

Board of Selectmen

Request for Information Riverfield Elementary School Proposed Project

T. Cullen

December 13, 2011

The Board of Selectmen (BOS) met on November 2, 2011 and discussed this proposed project. The Board of Education (BOE) had requested that the Board of Selectmen form a building committee. The following notes were taken at this meeting so that we could provide the backup information:

The Selectmen agreed to the following process:

1. A building committee. All selectmen will bring to the full BOS, a list of volunteers/candidates for the formation of the Riverfield Building Committee.
2. The BOS will discuss and write the charge for the Riverfield Building Committee.
3. We will provide a tour of the Riverfield Elementary School site. This is scheduled for December 20, 2011 at 10:00 a.m.

The BOS asked us to answer questions about:

- a. The total projected cost of the project and how we arrived at the figure.
 - b. Are we comfortable with this cost estimate?
 - c. Did we investigate the "Annex Building" design for the site and/or a "Bricks and Mortar" design?
 - d. What is the current status of the school building?
 - e. Provide a detailed review of the scope of work.
4. The BOS asked us to discuss and explain the similarities and differences between the Sherman School Core Upgrades Project and the Stratfield School Project.
 5. The BOS asked us to come up with a list of all the improvements completed at the Riverfield Elementary School in the past 10 years.

6. The BOS asked us to explain anything that the Riverfield Elementary School project would have that is not at any other Fairfield Public Schools.
7. The BOS asked that we discuss any and all green initiatives, energy efficiencies, grants, and/or LEED certifications that will be/could be part of this project and, furthermore, would we look into/or is there the need to hire an outside consultant for this work? Also would we reach out to Mr. Ed Boman of the Town DPW for extra input?
8. The BOS would like to find a way to reach out to past building chairmen from recently completed town projects to receive input for the Riverfield Elementary School project that will help with past issues and project scope.
9. The BOS asked us to prepare a scope of the project "scheduled timeline" to present to the BOS for review and discussion.
10. The BOS asked us to provide a set of Educational Specifications approved by the BOE.

We have attached the requested information in preparation for the BOS meeting of December 21, 2011.

If you have any questions, please feel free to contact me.

Thank you.