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Fairfield Public Schools
501 Kings Highway East
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Memo:

To: All Principals

Date: March 15, 2011

Re: White Boards- Green Cleaning

CC: Head Custodians, Head Secretaries, Central Office Administrators

After extensive research, testing and evaluation, the maintenance team has determined the best *Green Clean* option for maintaining white boards is the **weekly** use of a micro-fiber cloth. Therefore, the district will be providing every building with:

- A micro-fiber cloth for each classroom
- A new white board eraser for each classroom*

Process and Purpose

Over the course of a day or a week, a teacher will erase their white board with a dry-eraser. At the end of that week, and occasionally at sometime during the week, the board needs additional cleaning to remove the color tinting left behind by erasure. This is when the microfiber cloth is to be used. **Neither the eraser, nor the micro-fiber cloth should be used with any spray product or water.** These are all **dry-erase** options.

*Since many white board erasers currently in use, have been used for quite some time or have been used with spray products, we are providing a new, clean eraser, so that the dirty ones can be thrown out. This will maximize the capability of the new erasers and the micro-fiber cloths.

What's Next

In the next week or two, your building custodian will be supplied with the new erasers & microfiber cloths for distribution to each classroom. While distributing, he/she will also collect old products** for disposal.

Follow-Up

The micro-fiber cloths will be collected at the end of each year, will be washed, and redistributed.

This will be the only time the district will be providing these materials at no cost to the schools. Should you require additional cloths or erasers, please see the 3rd & 4th page for options.

** Per CT Public Act 09-81; CT General Statutes Section Nos. 10-220 and 10-231 g, school districts are REQUIRED to implement a green cleaning program to clean and maintain their schools by July 1, 2011. (Summary info provided). Therefore, any non-green-certified products (e.g. Windex, Expo dry-erase cleaner, Lysol wipes) will also be collected at this time. The green-certified spray product provided earlier this year, *Sustainable Earth Multi-Purpose Cleaner*, may be kept and used in the classroom on desk tops, counter tops, etc. It is not to be used on white boards.

Thank you for your understanding and compliance.

CT GREEN CLEANING PRODUCTS IN SCHOOLS LAW SUMMARY
(CT Public Act 09-81; CT General Statutes Section Nos. 10-220 and 10-231 g)

- Requires school districts to implement a green cleaning program to clean and maintain their schools by July 1, 2011.
 1. Green cleaning program means the procurement and proper use of environmentally preferable cleaning products as defined by the Department of Administrative Services (DAS) for all state-owned buildings. DAS currently requires that environmentally preferable cleaning products used in state-owned buildings be independently certified by one of two third-party certified organizations: Green Seal or Eco Logo.
 2. By July 1, 2011 and thereafter no person shall use a cleaning product in a public school unless it meets the DAS standard.
 3. The types of cleaning products covered in this legislation include: general purpose cleaners, bathroom cleaners, glass cleaners, floor finishes, floor strippers, hand cleansers and soaps.
 4. Disinfectants, disinfecting cleaners, sanitizers or other antimicrobial products regulated by the federal Insecticide, Fungicide and Rodenticide Act are not covered by this law.

- Requires the State Department of Education and State Department of Public Health to amend the school facility survey (ED050) on or before April 1, 2010.

- Requires school districts to provide school staff and, upon request, parents or guardians of students enrolled a written copy of the school's green clean policy by October 2010 and annually thereafter.


- Requires the school district green clean policy to include:
 1. The types and names of environmentally preferable products being used
 2. Locations of application of these products
 3. Schedule of cleaning
 4. The name of the supervisor in charge of green cleaning

- Requires the school district green clean policy to contain the statement: "No parent, guardian, teacher or staff member may bring into the school facility any consumer product which is intended to clean, deodorize, sanitize or disinfect."



- Requires school districts to provide a written copy of the green clean policy to parents and guardians of students who transfer to a school and to any staff hired during the school year.






- Requires the school district green clean policy and information provided on the school facility survey (ED050) about indoor air quality issues to be posted on each school's and/or the board of education's website.

MICRO-FIBER CLOTHS OFFERED BY STAPLES- EWAY:

ITEM#	DESCRIPTION	COST	
LFPLFK500 - blue LFPLFK300 - green LFPLFK400 - pink LFPLFK700 - yellow	Impact Microfiber Cloths, Terry, 15"L x 15"W, 12/Pk (.98 EA)	\$11.70 / DZ	
RUBQ620	HYGEN Microfiber All- Purpose Cleaning Wiping Cloths, Green, 16", 12/Ct (\$2.21 EA)	\$26.53/ CT	
RUBFGQ62000RD00	Rubbermaid HYGEN™ Microfiber All-Purpose Cleaning Wiping Cloths, Red, 16", 12/Ct (\$3.38 EA)	\$40.56 / CT	
KCI83610	Kimberly-Clark WypAll™ Microfiber Cloths with Microban®, Yellow, 15 3/4"L x 15 3/4"W, 6/Pk (\$3.30 EA)	\$19.81 / PK	
SAN1752313	Sanford Microfiber Cleaning Cloth, 12 x 12, White	\$4.80 / EA	
UNSLUECLOTH UNSGREENCLOTH UNSRDCLOTH UNSYELLOWCLOTH	Cloth, Microfiber, 12X12, Unisan EA <i>Not recommended</i>	14.95 / PK (EA!)	

DRY-ERASE ERASERS OFFERED BY STAPLES- EWAY

ITEM#	DESCRIPTION	COST	
STP634797	Staples® Dry-Erase Board Eraser	\$0.73 / EA	
SAN81505	Sanford Expo® Dry-Erase Eraser, 5 1/8" x 1 1/4"	\$1.56 / EA	

MICRO-FIBER CLOTHS OFFERED BY SCHOOL SPECIALTY			
ITEM#	DESCRIPTION	COST	
1122753	WIPES,MICROFIBER,6/PK,GN (\$2.75 ea)	\$16.52 PK	
1310481	MICROFIBER CLEANING CLOTH LINT FREE 16"X16" ASSORTED 4PK(This product is a 4-pack, but one cloth(blue) is specifically designed for use on glass, not whiteboards. (\$2.55 ea - not including blue)	\$7.65 PK	
083297	CLOTH - CLEANSTAR MICROFIBER CLEANING 15 7/8 X 15 7/8-EACH	\$3.65 EA	
1334761	ERASER EXPO GREEN MICROFIBER CLOTH	\$4.78 EA	
DRY-ERASE ERASERS OFFERED BY SCHOOL SPECIALTY			
084465	ERASER DRY ERASE SCHOOL SMART	\$1.56	
076878	ERASER EXPO	\$1.50	