

Discussion on Board Goals Process

Mr. Dwyer said he would move this topic to the 3/11/14 meeting. Mrs. Liu-McCormack asked for clarification regarding what type of goals the Board was looking to set.

Discussion on Board Self-Evaluation Topics

Mr. Dwyer asked Board members to get back to him with possible topics for this meeting, which will take place in Executive Session. In answer to Mr. Patten’s question, Mr. Dwyer stated that the topics discussed at this meeting were different from the topics covered under Board Goals, and that the latter would take place during a public meeting, not executive session.

Mrs. Maxon-Kennelly took a moment of personal privilege and stated that she is planning on bringing up the topic of the 2014-15 school calendar at the March 11 meeting. Mr. Dwyer said he would place the item on the agenda.

Adjournment

Mr. Convertito moved/Mrs. Gerber seconded the recommended motion, “that this Special Meeting of the Board of Education adjourn.” Motion passed 7-0 (Mrs. Maxon-Kennelly had left the meeting at 8:06PM).

Meeting adjourned at 8:07PM.

MAR 11 2014

STUDENT CALENDAR
 FAIRFIELD PUBLIC SCHOOLS
 2014 - 2015

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 REVISED 12/4/2013

July							August (2)							September (20)								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5						1	2		1	2	3	4	5	6		
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13		
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20		
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27		
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30						
4 Independence Day							25 All Teachers Report 26 Prof. Development Day - District-Wide 27 Orientation for Grade 6 and Grade 9 28 First Day of School - Full Day							1 Labor Day 24 No After School or Evening Activities 25 Rosh Hashanah								
October (23)							November (16)							December (17)								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4			4	5	6	7	8		1	2	3	4	5	6		
5	6	7	8	9	10	11	2	3	11	12	13	14	15	7	8	9	10	11	12	13		
12	13	14	15	16	17	18	9	10	16	17	18	19	20	21	22	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27		
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31					
							30															
3 No After School or Evening Activities Prof. Dev. Day (Elem.) Early Dismissal Conf. Days (Elem. & Middle) Early Dismissal							4 Election Day/Prof. Dev. All Certified Staff 11 Veterans' Day 26 Early Dismissal 27,28 Thanksgiving Recess							24 Holiday Week Begins								
January (19)							February (18)							March (22)								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				(1)	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7		
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14		
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21		
18	(19)	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28		
25	26	27	28	29	30	31								29	30	31						
1 New Year's Day 2 Holiday Week Ends 5 Schools Reopen 19 Martin Luther King Day							Prof. Dev. Day (Elem.) Early Dismissal 13 Prof. Dev. Day - All Certified Staff 16 Presidents' Day							Conf. Days (Elem. ONLY) Early Dismissal								
April (16)							May (20)							June (9)								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4						1	2		1	2	3	4	5	6		
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13		
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20		
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27		
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30						
							31															
Conf. Day (Elem. ONLY) Early Dismissal 3 Good Friday 13 Spring Recess Begins 17 Spring Recess Ends							25 Memorial Day							11 Last Day for Students & Teachers (The first six snow days will extend the length of the school year and the date of High School Graduation. Additional snow days will reduce the April vacation beginning with the first day, April 13.)								

- Schools Not In Session
- Conference Days (Elem. & Middle) Early Dismissal
- Conference Days (Elementary ONLY) Early Dismissal
- Early Dismissal (Elementary ONLY)
- () State Required Holidays
- * May Vary By Level

MAR 11 2014

ADOPTED BY THE BOARD OF EDUCATION ON
December 10, 2013

STUDENT CALENDAR

FAIRFIELD PUBLIC SCHOOLS

2014 - 2015

July								August (2)								September (20)								
S	M	T	W	T	F	S		S	M	T	W	T	F	S		S	M	T	W	T	F	S		
		1	2	3	4	5							1	2			1	2	3	4	5	6		
6	7	8	9	10	11	12		3	4	5	6	7	8	9		7	8	9	10	11	12	13		
13	14	15	16	17	18	19		10	11	12	13	14	15	16		14	15	16	17	18	19	20		
20	21	22	23	24	25	26		17	18	19	20	21	22	23		21	22	23	24	25	26	27		
27	28	29	30	31				24	25	26	27	28	29	30		28	29	30						
								31																
4 Independence Day								25 All Teachers Report 26 Prof. Development Day - District-Wide 27 Orientation for Grade 6 and Grade 9 28 First Day of School - Full Day								1 Labor Day 24 No After School or Evening Activities 25 Rosh Hashanah								
October (23)								November (16)								December (17)								
S	M	T	W	T	F	S		S	M	T	W	T	F	S		S	M	T	W	T	F	S		
			1	2	3	4				4	5	6	7	8	1		1	2	3	4	5	6		
5	6	7	8	9	10	11		2	3	11	12	13	14	15		7	8	9	10	11	12	13		
12	13	14	15	16	17	18		9	10	16	17	18	19	20	21		14	15	16	17	18	19	20	
19	20	21	22	23	24	25		16	17	18	19	20	21	22		21	22	23	24	25	26	27		
26	27	28	29	30	31			23	24	25	26	27	28	29		28	29	30	31					
								30																
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S	M	T	W	T	F	S		S	M	T	W	T	F	S		S	M	T	W	T	F	S		
					1	2	3					5	6	7			1	2	3	4	5	6	7	
4	5	6	7	8	9	10		1	2	3	4	12	13	14		8	9	10	11	12	13	14		
11	12	13	14	15	16	17		8	9	10	11	12	13	14		15	16	17	18	19	20	21		
18	19	20	21	22	23	24		15	16	17	18	19	20	21		22	23	24	25	26	27	28		
25	26	27	28	29	30	31		22	23	24	25	26	27	28		29	30	31						
1 New Year's Day 2 Holiday Week Ends 5 Schools Reopen 19 Martin Luther King Day								Prof. Dev. Day (Elem.) Early Dismissal 13 Prof. Dev. Day - All Certified Staff 16 Presidents' Day								Conf. Days (Elem. ONLY) Early Dismissal 30 Spring Recess Begins								
April (18)								May (20)								June (9)								
S	M	T	W	T	F	S		S	M	T	W	T	F	S		S	M	T	W	T	F	S		
			1	2	3	4							1	2			1	2	3	4	5	6		
5	6	7	8	9	10	11		3	4	5	6	7	8	9		7	8	9	10	11	12	13		
12	13	14	15	16	17	18		10	11	12	13	14	15	16		14	15	16	17	18	19	20		
19	20	21	22	23	24	25		17	18	19	20	21	22	23		21	22	23	24	25	26	27		
26	27	28	29	30				24	25	26	27	28	29	30		28	29	30						
								31																
3 Good Friday 6 Spring Recess Ends 7 Schools Reopen								25 Memorial Day								11 Last Day for Students & Teachers (The first six snow days will extend the length of the school year and the date of High School Graduation. Additional snow days will reduce the April vacation beginning with the first day, March 30.)								

- Schools Not In Session
- Conference Days (Elem. & Middle) Early Dismissal
- Conference Days (Elementary ONLY) Early Dismissal
- Early Dismissal (Elementary ONLY)
- () State Required Holidays

VOTING SUMMARY

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:35PM. Present were members Eileen Liu-McCormack, John Convertito, Donna Karnal, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly, John Llewellyn and Marc Patten. Others present were Dr. Title, members of the central office leadership team, student representatives Danielle Clarke, Acacia Longley, Ethan King and Bill Moeder and approximately 50 members of the public.

Approval of Minutes

Approval of Minutes of the Special Meeting of December 10, 2013.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Special Meeting of December 10, 2013." Motion passed 9-0.

Approval of Minutes of the Regular Meeting of December 10, 2013.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Minutes of the Regular Meeting of December 10, 2013." Mrs. Liu-McCormack moved/Mr. Llewellyn seconded a motion to add the following wording to page 5 of the minutes at the end of the Aon Presentation: "When Mrs. Liu-McCormack inquired of Aon, based on their broader client experience, what has proven to be the most effective way he has seen other districts reduce health plan costs, Mr. Lindgren responded the conversion to an HSA plan is a solution, reducing the value of the plan itself to reduce benefits."

Mr. Llewellyn moved/Mrs. Liu-McCormack seconded to amend the amendment by substituting language in Mrs. Liu-McCormack's written amendment – following the statement, "Mr. Lindgren responded" -- with language stated by Mr. Lindgren in the meeting transcript provided by Mrs. Gerber as follows: "I think you have to kind of shift the cost away from the employee contribution and reduce the plan value if you will. So through HSAs is one of the ways you could get there. But really anything that reduces the value of the plan itself." Motion failed 4-5 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Mrs. Liu-McCormack's original amendment failed 3-6 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten against).

The original motion to approve the minutes passed 6-3 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Llewellyn against).

Old Business

Approval of the Secondary Business Curriculum and Textbook

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Secondary Business Curriculum as recommended." Mr. Convertito moved/Mrs. Maxon-Kennelly seconded to amend the motion to divide the question into a) approving the revamped curriculum, and b) approving the two new courses. Mr. Convertito then made a friendly amendment to his motion's wording to instead amend the main motion to approve the current business curriculum not including the Financial Literacy course and the Intro to Investing and Finance course, which the Board accepted by unanimous consent. After discussion, Mr. Convertito withdrew his motion. Original motion passed 9-0.

Mr. Fattibene moved/Mr. Convertito seconded the recommended motion, "that the Board of Education approve the Secondary Business Curriculum Textbook, "Becoming Money Smart: A Simulation for Financial Decision Making by Judi Deatherage, as recommended"

Mr. Llewellyn moved/Mr. Patten seconded to amend the motion and add "with the use of Perkins Grant money" at the end of the recommended motion. Motion failed 3-6 (Mrs. Liu-McCormack, Mr. Llewellyn, Mr. Patten in favor; Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly against).
The original motion passed 9-0.

Approval of the BoE Capital Non-Recurring Projects 2014-2015.

Mr. Patten moved/Mrs. Maxon-Kennelly seconded the recommended motion "that the Board of Education approve the BoE Capital Non-Recurring Projects 2014-2015 as recommended." Motion passed 9-0.

Approval of Minutes of November 26, 2013

Mr. Convertito moved/Mrs. Maxon-Kennelly seconded the recommended motion "that the Board of Education approve the minutes of the Regular/Organizational Meeting of November 26, 2013." Mr. Llewellyn moved/Mrs. Liu-McCormack seconded to amend the minutes and add the language "John Llewellyn requested a copy of the most recent set of financials, as well as the 2013/2014 budget related to the Food Services Fund" to page 8 of the minutes, under the Update on Food Services RFP. Motion failed 4-4-1 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against; Mr. Convertito abstained). The original motion to approve the minutes passed 5-4 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn against).

At 10:50PM Ms. Karnal moved/Mrs. Maxon-Kennelly seconded to extend the meeting to 11:15PM. Motion passed 9-0.

Amendment of Minutes of October 22, 2013

Mrs. Liu-McCormack moved/Mr. Llewellyn seconded to amend the previously adopted action by amending the minutes of 10/22/13 (adopted 11/26/13) to say (insert language under "Quarterly Financial Update" after last sentence): "When asked about who paid for health insurance for food service employees Ms. Mussel responded, 'They haven't paid us for last year. They owe the Health Insurance account from last year.'" And then Sue Brand comments: 'I was concerned about the status of the food service budget because we went out to RFP because we were running out of money. How are we managing to operate? We don't have the food service budget in front of us. I would feel more confident if it was before us. This leaves me with more questions than answers and questioning management given the fact that we had some serious problems.'" Motion failed 4-4-1 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against; Mr. Convertito abstained). Mr. Dwyer stated that the October 22 minutes then stood as they were approved on November 26.

New Business

Approval of Agreement between Bargaining Unit AFSCME Council 4, Information Technology Technicians and the Fairfield BoE for 2011-2016

Mrs. Maxon-Kennelly moved/Mr. Llewellyn seconded the recommended motion "that the Board of Education approve the Agreement between Bargaining Unit AFSCME Council 4, Information Technology Technicians and the Fairfield Board of Education for the period July 1, 2011 through June 30, 2016." Motion passed 9-0

Approval of Agreement between Bargaining Unit AFSCME Council 4, Special Education Trainers and the Fairfield BoE for 2011-2015

Mrs. Maxon-Kennelly moved/Ms. Karnal seconded the recommended motion "that the Board of Education approve the Agreement between Bargaining Unit AFSCME Council 4, Special Education Trainers and the Fairfield Board of Education for the period July 1, 2011 through June 30, 2015." Motion passed 9-0

Adjournment

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that this Regular Meeting of the Board of Education adjourn". Meeting adjourned 11:15PM.

Detailed Minutes:

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:35PM. Present were members Eileen Liu-McCormack, John Convertito, Donna Karnal, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly, John Llewellyn and Marc Patten. Others present were Dr. Title, members of the Central Office Leadership Team, student representatives Danielle Clarke, Acacia Longley, Ethan King and Bill Moeder and approximately 50 members of the public.

Mr. Dwyer led the Board and the audience in the Pledge of Allegiance.

Approval of Minutes

Approval of Minutes of the Special Meeting of December 10, 2013.

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion “that the Board of Education approve the Minutes of the Special Meeting of December 10, 2013.” Motion passed 9-0.

Approval of Minutes of the Regular Meeting of December 10, 2013

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion “that the Board of Education approve the Minutes of the Regular Meeting of December 10, 2013.” Mrs. Liu-McCormack moved/Mr. Llewellyn seconded a motion to add the following wording to page 5 of the minutes at the end of the Aon Presentation: “When Mrs. Liu-McCormack inquired of Aon, based on their broader client experience, what has proven to be the most effective way he has seen other districts reduce health plan costs, Mr. Lindgren responded the conversion to an HSA plan is a solution, reducing the value of the plan itself to reduce benefits.”

Mrs. Gerber handed out a transcript regarding this portion of the AON presentation at the December 10, 2013 meeting to all Board members.

Mr. Llewellyn moved/Mrs. Liu-McCormack seconded to amend the amendment by substituting language in Mrs. Liu-McCormack’s written amendment – following the statement, “Mr. Lindgren responded” -- with language stated by Mr. Lindgren in the meeting transcript provided by Mrs. Gerber as follows: “I think you have to kind of shift the cost away from the employee contribution and reduce the plan value if you will. So through HSAs is one of the ways you could get there. But really anything that reduces the value of the plan itself.” Motion failed 4-5 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against).

Mrs. Liu-McCormack’s original amendment failed 3-6 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Llewellyn in favor; Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten against).

The original motion to approve the minutes passed 6-3 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Llewellyn against).

Student Reports

Mr. Moeder and Mr. King reported for Fairfield Ludlowe High School and stated that students are preparing for mid-terms, the Candlelight Concert was well attended, the Key Club’s Operation Hope Drive was a success, early action/decision letters are being received, winter sports season has begun, and course selection night is coming up.

Ms. Clarke and Ms. Longley reported for Fairfield Warde High School and stated that winter sports season has begun, the Carillon Concert was a great success, mid-terms are coming up, the county assemblies dances are coming up, the school

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store will be opening, the Key Club is collecting cans, yearbook orders are due soon, and 8th grade orientation will take place soon.

Superintendent's Report

Quarterly Financial Report

Mr. Dwyer asked that Board discussion focus on the issue of the increased Special Education costs as related to outplacements and reported that the meeting with the Board of Finance went well.

Ms. Munsell presented the Quarterly Financial Report, discussed the enclosure, and stated there is a projected \$1.4 million shortfall, largely due to increases in Special Education costs; this has resulted in a budget freeze for non-essential spending which does not affect the health, safety, or instructional needs to maintain programs; a hiring freeze for non-essential employees is currently in effect; overtime is limited to critical maintenance; subs are limited to coverage of essential employees for unavoidable situations; and administrators have been asked to estimate potential savings.

Dr. Title stated that capital purchases such as technology replacements may be deferred; professional development and curriculum writing may be put on hold; employees wishing to go to conferences must cover the full cost of the conference and substitute unless there is a contractual obligation; schools have been asked to limit inventory; maintenance has been asked to limit overtime; health, safety and maintenance issues will be addressed.

Dr. Title stated that help may be needed from the Town to cover the projected deficit and the Board of Finance has indicated a willingness to work together on this issue.

Board Discussion followed and Ms. Leonardi summarized key points in response to Board questions:

- a number of students rose to a level of need via the PPT process and mediated settlements
- there is a higher rate of students with mental illness and high level of emotional distress requiring a level of care not offered in our public schools
- work is being done to address these issues through consultations, evaluations, and school-based teams
- many districts are experiencing similar spikes in these types of needs and issues
- services required for these complex issues have never been offered in the district
- the district has discussed developing an in-district solution, however, there will always be a need to outplace some students
- Fairfield's overall prevalence rate is about 10%, well within national standards

Mr. Dwyer recommended a separate meeting on this topic should more information be required.

In response to Mr. Patten, Dr. Title stated the electric rates are based on Town estimates.

In response to Mr. Llewellyn, Ms. Leonardi stated that the special education budget is based on October of the prior year, on the total number of tuitions with estimated tuition rates; that the prior year's transfer of \$280,000 into Pupil Personnel Services could have been due to parts of evaluations, consultations, and tuition. Dr. Title stated that the complex excess cost calculation is unknown until the filing is complete, and this year many placements did not qualify for reimbursement.

In response to Mrs. Liu-McCormack, Ms. Leonardi stated that approximately 1100-1200 students are in Special Education with 89 students in outplacements; the predominant outplacement cost is tuition and transportation and is estimated at \$8.5 million.

Dr. Title stated that there are 2 streams of funding to off-set special education costs: the excess cost grant which is capped by the state, and federal funding that was affected by the sequester, costing the district \$150,000.

In response to Mr. Llewellyn's question regarding Food Services, Mr. Dwyer ruled that, in the interest of time, the Food Services portion of the Quarterly Report would be discussed at the January 21 meeting.

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In response to Mr. Fattibene, Dr. Title stated that the district must end the year without a deficit, and there are still unknowns such as the weather.

Presentation of the Superintendent's 2014-2015 Operating Budget

Dr. Title presented a Powerpoint Report on the recommended operating budget for \$156,909,651 for Fiscal Year 2014-2015, which included slides showing 'Return on Investment for Program and Student Achievement'; 'Historical Data on Budget, Staffing and Enrollment'; and 'Budget Priorities'.

Mr. Dwyer asked that all budget questions be forwarded to Dr. Title well in advance of the next meeting so the staff has time to prepare; the first budget meeting will cover the income summary and food services, and the second budget meeting will cover the line item levels; the third meeting requires a vote and due to Town charter there can be no motions to postpone. Dr. Title stated that the budget book preparation is a huge undertaking by staff, and the budget book has won CABE's "Excellence in Educational Communication" Honorable Mention Award for the last three years.

Dr. Title explained the Memorandum of Understanding between the Town and the BOE regarding health insurance; that the agreement is if the Board of Education follows AON's recommendations and still has a shortfall, the Town will cover those expenses for that year and the deficit will get rolled over to the following year's operating budget.

Mrs. Liu-McCormack requested a copy of this agreement.

Mr. Llewellyn stated that he would like to make a motion to get the budget in Excel format. Mr. Dwyer ruled the motion out of order, and stated the Board has agreed to the current format. After Ms. Munsell stated that only the budget executive summary and support is in Excel and all else is in an Access Database, Mr. Llewellyn stated he would accept that format; both Mr. Llewellyn and Mr. Fattibene challenged the Chair's ruling.

Mr. Dwyer restated that the motion is out of order and that Mr. Llewellyn currently has a Freedom of Information Request pending before the Freedom of Information Commission regarding the format of how Fairfield Public Schools presents information; a Hearing for this was held on Monday where briefs have been requested from Mr. Llewellyn and Fairfield Public Schools, and that a ruling by the Board prior to the ongoing process would be a mistake.

Mr. Fattibene stated that he is unaware of the FOI details and that a format request, if it exists, is a reasonable request from a Board member, and that he doesn't recollect any Board action stating that the budget will be presented in a PDF format only.

Old Business

Approval of the Secondary Business Curriculum and Textbook

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education approve the Secondary Business Curriculum as recommended."

Mr. Convertito moved/Mrs. Maxon-Kennelly seconded to amend the motion to divide the question into a) approving the revamped curriculum, and b) approving the two new courses. Mr. Convertito then made a friendly amendment to his motion's wording to instead amend the main motion to approve the current business curriculum not including the Financial Literacy course and the Intro to Investing and Finance course, which the Board accepted by unanimous consent.

Mr. Convertito stated that he does not want to add more programming until a program audit has been completed. Mr. Dwyer stated that the Board has not adopted a program audit. Dr. Title expressed concern that new courses would not be approved without a program audit. After discussion, Mr. Convertito withdrew his motion.

Public Comment: Curriculum

Suzanne Miska, Ryegate Road, thanked school district for the refreshing curriculum presentation.

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Christine Vitale, Verna Hill Road, stated that she echoes Suzanne Miska's sentiments and that her daughter takes business classes.

Eric Newman, Eastfield Drive, stated that he took business courses when he was a student and to eliminate these classes is shortsighted.

Tricia Donovan, Taintor Drive, asked that the Board make the Personal Finance/Literacy class mandatory.

Original motion passed 9-0.

Mr. Fattibene moved/Mr. Convertito seconded the recommended motion, "that the Board of Education approve the Secondary Business Curriculum Textbook, "Becoming Money Smart: A Simulation for Financial Decision Making by Judi Deatherage, as recommended"

Mr. Llewellyn moved/Mr. Patten seconded to amend the motion and add "with the use of Perkins Grant money" at the end of the recommended motion.

Public Comment: Textbook

Neal Fink, Crest Terrace, stated the amendment doesn't make sense, this is not a discussion on how to pay for things, if something happened to the grant, the class may be prohibited from being offered.

Motion failed 3-6 (Mrs. Liu-McCormack, Mr. Llewellyn, Mr. Patten in favor; Mr. Convertito, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly against).

The original motion passed 9-0.

Approval of the BOE Capital Non-Recurring Projects 2014-2015

Mr. Patten moved/Mrs. Maxon-Kennelly seconded the recommended motion "that the Board of Education approve the BoE Capital Non-Recurring Projects 2014-2015 as recommended." Motion passed 9-0.

Approval of Minutes of November 26, 2013

Mr. Convertito moved/Mrs. Maxon-Kennelly seconded the recommended motion "that the Board of Education approve the minutes of the Regular/Organizational Meeting of November 26, 2013."

Mr. Llewellyn moved/Mrs. Liu-McCormack seconded to amend the minutes and add the language "John Llewellyn requested a copy of the most recent set of financials, as well as the 2013/2014 budget related to the Food Services Fund" to page 8 of the minutes, under the Update on Food Services RFP.

Mrs. Gerber handed out a transcript of this portion of the November 26, 2013 Meeting. Board discussion followed on remaining consistent, capturing the essence, and focusing on actions rather than comments.

Motion failed 4-4-1 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against; Mr. Convertito abstained). The original motion to approve the minutes passed 5-4 (Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten in favor; Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn against).

At 10:50PM Ms. Karnal moved/Mrs. Maxon-Kennelly seconded to extend the meeting to 11:15PM. Motion passed 9-0.

Amendment of Minutes of October 22, 2013

Mrs. Liu-McCormack moved/Mr. Llewellyn seconded to amend the previously adopted action by amending the minutes of 10/22/13 (adopted 11/26/13) to say (insert language under "Quarterly Financial Update" after last sentence): "When asked about who paid for health insurance for food service employees Ms. Mussel responded, 'They haven't paid us for last year. They owe the Health Insurance account from last year.'" And then Sue Brand comments: 'I was concerned about the status of the food service budget because we went out to RFP because we were running out of money. How are we managing to operate? We don't have the food service budget in front of us. I would feel more confident if it was

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before us. This leaves me with more questions than answers and questioning management given the fact that we had some serious problems.”

A transcript of this portion of the meeting was provided to all Board members. Board discussion followed on paraphrasing and whether meeting minutes resemble a full transcript.

Motion failed 4-4-1 (Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn in favor; Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten against; Mr. Convertito abstained). Mr. Dwyer stated that the October 22 minutes then stood as they were approved on November 26.

New Business

Approval of Agreement between Bargaining Unit AFSCME Council 4, Information Technology Technicians and the Fairfield BoE for 2011-2016

Mrs. Maxon-Kennelly moved/Mr. Llewellyn seconded the recommended motion “that the Board of Education approve the Agreement between Bargaining Unit AFSCME Council 4, Information Technology Technicians and the Fairfield Board of Education for the period July 1, 2011 through June 30, 2016.” Motion passed 9-0

Approval of Agreement between Bargaining Unit AFSCME Council 4, Special Education Trainers and the Fairfield BoE for 2011-2015

Mrs. Maxon-Kennelly moved/Ms. Karnal seconded the recommended motion “that the Board of Education approve the Agreement between Bargaining Unit AFSCME Council 4, Special Education Trainers and the Fairfield Board of Education for the period July 1, 2011 through June 30, 2015.” Motion passed 9-0

First Reading of Policies 0100, 0110, 0200, Board of Education Mission, Goals, Objectives

Mrs. Maxon-Kennelly introduced Sue Brand, as Chair of the Mission Goals Review Advisory Committee. Mrs. Brand stated that the enclosure document is the basis for the work of the district; a varied number of people within the district and community were invited to be part of the committee process; the committee met 6 times; the committee also worked with Central Office.

Public Comments and Petitions

Brian Haberly, Duck Farm Road, stated that there is a continuing suppression of public comments by the Board when comments are limited to 2 minutes and occur so late at night; 17 outplacements don't happen overnight.

Adjournment

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion “that this Regular Meeting of the Board of Education adjourn”. Meeting adjourned 11:15PM.

Jessica Gerber
Fairfield Board of Education
Secretary

MAR 11 2014

EDUCATIONAL SPECIFICATIONS FOR MILL HILL ELEMENTARY SCHOOL RE-ROOFING PROJECT

1. **Project Rationale:** Replace the roofing membrane, insulation and flashing on Mill Hill Elementary School kindergarten wing, APR and entrance canopy sections in order to provide a weather-tight building envelope and to protect the internal structures and materials.
2. **Long Range Plan:** A review of enrollment forecasts indicates that this school will be required to house Fairfield students for the foreseeable future.
3. **The Project:** To remove existing roofing materials and provide decking (as necessary), insulation, flashing, expansion joint restoration, surface membrane and structural components as need indicates.
4. **Enrollment Data:** The 10/01/2013 enrollment of this school was 429 students (20 rooms, plus five portables)
5. **Learning Activities:** Learning activities are carried out using district-wide curriculum criteria.
6. **Support Facilities:** The building is a fully operational elementary school and contains standard support such as administration, health, storage, school lunch, custodial, arts, physical education, etc.
7. **Community Uses:** The Fairfield Board of Education has a long-standing practice of making all school facilities available to community groups. Each year the general public uses our buildings through our reservations program. Schools will continue to be available to the community.
8. **Systems:** N.A.
9. **Environment:** Fairfield schools provide an environment that is conducive to the learning process. All aspects of environment have been considered. These include, but are not be limited to, adequate climate control, ventilation, appropriate lighting, furniture designed for student use, instructional support items such as chalkboards, acoustical environment, handicapped access, windows and doors.
10. **Equipment:** N.A.
11. **Site Development:** N.A.

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PHILOSOPHY

The Fairfield Board of Education believes that all students who begin each day as healthy individuals have the potential to become better learners. The Board also believes that staff should model appropriate wellness behaviors for students. This policy encourages a comprehensive approach to staff and student wellness that is sensitive to individual and community needs.

NUTRITION EDUCATION

Nutrition education shall be offered as part of a planned, ongoing, systematic, sequential, standards-based, comprehensive school health education program designed to provide students with the knowledge and skills necessary to promote and protect their health. Nutrition education shall use national or state-developed standards, such as the Connecticut State Department of Education's Healthy and Balanced Living Curriculum Framework. The District shall develop and implement a comprehensive, developmentally appropriate, curriculum approach to nutrition in all grades. Students shall be able to demonstrate competency through application of knowledge, skill development and practice. Nutrition education will be taught as part of the Health Education Program and will include the following:

- pParticipation in the Health/Nutrition Education Program shall be required for all students in grades preK-5. The district will strive to meet the Connecticut State Department of Education recommendation that Pre-K thru grade 4 receive 50 hours a year of Comprehensive Health Education and grade 5 – 12 receives 80 hours;
- hHealth/Nutrition Education is required each year for all students in grades 6-8;
- hHigh school students shall be required to take and pass Health Education each year for a total of 5 marking periods for graduation;
- sSchool officials shall disseminate information to parents, students and staff members about community programs that offer nutrition assistance to families;
- sSchool instructional staff members are encouraged to collaborate with agencies and groups (such as: local businesses, libraries, local health departments, local colleges and their students and local health care providers) conducting nutrition education in the community to send consistent messages to students and their families;
- tThe District shall ~~include~~ require appropriate training for teachers and other staff members;
- iInstructional staff are encouraged to integrate nutritional themes into daily lessons when appropriate, to reinforce and support health messages. Nutrition education is encouraged to be included in other classroom content areas such as math, science, physical education, language arts, social sciences, family and consumer sciences and elective subjects;

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NUTRITION EDUCATION (continued)

- ~~h~~Healthy living skills is recommended to be taught as part of the regular instructional program and provides the opportunity for all students to understand and practice concepts and skills related to health promotion and disease prevention.~~;~~
- ~~t~~The ~~school~~-District shall assess nutrition education lessons and materials for accuracy, completeness, balance and consistency with the state's/district's educational goals and curriculum standards.

SCHOOL MEALS/OTHER SCHOOL FOOD AND BEVERAGES

The Board supports nutrition programs and nutrition education as an integral part of a high-quality education. (Policy #3712)

The Board shall operate and maintain a school ~~lunch-meal~~ program, which shall function in accordance with ~~S~~state and ~~F~~federal program requirements. The program, insofar as possible, shall be self-supporting. The Manager of Food and Nutrition Services shall be responsible for the immediate operation and supervision of the school ~~lunch-meal~~ program and shall report to the Director of Operations. (Policy #3710)

The Board of Education supports nutrition programs and nutrition education as an integral part of a high-quality education. The Board believes that all students who begin each day as healthy individuals have the potential to become better learners. To achieve this belief:

- ~~t~~The Board of Education will strive to establish a breakfast program at schools, as appropriate, and operate and maintain a school ~~lunch-meal~~ program which shall function in accordance with ~~S~~state and ~~F~~federal program requirements.~~;~~
- ~~f~~Foods beyond the school meals (a la carte) that are offered for sale to students in the cafeteria shall comply with ~~F~~federal guidelines, and ~~S~~state statutes, and district policy.~~;~~
- ~~It is recommended that~~-when possible, foods offered for sale to students in the cafeteria are lower in fat, sugar, sodium, calories and trans fat free.~~;~~
- ~~t~~The preferred methods for on-site food preparation are baked, boiled and steamed.~~;~~
~~Foods are~~-never fried.~~;~~
- ~~e~~fforts to increase participation in school meal programs may include the use of
 - ⊖ ~~-~~ the District website,
 - ⊖ ~~-~~ posting menus,
 - ⊖ ~~-~~ newsletters/flyers,
 - ⊖ ~~-~~ printed menus sent home,
 - ⊖ ~~-~~ language translations,
 - ⊖ ~~-~~ multiple meal selections,

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SCHOOL MEALS/OTHER SCHOOL FOOD AND BEVERAGES (continued)

- ~~-~~ theme menus;
 - ~~-~~ specialty food bars;
 - ~~-~~ seasonal fresh fruits and vegetables;
 - ~~-~~ increase use of more whole grain and low fat products;
 - ~~-~~ vegetarian items;
-
- ~~Students-the d~~District shall have-offer a minimum of a twenty minute lunch period scheduled between 10am and 2pm;
 - ~~It is recommended that~~ students should wash or sanitize their hands before snack, lunch and after using the restroom;
 - aAll staff and volunteers will not use food as a form of reward or punishment, except as part of a planned scientifically based intervention, e.g. ABA (Applied Behavioral Analysis) with administrative and parental approval;
 - ~~It is recommended that~~ the Manager of Food and Nutrition Services have a Bachelor Degree in Nutrition, Food Management, Institutional Food Service Administration, and Professional certifications such as those from the American Dietetic Association and School Nutrition Association are recommended;
 - ~~It is required that~~ cafeteria managers or their designee hold certification in sanitation;
 - ~~t~~The District shall provide the opportunity for foodservice staff to engage in professional development;
 - ~~t~~The District shall provide a clean, pleasant meal environment to ensure an enjoyable dining experience;
 - ~~t~~The District shall provide access to detailed information regarding the nutritional information of school meals and a la carte food;
 - ~~t~~The District will strive to limit the use of questionable ingredients (e.g. trans fats, and artificial sweeteners) based on scientific evidence;
 - nNon cafeteria/competitive foods and beverages accessible to students throughout the school day including school stores will be sold in compliance with Federal guidelines, State statutes and District policy;
 - ~~t~~The District will permit vending machines in the middle and high schools in accordance with Connecticut General Statutes;

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SCHOOL MEALS/OTHER SCHOOL FOOD AND BEVERAGES (continued)

- ~~a~~All beverages offered for sale during the school day will comply with the nutrition and portion requirements as set forth in Connecticut General Statutes 10-221q; ~~including portion sizes, sugar/calorie content, fat content, and caffeine content. Soda and sport drinks are not available for sale during the school day;~~
- ~~The Board of Education will allow the sale of beverages not listed in Section 10-221q and will meet the restrictions outlined.~~
- ~~Students are encouraged to access free drinking water provided from fountains located in all schools.~~
- ~~t~~The District will offer ~~½%, 1% and non fat~~ milk selections for sale in the cafeterias according to ~~S~~state and federal guidelines regulations;
- ~~t~~The District will ~~strive to~~ provide school groups with a list of suggestions for food/non-food fundraising and class parties, school celebrations and food from home for the whole class;
- ~~It is recommended that snack~~ foods available for purchase from the District before, during and after school shall follow but not be limited to the Connecticut Healthy Snack ~~List~~ Guidelines.

HEALTH EDUCATION AND LIFE SKILLS

Healthy living skills shall be taught as part of the regular instructional program and provides the opportunity for all students to understand and practice concepts and skills related to health promotion and disease prevention. Participation in the Health Education Program shall be required for all students in grades PK-12 according to the curriculum as established by the Board of Education.

PHYSICAL EDUCATION AND PHYSICAL ACTIVITY

A certified physical education specialist will teach physical education. Physical education shall be an essential element of each school's instructional program. The sequential program shall provide cognitive content and learning experiences in basic movement skills, physical fitness, games and sports skills. The physical education program shall foster physical, mental, emotional and social development in addition to promoting activities and sports that all students can enjoy and participate in for a lifetime of healthy physical activity. Students will be provided a variety of opportunities for enjoyment, challenge, self-expression, social interaction and learning how to work cooperatively in a group setting that will lead to a physically active lifestyle. The curriculum's alignment will be maintained with state and national standards and include performance assessments for each content area. Physical educators are encouraged to promote student participation in moderate to vigorous physical activity during physical education class time. The physical education program shall be designed to encourage healthy active lifestyles.

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PHYSICAL EDUCATION AND PHYSICAL ACTIVITY (continued)

- Physical Education shall be required of all students in grades PreK-12. Currently, preschool students receive one class each week of 20 minutes, elementary students (~~K-5~~) receive two classes each week of 30 minutes, middle school students receive two classes each week of 40 minutes and high school students receive two classes each week of 45 minutes during a marking period.
- ~~• The Board of Education encourages the district to strive to provide physical education instructional periods for a period of time up to 150 minutes per week for elementary schools and up to 225 minutes per week for middle and high schools as recommended by the National Association of Sport and Physical Education.~~
- ~~• Each school is encouraged to develop reasonable class size, provide a safe facility for students to participate in physical education and make available to all students safe and sufficient equipment to access the curriculum.~~
- ~~• The district shall provide the opportunity for physical education teachers to engage in professional development.~~
- The district will continue to implement the 3rd ~~Generation~~ Connecticut Physical Fitness Assessment to all 4th, 6th, 8th and 10th grade students.

PHYSICAL ACTIVITY

~~Recess should not be viewed as a reward but as a necessary educational support component for all children. Students should not be denied recess as a means of punishment or to be used as a measure to enforce completion of academic work. Physical activity exercise is a necessary education support component for all students. No elementary student shall be denied involvement in the required period of physical exercise during the regular school day as a form of discipline. No student in grades kindergarten through grade 12 shall be required to engage in physical activity exercise as a form of discipline.~~ Appropriate alternative strategies should be developed as consequences for negative or undesirable behaviors.

- ~~• All school employees All teachers, including those that teach physical education, shall not prohibit participation in recess as a form of punishment unless the safety of the student and/or others is at risk.~~
- Elementary schools are encouraged to develop schedules that provide time ~~to the extent possible~~, within every school day for students to enjoy supervised recess preferably outdoors.
- Students shall be encouraged to be physically active during recess to supplement the daily recommended activity time for children.

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PHYSICAL ACTIVITY (continued)

- It is recommended that elementary schools schedule recess before lunch.
- All staff, including certified and non-certified, including teachers and coaches, shall not order the performance of physical activity as a form of discipline or punishment.
- The classroom teachers shall not prohibit participation in physical education class as a form of punishment or as a measure to enforce the completion of academic work.
- Staff members are encouraged to integrate physical activity as part of the learning process.
- Middle and high schools are encouraged to provide intramural opportunities for all students and encourage their participation. The high schools shall maintain opportunities for students through their interscholastic athletic program.
- When appropriate, the District shall work together with local public works and the police department to make it safer and easier for students to walk and bike to school.
- The District will maintain its relationship with the recreation department and other groups to continue to make available opportunities to students and the community for physical activity outside of the regular school day.
- The Board of Education values the health and well being of staff members and supports their efforts to maintain healthy lifestyles. Staff members are encouraged to serve as role models for a healthy lifestyle.

COMMUNICATION AND PROMOTION

A District-wide Wellness Coalition shall be established with the purposes of monitoring the implementation of the District's policy, evaluating policy progress, serving as a resource to school sites, developing and revising the policy as necessary and sharing positive strides being made to endorse a high level of wellness within buildings. The Coalition will meet regularly throughout the school year. Coalition membership shall consist of, but not limited to:

- District Food Service Coordinator₂
- Parent representatives₂
- Student representatives₂
- Staff member representatives₂
- Administrative Representative₂
- School Nurse₂
- Health Education Coordinator/Teacher₂
- Physical Education Coordinator/Teacher₂

Students

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COMMUNICATION AND PROMOTION (continued)

It is recommended that this team use the Centers for Disease Control and Prevention's Coordinated School Health Program model to work as a cohesive group when evaluating the District Wellness Policy.

- It is recommended that students receive positive, motivating messages, both verbal and nonverbal, about healthy eating and physical activity throughout the school environment. All school personnel are encouraged to help reinforce these positive messages.
- The District is encouraged to develop long-term effective partnerships in order to communicate and receive feedback on the planning and implementation of health promotion projects and events throughout the school district and community.
- In order to promote family and community involvement in supporting and reinforcing nutrition education in the schools, it is recommended that the building Principal provides:

- ~~1. - Nutrition~~ nutrition education materials and cafeteria menus are sent home with students;
- ~~2. - Requests~~ requests to parents to send healthy snacks/meals to school;
- ~~3. - Families~~ families with invitations to attend exhibitions of student nutrition projects or health fairs;
- ~~4. - Nutrition~~ nutrition education workshops and offers screening services.

- Schools are encouraged to promote healthy food choices and ~~encouraged to~~ not allow advertising that promotes less nutritious food and beverage choices. The promotion of nutrient-dense foods, including fruits, vegetables, whole grains and low-fat dairy products, shall be encouraged.

The following procedure is recommended in order to evaluate the effectiveness of the Wellness Policy:

- ~~The~~ District-wide Wellness Coalition shall monitor the implementation of the Wellness Policy; evaluate progress in implementing policy; serve as a resource to school sites; and recommend revisions of the policy through the Superintendent or ~~her~~ designee;
- ~~It is encouraged that the policy shall be annually reviewed the Wellness Policy to determine if it is meeting current needs and promoting healthy eating and physical activity;~~
- ~~The~~ District will strive to support the district-wide wellness policy through local education budget, public and private grants, and local community contributions.

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Legal Reference: Connecticut General Statutes

10-215 Lunches, breakfasts and the feeding programs for public school children and employees.

10-215a Non-public school participation in feeding program.

10-215b Duties of state board of education re: feeding programs.

10-216 Payment of expenses.

10-215b-1 State board of education regulation.

10-221o Lunch periods. Recess (as amended by P.A. 12-116, An Act Concerning Educational Reform, and P.A. 13-173, An Act Concerning Childhood Obesity and Physical Exercise in Schools)

Approved on 6/27/2006

Revised and Approved 08/04/2009