



Upcoming Meeting Dates

Elementary School Safety Procedures Letter - 2/21/14

Osborn Hill School Building Committee Draft Minutes - 1/16/14

FLHS Building Committee Draft Minutes - 2/12/14

Music Honors Press Release - 2/21/14

Stamford Art Association Student Awards Press Release - 2/21/14



*MEETING
DATES*

UPCOMING MEETING DATES

February 25
Canceled

7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2nd Floor Board Conference Room

March 3

4:15 PM – Policy Committee Meeting
501 Kings Highway East
Superintendent's Conference Room

March 4

7:30 PM – Board of Education Meeting
Special Meeting
501 Kings Highway East
Superintendent's Conference Room

March 6

7:30 PM – Board of Finance
Public Budget Session – BOE
501 Kings Highway East
2nd Floor Board Conference Room

March 11

7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2nd Floor Board Conference Room

FAIRFIELD PUBLIC SCHOOLS

David G. Title, Ed.D.
Superintendent of Schools



Phone (203) 255-8371
Fax (203) 255-8245

The Education Center

February 21, 2014

Dear Parents:

Fairfield Public Schools, in partnership with the Fairfield Police Department and the Town of Fairfield Administration, have worked together to ensure the safety of our students and staff. In the continued analysis of current school procedures, we have recently made some revisions to elementary practices that will go into effect immediately. These measures will complement the current security procedures that are in place at each of our elementary schools. We will need everyone's help with the revised procedures to ensure a safe learning environment.

1. Band and orchestra rehearsals before school: School doors will be locked at the time of arrival, therefore a staff member will allow students into the school building. It is important that your child arrive between 7:50 a.m. to 8:00 a.m. (7:10 a.m. to 7:20 a.m. for Holland Hill) to diminish disruptions to the rehearsals and for appropriate staff to be available to allow students into the building. As band and orchestra rehearsals occur in different spaces at the elementary schools, please see your school principal for more specifics on entry to the building.
2. Access to the building during the school day: One of the most important things we can do to ensure a secure building is to limit access to students, staff members and those with a scheduled appointment. School visitors must have an appointment with a staff member or have a legitimate reason for entering the school. This includes parents and community members as well as former students. Appointments will be confirmed with the staff member in question. School personnel must approve all other activities for which someone is entering the school. This new procedure has an impact on those schools that allow visitors during lunch. Lunch-time visitors will only be allowed for student birthdays; a designated lunch table will be identified for this purpose.
3. Entry into the building: Secretaries will be trained in a new screening protocol. If the secretary does not recognize you, please be prepared to show a form of identification. All visitors will be asked to share information regarding their appointment at the school. Each visitor must be screened and therefore, we ask that you do not let anyone else in behind you when you are buzzed into the school.

4. Forgotten items: All elementary schools will use an outdoor cart for delivery of forgotten items such as instruments, lunches, books, etc. Please label the item with student and teacher names. Please ring the buzzer to notify staff that an item is on the cart. Staff will pick items up periodically.
5. Late arrival and early dismissal: We encourage students to be present every day for the full day. Dropping students off late and picking them up early for various reasons causes disruption to the school environment. Please notify the front office prior to a late drop-off or early pick-up so that your visit will be expected.
6. Activities after school and in the evening: A staff member will allow access to the building via the buzzer system until 4:30 p.m. (4:00 p.m. at Holland Hill and 5:00 p.m. at McKinley). The school doors will remain locked and the custodian's cell phone number will be posted on the front door. After 4:30 p.m. the custodian's cell phone should be called to access the building. Organizers for after-school events will be responsible for staffing the door; doors should not be propped open or be unlocked at any time.

We continue to work on improving the safety and security procedures of all our schools. Limiting access to schools is an unfortunate reality given the times in which we are living. Please know that the elementary staff appreciates your attention to the procedures outlined in this letter. If you have any questions about this information, please feel free to speak with your school principal or contact Anna Cutaia-Leonard, Director of Elementary Education, at 203-255-8372. Thank you for your support with these important matters.

Sincerely,



David G. Title
Superintendent



Anna Cutaia-Leonard
Director of Elementary Education

DGT/mb

OSBORN HILL SCHOOL BUILDING COMMITTEE MEETING

January 16, 2014

7:00 p.m.

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

DRAFT MINUTES

Members Present: Bret Bader; Susan Cardona; William Dunn, Vice Chairman; Steve White, Secretary

Members Absent: Kim Marshall, Chairman; Jessica Gerber, BoE Liaison

Others Present: Phil Ryan, Town of Fairfield Purchasing Department; Sal Morabito, BoE Manager of Construction, Security and Safety; William Silver, Silver/Petrucci and Associates; Judy Ewing, First Selectman Liaison, Frank Arnone, Osborn Hill Principal and Liz Giardina, Osborn Hill PTA President-Elect

I. Call to Order

Mr. Dunn called the meeting to order at 7:05pm

II. Approval of December 19, 2013 meeting minutes

Mr. Dunn recommended a few changes to the titles and order of the minutes.

Motion was made by Mrs. Cardona and seconded by Mr. Bader to approve the December 19, 2013 minutes with the changes proposed by Mr. Dunn.

Motion passed unanimously: 4:0

III. Approval of invoices

Mr. Dunn asked why there was a difference between the previous and current AMC invoices. Mr. Morabito explained that it had to do with the library.

Motion was made by Mr. Bader and seconded by Mr. White to approve payment to AMC Environmental LLC, for invoice P011402, AMC Job# 1428, in the amount of \$11,000.00

Motion passed unanimously: 4:0

Motion was made by Mr. White and seconded by Mrs. Cardona to approve payment to Fire Protection Testing, Inc. for invoice S42103 in the amount of \$1,062.65

Motion passed unanimously: 4:0

IV. Update from the Architect

- Mr. Silver reported that he is ready to return to the state.
- Mr. Morabito reported that Mr. Silver went to the state on 11/5 for a meeting. PCB plan has been submitted to the EPA for review. Once the Office of School Facilities (OSF) gives their approval it can go out to bid which should be by the end of the month.

V. Old Business

- Mr. Dunn requested that Mr. Silver provide a time line for the project at the next meeting. Mr. Silver will send it via e-mail to Mrs. Marshall.
- Mr. Dunn asked how the process for finding the Clerk of the Works is progressing. Mr. Morabito spoke with Mrs. Marshall who is working with Ms. Holland and Gilbane. Mr. Silver has previously worked with Gilbane.

VI. New Business

- Mr. Dunn asked Mr. Morabito to explain some of the topics discussed at the BOE budget meeting: short fall, energy and PCB's and portable gym. Mr. Morabito explained that some of the expense is due to the portable gym usage of electricity.
- Mrs. Cardona asked if the school system has the option to change the energy supplier/plan. Mr. Morabito explained the plan.

VII. Public Comment

Mrs. Giardina, 55 Orchard Hill Lane: asked clarification that the electric usage comes out the school operating budget and not the building budget. Mr Morabito said yes.

VIII. Adjournment

Motion was made by Mr. Bader and seconded by Mrs. Cardona to adjourn the meeting at 7:29pm

Motion passed unanimously: 4:0

Next meeting will be held on February 20th, Sullivan Independence Hall, First Floor Conference Room at 7:00 pm.

Respectfully submitted,

Steve White
Secretary

Charlotte Leslie
Recording Secretary

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, February 12, 2014 7:30 p.m.

Fairfield Ludlowe High School

Black Box Theatre

785 Unquowa Rd.

Fairfield, CT 06824

DRAFT MINUTES

Members Present: Marc Donald, Chair; Robert Sickeler; Donna Ertel, Vice-Chair (arrived 7:42pm); Joseph Pagnozzi, Secretary; Marc Andre

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Sal Morabito, Board of Education Manager of Construction, Security and Safety; Greg Hatzis, FLHS Principal; Judy Ewing; Jessica Gerber, BOE Liaison (arrived 8:35pm); Joseph Costa (Perkins Eastman); Mark McCarthy (Perkins Eastman); Peter Manning (Gilbane); Peter Adamowicz (Gilbane); Michael Dell'Accio (Arcadis)

Absent: Terri Leopold, David Weber

I. Call to Order

Mr. Donald called the meeting to order at 7:31pm.

II. Approval of Minutes

-Motion was made to approve of the January 8, 2014 meeting minutes by Mr. Pagnozzi and seconded by Mr. Andre

Motion passed 4:0

-Motion was made to approve of the January 22, 2014 special meeting minutes by Mr. Pagnozzi and seconded by Mr. Sickeler.

Motion passed 4:0

**NOTE: Ms. Ertel was not present for both votes.

III. Architects Presentation

--Joe Costa (Perkins Eastman) led a presentation regarding renovations/additions for FLHS; Committee members each received a complete handout, covering the different options for the cafeteria, classroom additions, and included a project estimated budget & timeline (per Gilbane).

--Option 3 for the "Falcon Wing Café" cafeteria option will be developed further to fit within project budget.

--Regarding the roof, information still needs to be gathered but that hasn't happened due to the snow and ice as of late.

--Regarding windows, a code investigation will be implemented regarding factors including a high wind zone.

--Michael Dell'Accio (Arcadis) outlined a draft budget; Committee members each received a copy. This includes the original estimation by Silver Petrucelli and four different project options

costs. Soft costs especially with Option 1 are a concern; with Options 2 and 3 the overall cost is down but soft costs are up. It is important to note that the very “soft numbers” are only estimates/unknowns at this time.

--Peter Adamowicz (Gilbane) gave Committee members a handout featuring a timeline that included three phases of the FLHS project (roof, windows, new addition). 3 separate OSF approvals needed to bid; the hope is for the roof, which is the simplest of the approvals, is to be started this summer.; roof design needs to be done by April 1. The windows are problematic due to the EPA approval; because of this, window replacement may be starting June 2015. The windows will take two summers to complete.

--It is important that the Committee look at the ed specs regarding the project; if an aspect isn't affordable, it can't be done. The Committee needs to start with the known factors, and two important factors to keep in mind are “safety first” and “education/learning”.

IV. Discussion of Roof Work/Design

--Roofing design needs approval from the Committee to move forward, but Perkins Eastman hasn't been able to have access to the roof due to the snow/ice.

Motion was made to approve the authorization for Perkins Eastman to proceed with the design phase of the project by Mr. Pagnozzi and seconded by Ms. Ertel.

Motion passed 5:0

V. Remediation Update

--testing is in progress; data should be available by April 15.

--concerns were raised with window cost; how will it affect the project as a whole?

--request cost savings with ed specs

VI. Discussion of Gilbane Proposal

--Committee members expressed that at this time, there's not enough information to make decisions this early on. There are issues regarding the courtyard, which is currently utilized by the students...more options?

--Gilbane will have a full time superintendent and a full time project manager on site, with the option to combine full time staff with the project at Riverfield School. The full time superintendent will be on-site at all times unless there are meeting days.

--no vote taken by the Committee at this time.

VII. Discussion Geotechnical Advisor

--The RFP was issued yesterday and bids are due in a week; Joe Costa reached out to five.

VIII. Next Meeting: March 12, 2014 at 7:30pm, Black Box Theatre, FLHS

IX. Old/New Business

--None

X. Public Comment

Judy Ewing brought up that with window projects for the schools, there seems to be more questions regarding them now than ten plus years ago (2002); at that time, windows were simply just replaced, and PCBs were not a concern. Nowadays, the needs surrounding windows seem to be greater.

XI. Adjourn

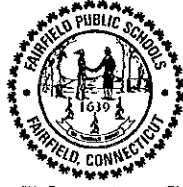
-Motion was made to adjourn the meeting at 10:11pm by Mr. Pagnozzi and seconded by Mr. Andre.

Motion passed 5:0

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

FAIRFIELD PUBLIC SCHOOLS PRESS RELEASE



The Education Center

February 21, 2014

Fairfield Ludlowe and Fairfield Warde Students Achieve Top State Music Honors

The Fairfield Ludlowe and Fairfield Warde High School Music Departments are proud to announce that the following students have been accepted to the 2014 Connecticut Music Educators Association (CMEA) All-State Music Festival:

From FLHS: (Band) Alex Barker, Nicole Bilotto, Eric Derwallis, Davey Hawthorne, Steve McArdle, Peter Nesbitt, Matt Reich, (Orchestra) Ben Crosby, Bryan Page, Jeffrey Pearson, (Choir) Jeffrey Dutter, Sofia Wall, Kevin Warten, (Jazz Ensemble) Liam Farrell.

From FWHS: (Band) Max Moon, Ryan Blue, Liam Russell, Joe Sugrue, (Orchestra) Matt Oster, Sagar Gulati, George Wang, Andrew Paik, (Choir), Evelynne Fulda, Dylan O'Brien, Melissa Wasserman, Zachary Roberge, Madison Rackear, (Jazz Ensemble) Connor Levinson.

The students will spend two full days in rehearsals in Cromwell, CT before concluding with a concert featuring all ensembles held at the Bushnell Center for Performing Arts in Hartford, CT on April 5th.

To be considered for acceptance into this festival, students had to audition for and perform in the Western Region festival held in January at Trumbull High School. After this festival, a second round of auditions was held on February 1st at North Haven High School for the purpose of selecting the top musicians from the four regions in Connecticut. Students who are accepted into the All-State festival have consistently demonstrated a high degree of musicianship and technical facility.

The students will rehearse and perform with top collegiate and professional conductors from around the United States as they prepare advanced repertoire and work to achieve a high level of ensemble skills. This festival is an annual event for the high school music students of Connecticut under the auspices of the Connecticut Music Educators Association. Tickets may be purchased at the door.

FAIRFIELD PUBLIC SCHOOLS PRESS RELEASE



The Education Center

February 21, 2014

Fairfield Ludlowe and Fairfield Warde High School Students Receive Stamford Art Association Awards

Each year, the Stamford Art Association showcases Fairfield County high school students' work in a professionally juried exhibit, and also awards scholarships and prizes to young artists. This year, the following students in our district received awards:

First Place:

Photography/Printmaking: Jack Maffucci, Fairfield Ludlowe, "*Hostage of Her Mind*"

Mixed Media: Elizabeth Brown, Fairfield Warde, "*Springs of Joy*"

Second Place:

Acrylic Landscape: Carolyn Yates, Fairfield Ludlowe, "*Montauk Skies*"

Third Place:

Painting: Megan Saladino, Fairfield Warde, "*Milk Man*"

Honorable Mention:

Drawing: Emily Brennan, Fairfield Warde, "*Cara*"

These pieces are currently on display at the Stamford Art Association. The Stamford Mayor will be presenting awards at a March reception.

More information can be found at: <http://stamfordartassociation.org/>