

The Enclosures referred to in the Agenda are available for inspection at each of the three Public Libraries in Fairfield, Fairfield Public Schools' website <http://www.fairfieldschools.org/> and the Education Center, 501 Kings Highway East.

THE PUBLIC IS REQUESTED TO TURN OFF CELL PHONES OR PLACE THEM ON VIBRATE PRIOR TO THE START OF THE MEETING

Board of Education
Fairfield Public Schools
Fairfield, CT

Tuesday, June 28, 2011

EXECUTIVE SESSION

7:00 P.M.

REGULAR MEETING

7:30 P.M.

501 Kings Highway East
2nd Floor Board Conference Room

AGENDA

- I. Call to Order and Roll Call
- II. Executive Session
- III. Recommended Motion: "that the Board of Education go into Executive Session for the purpose of discussing contract negotiations with the Fairfield Education Association (FEA) and the Fairfield School Administrators Association (FSAA)"
- IV. Convene to Regular Meeting of the Board of Education
- V. Call to Order of the Regular Meeting of the Board of Education and Roll Call
- VI. Pledge of Allegiance
- VII. Approval of Minutes

Recommended Motion: "that the Board of Education approve the Minutes of the Regular Meeting of May 10, 2011 and the Regular Meeting of June 14, 2011"

(Enclosures No. 1, 2)

VIII. Student/Committee/Liaison Reports

Albin, Catherine Finance, Budget & Community Relations Subcommittee
Cooperative Education Services (CES) Representative Council Member

Brand, Sue **Curriculum, Policy and Special Programs Subcommittee***
Board of Health Member****
Cooperative Education Services (CES) Representative Council Member
Six to Six Magnet School Liaison

Dow, Sue	Finance, Budget and Community Relations Subcommittee* CT Association of Boards of Education (CABE)** SEPTA
Fattibene, Paul	Curriculum, Policy and Special Programs Subcommittee Transportation Advisory Committee
Iacono, Pamela	Finance, Budget & Community Relations Subcommittee Special Projects Standing Building Committee Member*** Representative Town Meeting (RTM) Liaison** Board of Finance Liaison
Kery, Tim	Facilities, Technology and Long Term Planning Subcommittee* PTA Council Liaison
Liu, Perry	Facilities, Technology and Long Term Planning Subcommittee Fairfield Woods Building Committee Liaison***
Mitola, John	Facilities, Technology & Long Term Planning Subcommittee Stratfield School Building Committee Liaison**** Parks and Recreation Commission Member***** Fairfield Education Association (FEA) Liaison
Zahn, Stacey	Curriculum, Policy & Special Programs Subcommittee High School Scholarship Foundation

* Committee Chairman
** Liaison Position Indicated per By-Laws
*** Ad Hoc – Established by the First Selectman/Town
**** Per Town Charter and Serving as a Voting Member

IX. Superintendent’s Report

X. Old Business

A. Approval of Curriculum

Recommended Motion: “that the Board of Education approve the High School Science Curriculum – Environmental Earth Science 11, 12 and Biology 21, 22”

B. Approval of Policy

Recommended Motion: “that the Board of Education approve Policy #5511 – Immunizations as presented at the June 14, 2011 Board of Education Meeting”

(Enclosure No. 3)

XI. New Business

A. Authorize the Chairman to Send a Letter to the First Selectman Requesting a Building Committee for the Riverfield Elementary School Project

Recommended Motion: “that the Board of Education authorize the Chairman to send a letter to the First Selectman requesting a Building Committee for the Riverfield Elementary School Project”

XII. Public Comments and Petitions

During this period the Board will hear comments and receive petitions from any citizen present at the meeting. Any single presentation must be limited to two minutes, and audio-visual equipment cannot be used without the advance authorization of the Chairman. **The Board will not hear comment on individual personnel matters or comments addressed to a specific member(s) of the Board.** Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.

XIII. Open Board Comment

XIV. Convene to Executive Session

Recommended Motion: “that the Board of Education Convene to Executive Session to Discuss Superintendent Evaluation”

XV. Reconvene to Public Meeting

XVI. Approval of the Superintendent of Schools Contract

Recommended Motion: “that the Board of Education approve an employment contract with the Superintendent of Schools from July 1, 2011 to June 30, 2014”

XVII. Adjournment

Recommended Motion: “that this regular meeting of the Board of Education adjourn”

CALENDAR OF EVENTS

August 23, 2011	Board of Education Regular Board Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room
September 13, 2011	Board of Education Regular Board Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact:

Pupil & Special Education Services
501 Kings Highway East
Fairfield, CT 06825
Telephone: (203) 255-8379

FAIRFIELD BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, May 10, 2011

JUN 28 2011

Minutes of the Regular Meeting of the Board of Education held Tuesday, May 10, 2011, at Fairfield Ludlowe High School, 785 Unquowa Road-Auditorium.

1. Chairman Mr. John Mitola called the Regular Meeting of the Board of Education to order at 7:40 p.m. Other Board members present were: Mrs. Catherine Albin, Mrs. Sue Brand, Mr. Paul Fattibene, Mrs. Pamela Iacono, Mr. Tim Kery, Mr. Perry Liu, and Ms. Stacey Zahn. Mrs. Sue Dow was absent. Also in attendance were Superintendent Dr. David Title, Fairfield Warde HS Student Representative Stephanie Teixeira and members of the administrative staff. Approximately 25 people comprised the remainder of the audience.
2. Mr. Mitola led the Board and audience in the Pledge of Allegiance.
3. Mrs. Iacono moved, seconded by Ms. Zahn that the Board of Education approve the Minutes of the Special Meeting of March 29, 2011.

Mrs. Brand moved, seconded by Mr. Liu to include in the Minutes between Number 2 and the next sentence the following statement that Mrs. Brand made during the meeting in public session: "I will be voting against and not staying for this Executive Session because I believe it is an FOI violation, and I called Tom Hennick at the FOI Commission and he agrees and that is the reason I will not be staying."

Mr. Liu asked to make a friendly amendment to include that it was also the reason he left the meeting.

Board discussion followed. Mrs. Iacono stated for the record that she was not present in the room when this happened; she arrived at 7:12 p.m.

Amendment failed: 3:3:2: Mr. Fattibene, Mr. Liu and Mrs. Brand voted in favor. Ms. Zahn, Mr. Mitola and Mrs. Iacono voted in opposition. Mrs. Albin and Mr. Kery abstained.

Main Motion carried: 6:1:1. Mrs. Brand voted in opposition. Mr. Kery abstained.

4. Ms. Zahn moved, seconded by Mrs. Iacono that the Minutes of the Regular Meeting of April 12, 2011 be approved.

Motion carried: 6:0:2. Mrs. Brand and Ms. Zahn abstained.

5. Student/Committee/Liaison Reports-

- ◆ Stephanie Teixeira reported that at Fairfield Warde High School report cards went out last week, AP exams will finish this Friday, and CTE testing will take place on May 18, 19, & 20. The Girls Lacrosse game against Ludlowe is this Thursday, spring sports end next week, and the teams that made it to FCIACs and States will go on. The National Honor Society induction will be on May 19. The Junior Prom will be held on May 21, and the PTA is hosting a post prom. Urinetown, the school play, was performed this past weekend and it was a success with great reviews.
- ◆ Mrs. Albin – No report.
- ◆ Mrs. Brand reported that the Board of Health is working out some of the specs for Sherman Elementary School with the nurse's station. CES-Mrs. Brand reported that she sent all of the Board members a message that the Executive Director Evan Pitkoff sent to members of the CES Board. She summarized that the message stated what the Governor's stance was and that there will be 4,742 layoff notices and \$545,000,000 more in spending cuts. There was more detail in the message that she forwarded to the Board. The Six to Six meeting was postponed.
- ◆ Mr. Fattibene – No report.

- ◆ Mrs. Iacono reported that the Special Projects Standing Building Committee continues to meet on Sherman. The project is currently out to bid, and the bids are due back June 1st. The RTM voted on the budget and decided to reduce our spending by an additional \$800,000 on top of the \$2 million reduction from the Board of Finance.
- ◆ Mr. Kery reported that he was unable to attend the PTA Council meeting last week and will get a copy of the report for the Friday Packet.
- ◆ Mr. Liu – No report.
- ◆ Mr. Mitola – No report.
- ◆ Ms. Zahn reported that the High School Scholarship Foundation was going to hold their annual fundraiser in the spring but unfortunately, that is not happening. There will be an Evening to Honor Excellence along with the Art Show they were going to do in the fall. Also, letters are sent to the parents of graduating 8th graders and seniors for donations to the High School Scholarship Foundation and anyone can donate for any reason.

6. Superintendent's Report

Dr. Title stated that the Finance Subcommittee will meet on Thursday, at 5 p.m. at Central Office in the 2nd floor Board Conference Room and that will be the first look at the recommended budget adjustments for next year.

Mr. Mitola stated that the Board of Education will hold a Special Meeting on Monday, May 16, at 7:30 p.m. at Central Office. The item of discussion will be the budget reductions. He stated that it is the intent to get these recommendations to all Board members on Thursday; the Board will discuss them on Monday and vote on May 24.

7. Old Business

- A. Ms. Zahn moved, seconded by Mrs. Brand that the Board of Education approve the Physical Education Curriculum, Grades K-5.

Motion carried: 8:0:0.

- B. Mrs. Iacono moved, seconded by Mrs. Brand that the Board of Education approve the Long-Range Facilities Plan

Dr. Title stated that he tried to follow the directives from the March 29 Board meeting. On page 17, Summary Sheet, the 2011-12 column was updated recognizing the items that the RTM had acted on. If a project had been deferred or declined, it was moved to the next year; any project that was not acted upon favorably was moved to the next year because it is still an item to consider; and projects that were either approved or are pending remain in the 2011-12 column. Also, some projects were moved completely off the chart. The gross estimated total is now \$42,429,746 and the net estimated total is \$33,764,381. Page 26, Future Projects, is where Mill Hill now resides and Osborn Hill was also moved over.

Mr. Cullen stated that Jennings Elementary School was only approved \$125,000 for the bathrooms, which were originally \$250,000, so in the following year, 2012-13, the other half was put in plus escalation. McKinley Elementary School was approved \$30,000 for the consultant cost, so the following year, 2012-13, \$100,000 was put in for repairs. At the bottom of page 26, Future Projects, all of the oil tanks that are at the schools that will eventually need to be replaced were added in at \$1 million.

Board questions and comments followed regarding how to get the most out of our existing facilities and how to configure them in a way to minimize costs, the aging portables at Mill Hill and Riverfield and the increasing enrollment at those sites, investigating whether or not redistricting would solve the high school overcrowding issue, the square footage at Fairfield Ludlowe High School versus Fairfield Warde High School and the possibility of needing a variance because of the size of the building relative to the size of the lot.

Mr. Fattibene expressed concern with respect to Mill Hill Elementary School. It currently has five portables, and two of those portables are over ten years old. It was also listed in the Building Use and Capacity Report by MGT of December 14, 2010 as the elementary school with the lowest operational capacity. He stated that he believes there is a need at Mill Hill and suggested to add Mill Hill to the 2013-14 year and delete the renovations scheduled for Mill Hill in 2012-13, 2013-14, and 2014-15. Mill Hill would have one renovation number of \$11.9 in the 2013-14 year with the other numbers folding into that total renovation figure. Mr. Fattibene also suggested moving Riverfield Elementary School to 2012-13 since it is late in 2011-12 to get that started and looking at the total capital expenses for each of those years, it may even out the capital expenses a little.

A suggestion was made to split the motion.

Mr. Fattibene moved, seconded by Mr. Kery to add Mill Hill to 2013-14 in the amount of \$11,993,433 and delete the renovations scheduled for Mill Hill in 2012-13 in the amount of \$262,500, for 2013-14 in the amount of \$289,406 and for 2014-15 in the amount of \$461,614.

Board questions, comments and discussion followed on this amendment.

Amendment failed: 4:4:0. Mrs. Brand, Ms. Zahn, Mr. Kery and Mr. Fattibene voted in favor. Mr. Liu, Mr. Mitola, Mrs. Iacono and Mrs. Albin voted in opposition.

Mr. Fattibene moved, seconded by Mr. Liu to move Riverfield Elementary School from 2011-12 to 2012-13.

Board discussion followed. Mr. Fattibene stated his reasons for moving this project from 2011-12 to 2012-13 is that the time is relatively short to get that project moving forward, especially with the current environment and a new First Selectman coming in. In moving it to 2012-13 it balances out the total capital projects for any one year so they are more equal in the total dollar amount for every year.

Amendment failed: 2:6:0. Mr. Fattibene and Mr. Liu voted in favor.

Back to Main Motion.

Mr. Liu commented that he is still looking for a few more things in the plan; priorities within the years still need to be addressed, and whether or not redistricting is or is not a solution to some of our high school and elementary school population problems needs to be part of the equation. He stated that he would like more time to do the investigating on this that he would like to and to see documentation of where we are going with our populations in regards to the elementary schools and high schools as part of this plan.

Mr. Liu moved, seconded by Mrs. Brand to postpone this vote until the next Board of Education meeting on Tuesday, May 24, 2011.

Board discussion followed on this amendment.

Public Comment-

Dorene Herron, Forest Avenue, asked the Board not to postpone a vote on the Long-Range Facilities Plan.

Amendment failed: 2:6:0. Mr. Liu and Mrs. Brand voted in favor.

Back to Main Motion.

Public Comment-

Catherine Engle, Mill Hill Terrace, asked the Board to please consider redistricting, particularly for the elementary school students.

Vote on Main Motion carried: 6:2:0. Mrs. Brand and Mr. Liu voted in opposition.

- C. Mrs. Brand moved, seconded by Ms. Zahn that the Board of Education approve Policy #5514 – Administration of Medication in the Schools.

Motion Carried: 8:0:0.

- D. Mrs. Iacono moved, seconded by Mr. Kery that the Board of Education approve Policy #5124 – Transfers Within Fairfield.

Mr. Fattibene offered a friendly amendment to modify the language slightly in an effort to make it a little clearer and more understandable. This was discussed in subcommittee and agreed upon.

Third sentence of the second paragraph, delete the following language “A student may be granted a change in attendance area without demonstrable need. Regularly enrolled students who have moved within Fairfield and who have started the school year may complete the school year in their previously assigned attendance area.” In place therefore, would be inserted the following language: “Irrespective of demonstrable need, a student may be permitted to complete the school year in their previously assigned attendance area if the student has moved within Fairfield and has started the school year.” This was accepted as a friendly amendment.

Motion carried: 8:0:0.

- E. Approval of Policy #3431.2 Financial Statements – Quarterly Reports and Policy #3431.1 – Financial Statements Monthly Reports (delete)

Dr. Title stated that this policy had a first read at the last Board meeting and was referred back to the subcommittee. The subcommittee did not get to this at their last meeting, therefore, he asked that this policy be postponed to the June 14 Board meeting.

Mrs. Iacono moved, seconded by Mr. Kery that the Board of Education postpone Policy #3431.2 – Financial Statements – Quarterly Reports and Policy #3431.1 – Financial Statements Monthly Reports (delete) to the June 14, 2011 Board of Education Meeting.

Motion carried: 8:0:0.

8. New Business

A. First Read of Policies

- Policy #5518 – Suicide Prevention, Intervention and Response
- Policy #6200 – Curriculum
- Policy #6221 – Family Life and Sex Education
- Policy #6132 – Emergency and Disaster Preparedness
- Policy #6513 – Home Schooling

- Policy #5518 – Suicide Prevention, Intervention and Response

Ms. Leonardi stated that the committee worked to draft, react and respond to each other electronically in order to engage a group of people who otherwise would not have been able to participate, including community based mental health providers, board certified child and adolescent psychiatrists, parents and teachers. This changes our current policy from a policy that is reactive to crisis to a policy that recognizes that we have an opportunity to educate, to prevent, and to intervene with groups of students and individuals in the hope of not having to deal with the crisis situation of a student suicide. It also prescribes protocols for response in the event that we do have to deal with that.

Mrs. Brand expressed her concern with paragraph 4, which she brought up in subcommittee. "Any school employee who may have knowledge of a suicide risk, threat or intent will immediately report this information to the school Principal/Headmaster." The intent of that sentence is to initiate the process. It is fine to notify the principal/headmaster, but she doesn't want the principal or headmaster to think they have a judgment call before them.

Board questions and comments followed.

Mrs. Brand suggested switching the paragraphs by moving the sixth paragraph up to directly after the fourth followed by the fifth paragraph.

- Policy #6200 – Curriculum

Dr. Rosato stated that this change addresses new legislation which requires us to have a district-wide curriculum committee. The legislation is broad and doesn't specify who needs to be part of that committee but specifies the need to have a designated district curriculum committee that is responsible for bringing curriculum forward.

Board questions and comments followed.

- #6221 – Family Life and Sex Education

Dr. Rosato commented that the language that has been added to this policy came from the No Child Left Behind Legislation which talks about notification and complying with Federal Guidelines. Our current practice does comply but this language needed to be added in our policy.

Dr. Title stated these policies have been reviewed and approved by CABE.

- #6132 – Emergency and Disaster Preparedness

Dr. Rosato stated that the new language is to strengthen this policy and give it a little more direction. Mr. Cullen and Mr. Morabito have reviewed this and given it their blessing.

- #6513 – Home Schooling

Dr. Rosato stated that there have been a number of changes related to homeschooling in the last few years. Currently there are 27 students in Fairfield who are being homeschooled, which is an option that parents have available to them. This language was taken from CABE. It gives parents much more latitude and flexibility.

Mrs. Brand pointed out that the subcommittee did discuss that if the district feels in any way that a child is at risk and is not being educated, there is a way to address that.

- B. Mrs. Iacono moved, seconded by Mrs. Albin that the Board of Education approve preschool tuition.

Dr. Title stated that this was discussed during the budget process, and there was a recommendation in the audit about charging tuition for some of our preschool slots.

Mrs. Cutaia-Leonard stated that for the last three years the income cut off has been based on the pool of applicants. Three years ago the cut off for free preschool was \$80,000. The applications were reviewed again two years ago and the cut off was \$70,000. Last year the household income cutoff was decreased to \$60,000. Any family that had a household income of \$60,000 or less was provided a slot in one of our preschools, either at McKinley or Burr. The application pool grows from year to year, and this year it was determined that it could not be based on the pool of applicants any longer. Research was conducted on the fee structure of the local preschools, and the 2009 census of the average household incomes in Fairfield was reviewed. Based on this data, it was decided to target the bottom 21.4% of families in Fairfield and a \$49,999 household income cutoff for free preschool was determined. Those spots will be available primarily at Burr

but some will also be available at ECC. Families earning \$50,000 to \$74,999 will pay a reduced rate of \$1,750 and families earning more than \$75,000 will be charged a full tuition of \$3,500 per year. Mrs. Cutaia-Leonard briefly described the program. The program at Burr is five days per week for 2 hours and 45 minutes each session, morning and afternoon, and transportation is provided. The ECC program is a four day per week program for 2 hours and 45 minutes each session and transportation will not be provided. Morning students do not attend on Friday and afternoon students do not attend on Wednesday. Both sites will serve 3 and 4 year olds. Burr will start with 32 slots for students, and ECC will have about 33 slots in addition to those students who receive special services and students who are grandfathered in because they attended as 3 year olds and will be there next year as 4 year olds.

Board questions followed.

Motion carried: 8:0:0.

- C. Mrs. Iacono moved, seconded by Ms. Zahn that the Board of Education approve line item transfers in the amount of \$290,000 for the 2010-2011 fiscal year as detailed in the Financial Statement – Enclosure No. 14.

Mrs. McWain stated that the Board reviewed the quarterly report in April and discussed the projected budget shortfalls and the funding earmarked to cover the shortfalls. At this time the total amount of the budget areas requiring transfers is estimated to be \$575,000, which is the lowest amount that has been requested in many years. The total amount estimated for transfers is not requested at this time because there may still be some adjustments necessary in some of the accounts before the fiscal year closes on June 30. The Board will receive an update in June and a final budget report will be provided after all accounts have closed in the summer. The two areas that have shortfalls are maintenance, specifically in custodial overtime, and unbudgeted maintenance projects. The only other area that will have a significant shortfall is special education and that is basically for tuition and other contracted services. At this time the Board is being asked to approve line item transfers in the amount of \$290,000.

Board questions and comments followed.

Motion carried: 8:0:0.

9. Public Comments and Petitions – None

10. Open Board Comment -

Mrs. Brand commented on the murals in the foyer at Tomlinson and expressed concern that when the renovation was done, sprinklers were put in just above them, and they are at risk if the sprinkler system goes off. She asked if the Board would be willing to allow her to see if there are options. Mrs. Albin commented that she had spoken with someone for the name of an art restorationist and she will pass that information on to Dr. Title. She suggested this be brought back to the Board for discussion at another date. Mrs. Brand stated that her primary concern is to at least move them so they are not sitting right in front of the sprinklers and then look further as to whether or not we are able to restore them. She would like to make sure they don't get destroyed.

11. Ms. Zahn moved, seconded by Mrs. Iacono that this meeting of the Board of Education adjourn at 9:35 p.m.

Motion carried: 8:0:0.

Stacey Zahn
Secretary

FAIRFIELD BOARD OF EDUCATION
MINUTES OF THE MEETING OF THE BOARD OF EDUCATION
Tuesday, June 14, 2011

JUN 28 2011

Minutes of the Executive Session and the Regular Meeting of the Board of Education held Tuesday, June 14, 2011, at 501 Kings Highway East, 2nd Floor Board Conference Room.

1. Chairman Mr. John Mitola called the meeting to order at 7:01 p.m. Other Board members present were: Mrs. Sue Dow, Mr. Tim Kery, Mr. Perry Liu, Ms. Stacey Zahn and Mr. Fattibene (arrived 7:07 p.m.). Also in attendance were Superintendent Dr. David Title and Mrs. Margaret Mary Fitzgerald.
2. Mr. Lui moved, seconded by Mr. Kery that the Board of Education convene to Executive Session for the purpose of discussing contract negotiations with the Fairfield Educational Office Professionals and the Food Service Workers.

Motion carried: 5:0:0.

3. Ms. Zahn moved, seconded by Mr. Kery to adjourn the Executive Session at 7:26 p.m.

Motion carried: 6:0:0.

4. Chairman Mr. John Mitola called the Regular Meeting of the Board of Education to order at 7:32 p.m. Other Board members present were: Mrs. Sue Dow, Mr. Paul Fattibene, Ms. Pamela Iacono, Mr. Tim Kery, Mr. Perry Liu, Ms. Stacey Zahn and Mrs. Catherine Albin (arrived 7:34 p.m.). Mrs. Sue Brand was absent. Also in attendance were Superintendent Dr. David Title, Fairfield Warde HS Student Representative Stephanie Teixeira and members of the administrative staff. Approximately 50 people comprised the remainder of the audience.
5. Mr. Mitola led the Board and audience in the Pledge of Allegiance.
6. Student Recognition-
Several students were unable to attend the Student Recognition Awards on May 10 and were recognized by Dr. Title at this meeting and presented with a certificate.
 - Superintendent's Award-
Rebecca Mitri, Fairfield Woods Middle School
Stephen Liebowitz, Fairfield Warde High School-Pequot House
 - CAFE Student Leadership Award-
Francesca Moorman, Fairfield Woods Middle School
Carson Greene, Fairfield Woods Middle School

7. Mr. Liu moved, seconded by Ms. Zahn that the Board of Education approve the Minutes of the Regular Meeting of May 10, 2011.

Mr. Liu asked to amend the Minutes to reflect that in last line in number 3 that he did not vote for the main motion and asked to have the Minutes reflect that he voted in opposition. The tape of the meeting will be reviewed and the Minutes will be brought back for approval at the June 28th Board meeting.

8. Mrs. Albin moved, seconded by Mr. Kery that the Board of Education approve the Minutes of the Special Meeting of May 16, 2011.

Motion carried: 6:0:2. Mr. Liu and Ms. Zahn abstained.

9. Mrs. Albin moved, seconded by Mrs. Dow that the Board of Education approve the Minutes of the Special Meeting of May 19, 2011.

Motion carried: 4:0:4. Mrs. Albin, Ms. Iacono, Mr. Mitola and Mrs. Dow voted in favor. Mr. Liu, Ms. Zahn, Mr. Kery and Mr. Fattibene abstained.

10. Mr. Kery moved, seconded by Mrs. Albin that the Board of Education approve the Minutes of the Regular Meeting of May 24, 2011.

Motion carried: 8:0:0.

11. Student/Committee/Liaison Reports-

- ◆ Stephanie Teixeira reported that at Fairfield Warde High School final exams start this week. The varsity softball team made it to the semi-finals, varsity cheerleading held tryouts for next season and the dodge ball tournament was held last Thursday and raised over \$500 for Japan. The annual fashion show was held on June 6, and the senior class had a great time at the prom.
- ◆ Mrs. Albin reported that the CABA Board of Directors approved their budget last week and there is no increase in member dues.
- ◆ Mrs. Dow reported that SEPTA held their last meeting for this school year last week and it was a social and the installation of new officers.
- ◆ Mr. Fattibene—No report.
- ◆ Ms. Iacono reported that the Special Projects Standing Building Committee is going before TP&Z on June 28. The Committee is looking at rebidding the Sherman project and doing it in three parts: the kitchen and the administrative wing, the HVAC system or as a package. The timeline would be to start at the end of the summer doing prep work outside, doing an occupied renovation starting in the fall with the kitchen and administrative wing, and doing the HVAC system next summer. Mrs. Roxbee is in the process of working with central office administration and the Sherman PTA to get a sense of how it will all work logistically. The committee will meet again in two weeks.
- ◆ Mr. Kery reported that PTA Council held their awards on June 1st and Mrs. Brand was awarded the Deanna O. Kiernan Award from PTA Council. He thanked the PTA Council leadership for all their help and advocacy throughout the year, in particular Mary Hogue and GiGi Christel. Leanne Ratner will be the PTA Council President next year.
- ◆ Mr. Liu—No report.
- ◆ Mr. Mitola—No report.
- ◆ Ms. Zahn reported for the Curriculum, Policy and Special Programs Committee. The science curriculum will be presented this evening, and Dr. Rosato emailed curriculum cycle documents to the Board. Any questions should be forwarded to the Chairman of that Curriculum, Policy and Special Programs Committee.

12. Superintendent's Report-

Dr. Title reported that a number of tough issues were resolved this year by the Board and the administrative team. While not all were resolved to everyone's satisfaction, the resolution of the issues allows the district to move forward on improving teaching and learning. The breathalyzer policy was approved; the discipline policy was completely updated; the middle school feeder pattern was changed and is being implemented; enrollment is being projected in a new way; a report on elementary capacity was commissioned and received; the operational audit was conducted; the Board approved the Long-Range Facilities Plan; a CABA Policy Audit was conducted and policies were revised as recommended; a new budget format was introduced; common high school academic expectations and grading guidelines were agreed on; the Board approved the new elementary staffing model, the new gifted program model, and changes to the pre-k program; the State approved our Amended Racial Imbalance Plan; the Sherman project (core upgrades) received approval; Fairfield Woods Middle School expansion project was approved; the Stratfield project is near completion; several employment contracts were settled; and the Healthy Foods Certification initiative was implemented this year.

Dr. Title commented on Enclosure No. 5, which is a Summary of the Administrative Professional Development for this year. The administrative team spent a considerable amount of time working on strengthening school leader skills in the area of effective instructional practices. All of the administrative meetings which had previously been used for managerial work were turned into professional development for the administrators. This is continuous work and just the beginning of a long process.

Board questions followed.

13. Presentation

A. Update on Common High School Academic Expectations and Grading Guidelines

Dr. Rosato stated that the theme this school year at all levels has been alignment. The charge of the administrators was to examine the practices across the district and to identify key areas where there could be further consistency. There is now a set of common grading guidelines and common academic expectations for both high schools.

Common High School Academic Expectations-

Dr. Rosato gave a brief history of the development of the common high school academic expectations. He stated that NEASC recently adopted new standards to be used by high schools beginning in 2011. These new standards include a requirement that schools write their academic expectations to include 21st century learning outcomes. A joint committee of teachers, building administrators and curriculum leaders was formed. The committee began its work by taking the two sets of expectations that were already in place for each school and developing one common set of expectations. They also worked with a consultant from Education Connection to be sure the 21st century skills were integrated within the expectations and rubrics. Dr. Rosato reviewed the five academic expectations and the rubrics that were developed for each. The rubrics in Enclosure No. 6 are in draft form and will be used throughout both high schools and all departments during the next school year. They will be modified as they are put into practice.

Board questions followed.

High School Grading Guidelines-

Dr. Rosato briefly explained the new high school grading guidelines and stated that the focus is to provide some parameters and consistency around how grades are applied at the high school level, across all departments. It was decided to work towards a practice that is more consistent with a performance based assessment and grading model. All grading rationale will distinguish between formative assessment, summative assessment and behavioral characteristics. The majority of the emphasis of the grade is to be on summative assessments, with a smaller percentage on formative assessments and behavioral characteristics. Each department will determine the weighting of each category of assessments.

Board questions and comments followed.

14. New Business

A. High School Science Curriculum – Environmental Earth Science 11, 12 and Biology 21, 22

Ms. Patrice Faggella, secondary science curriculum leader, stated that these curricula came to the Board in 2006-07 for initial approval and tonight as an updated/revised curriculum. She stated that these four documents represent the freshmen and sophomore program. The revisions to these documents were done by looking at data on how students were performing and identifying areas where students were not performing where they could. Common assessments are now identified in the document and course goals were put on the front of the document.

Board questions and comments followed.

B. Food Service Program and Budget Summary-

Mrs. Joann Fitzpatrick stated that it was a busy year implementing the Healthy Foods Certification and gave a brief summary of the accomplishments to the school lunch program this year. She reviewed a number of items that the Food Service Department will be working on next year and stated that the focus is always on the student and improving their health and the food offerings.

Mrs. Michelle Cardentey, Accounting Supervisor, gave a brief overview of the food service financials. The Fairfield Public Schools Food Service Program has always been non-profit, self-sustaining and not part of the Board of Ed operating budget. All revenues generated by the program cover all costs associated with the program. Federal aid is provided through reimbursement money for both breakfast and lunch based on meal categories. State reimbursement is provided through a block grant that is divided amongst all the school districts in Connecticut based on the total number of meals served throughout the state. The State reimbursement for participating in the Healthy Foods Certification program provides money for districts who certify that those food items sold to students separately from reimbursable meals will meet the Connecticut Nutrition Standards. Last year the Board voted to participate for 2010-11, and we received \$60,081 for participating. The additional revenue is received from catering, rebates and interest, which has declined in the last few years. The decline in the food and supplies area this year is due to the restructuring of the Food Service Program in order to comply with the Healthy Food Certification. The salary line for 2011-12 is increasing based on the proposed salary structure for next year. There is an increase in the fringe benefit line for the current year and next year as a result of the town pension contribution amounts for school lunch employees and the increase in medical insurance. Training expenses for 2010-11 were higher due to an upgrade to the software program. The increase in the equipment line for 2011-12 reflects the inclusion of the Sherman and Stratfield kitchen renovations. A new line was added for the custodial and utility fees, which was part of the budget process for the Board of Ed budget. The food service financials are audited annually by the town's auditors and we expect to end 2010-11 with 2.26 months of operating expenses on hand and 2011-12 with 1.64 months. The state allows us to have three months at any given time.

Board questions and comments followed on the Food Service Program and the Food Service budget.

- C. Mrs. Albin moved, seconded by Ms. Iacono that the Board of Education allow the sale of beverages not listed in Section 10-221q of the Connecticut General Statutes to students on school premises provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the beverages are not sold from a vending machine or school store.

Motion carried: 7:1:0. Ms. Zahn voted in opposition.

- D. Mr. Liu moved, seconded by Ms. Zahn that the Board of Education approve the participation in Section 10-215f of the Connecticut General Statutes concerning sale of food to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

Dr. Title stated that this is the actual participation in the Healthy Food Certification.

Board discussion followed regarding participating in the Healthy Food Certification program again next year or if it is possible for the district to provide quality and healthy foods to our students without the state restrictions, not wanting to give up after one year with all of the hard

work the Food Service Department has put into it, giving it one more year and reevaluating the program next year to see how it is working, and there was some discussion about the high school clubs losing money because they are not able to sell the food they previously sold as part of their fundraisers.

Public Comment-

Michelle McCabe, Chair of the Fuel for Learning Partnership with the PTA Council, commented in favor of participating in the Healthy Food Certification. As far as fundraising, the PTAs have done a great job finding alternatives to fundraising that doesn't involve selling unhealthy food and she is sure they would be more than happy to help the high school clubs in terms of finding alternatives. She asked the Board to keep in mind that the lunch participation has gone up. This is a learning process and a lot of the hard work has already been done.

Neal Fink, Crest Terrace, commented that if the feeling is that the State standard is not appropriate for us, then he would encourage the Board to put together the mechanism now to move away from the State standard and have our own so this time next year there is an option. He also stated that he would hate to discount a program just because it came from the government. Our students are going to learn better when they eat a healthy diet.

Motion carried: 6:2:0. Mrs. Albin and Ms. Zahn voted in opposition.

- E. Mr. Kery moved, seconded by Mrs. Albin that the Board of Education allow the sale to students on school premises of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store.

Board questions and comments followed.

Public Comment-

Dorene Herron, Forrest Avenue, stated that she had a meeting with her PTA regarding how to follow this and it is her understanding that Board of Ed could approve a waiver, but on the actual waiver it says that the principal can sign off on it. She asked to clarify whether or not that is the case if the sale of food is in connection with an event occurring after the end of the regular school day and the sale is on the location of the event, for example, a spring fair. Can the principal sign off on the waiver if the PTA wanted to sell ice cream? Mrs. Fitzpatrick answered yes.

Motion carried: 7:0:1. Ms. Zahn voted in opposition.

- F. Ms. Iacono moved, seconded by Mrs. Albin that the Board of Education approve the recommended school lunch prices for the 2011-2012 school year, as contained in Enclosure No. 10.

Motion carried: 8:0:0.

- G. Mrs. Albin moved, seconded by Mr. Liu that the Board of Education approve a salary and benefit adjustment for Food Service Workers for the 2011-2012 school year.

Dr. Title stated that this is a 2% increase after a zero this year. These are non-union employees, and these costs have been built into the program budget.

Motion carried: 7:0:1. Ms. Iacono abstained.

- H. Ms. Zahn moved, seconded by Mr. Liu that the July 2, 2010 – June 30, 2013 Agreement between the Board of Education, Town of Fairfield, and the Fairfield Association of Educational Office Professionals be approved.

Motion carried: 7:0:1. Ms. Iacono abstained.

- I. Ms. Zahn moved, seconded by Mrs. Dow that the Board of Education approve line item transfers in the amount of \$155,000 for the 2010-2011 fiscal year as detailed in the Financial Statement-Enclosure No. 12.

Dr. Title stated that the Board had a detailed presentation on this at the last meeting, and this is the next round.

Motion carried: 8:0:0.

- J. First Read of Policy #5511 – Immunizations

Dr. Title stated that this updates the Immunization Policy to comply with the changes in the State Statute.

Board comments and questions followed.

- K. Ms. Iacono moved, seconded by Mrs. Albin that the Board of Education revise preschool tuition to include a sibling discount as described in Enclosure No. 14.

Ms. Cutaia-Leonard stated that the reason for this discount is that families have reached out to us and she does not want to have kids not returning to the ECC because parents can't afford it. There are four families who will be impacted for the upcoming school year who have siblings attending at the same time.

Board comments and questions followed on the amount of the discount and if there will be money in the budget to cover it.

Mrs. Albin moved, seconded by Mr. Liu to amend the motion to read: "that the Board of Education revise the preschool tuition to include a sibling discount as described in Enclosure No. 14 for the 2011-2012 school year and to be reapproved for subsequent years."

Amendment carried: 8:0:0.

Main Motion as amended.

Board comments and questions followed on the amount of the discount, if other preschools offer discounts for siblings, and if the program has more applicants than seats. Several Board members felt that a 50 percent discount was too high.

Mr. Liu moved, seconded by Ms. Iacono to postpone this to the next Board meeting, June 28, so administration can gather information on what other districts and other preschools offer for a discount and vote on it at that meeting.

Board comments and questions followed on the amendment to postpone.

Motion failed: 3:5:0. Mr. Liu, Ms. Iacono, Mr. Fattibene voted in favor. Mrs. Dow, Ms. Zahn, Mr. Mitola, Mrs. Albin and Mr. Kery voted in opposition.

Main Motion as amended.

Ms. Zahn moved, seconded by Mrs. Iacono that the discount be 25%.

Motion failed: 3:5:0. Mr. Fattibene, Ms. Iacono and Ms. Zahn voted in favor.

Vote on Main Motion as Amended carried: 5:3:0. Mr. Kery, Mrs. Albin, Mr. Mitola, Mrs. Dow and Mr. Liu voted in favor. Mr. Fattibene, Ms. Iacono, and Ms. Zahn voted in opposition.

15. Public Comments and Petitions –

J. Alfred Dunn, 16 Berry Lane Court, commented on equity in education and that it was a hidden detriment that the two high schools were not equal to each other and no one had anything to say about it until tonight. As a citizen, he wants the grade A in Ludlowe to equal the grade A in Warde.

Fred Nangle, Woods End Circle and representing parents at Riverfield School, stated that due to a district-wide policy to reduce staff sharing, the art teacher at Riverfield is being transferred to another elementary school. He questioned how a policy like this will work in the future with the fluctuation in enrollment from one year to the next. The Riverfield parents want what is best for our children and feel that moving our teachers and removing the continuity seems a disservice to everyone.

16. Open Board Comment-

Mr. Liu stated that he went to a great meeting a few weeks ago on diversity that was co-hosted by our public schools and Mrs. Cutaia-Leonard and Dr. Title were there and along with representatives from the Board.

17. Mrs. Albin moved, seconded by Ms. Iacono that this meeting of the Board of Education adjourn at 10:03 p.m.

Motion carried: 8:0:0.

Stacey Zahn
Secretary

JUN 28 2011

Students

Welfare

IMMUNIZATIONS

5511

In accordance with Connecticut General Statutes the Board of Education shall require each student to be protected by adequate immunizations against diphtheria, pertussis, tetanus, poliomyelitis, measles, mumps, rubella, hemophilus influenzae type b, hepatitis B and chicken pox (varicella) pneumococcal, hepatitis A, influenza, meningococcal (unless medically contraindicated or failure to do so is based upon exercise of the rights of freedom of religion as provided in the United States and Connecticut Constitutions and in the Connecticut General Statutes).

Legal Reference: Connecticut General Statutes
~~10-204 Vaccination~~
10-204a Required immunizations-as amended by PA 96-244
10-204c Immunity from liability
Department of Public Health, Public Health Code, 10-204a-2a, 10-204a-3a, 10-204a-4

Approved 8/27/04