



Upcoming Meeting Dates

Policy Committee Meeting Agenda - February 10, 2014

Draft RSBC Minutes - January 28, 2014

Celebrations Newsletter February 2014



*MEETING  
DATES*

UPCOMING MEETING DATES

- |             |  |
|-------------|--|
| February 10 | 3:30 PM – Policy Committee Meeting<br>501 Kings Highway East<br>Superintendent's Conference Room                                 |
| February 25 | 7:30 PM – Board of Education Meeting<br>Regular Meeting<br>501 Kings Highway East<br>2 <sup>nd</sup> Floor Board Conference Room |

BOARD OF EDUCATION  
FAIRFIELD PUBLIC SCHOOLS  
FAIRFIELD, CT

**Policy Committee Meeting**

Monday, February 10, 2014  
Education Center  
501 Kings Highway East  
Superintendent's Conference Room  
3:30 p.m.

Agenda

- I. Call to Order
- II. Approval of Minutes of December 2, 2013, and January 7, 2014 meetings
- III. Policy
  - Policy #5519 Students – Wellness
  - Policy #5515 Students – Protocol for Emergency Medications, Epinephrine
- IV. Open Discussion/Public Comment
- V. Adjournment
- VI. Future Items:
  - Policy #5516 Students – Management of Food Allergies in Schools
  - Policy #4240 Personnel – Electronic Mail
  - Policy #3552 Business – Lending School Owned Equipment
  - Policy #5340 Students – Lost/Damaged Equipment
  - Policy #4110 Personnel – Recruitment and Selection
  - Policy #5542 Students – On Campus Recruitment
  - Policy #6511 Instruction – Special Education

Future Mtg. Dates and Times: **Monday, March 3 at 4:15 p.m.**; *Monday, March 31; Monday, April 28; Monday, May 12; Monday, June 2; Monday, June 16; Monday, August 25; TUESDAY, September 2 (Monday is Labor Day); Monday, September 15; Monday, October 13; Monday, November 17; Monday, December 1, 2014.*

All meetings will be held at 501 Kings Highway East, starting at 4:15 in the Superintendent's Conference Room unless otherwise noted.

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RIVERFIELD SCHOOL BUILDING COMMITTEE MINUTES

Regular Business Meeting  
Tuesday, January 28, 2014  
7:30 PM  
Riverfield School Library

Attendance

Present Committee Members: Thomas Quinn, Chairman; Christine Messina, Vice Chairman; Lawrence Ratner, Secretary; Harry Ackley; Dan Graziadei; Maureen Sawyer; John Shaffer; Scott Thompson

Absent Committee Members: Bill McDonald

Also Present: George Katinger, Kenneth Boroson Architects; Dave Rojas, Strategic Building Solutions; Peter Adamowicz, Gilbane Building Company; Richard Camara, Consulting Engineering Services; Sal Morabito, Manager of Construction, Security and Safety for FPS; Twig Holland, Director of Purchasing, Town of Fairfield; Brenda Anziano, Riverfield School Principal; Judy Ewing, Liaison from the Office of the First Selectman; and two members of the public.

1) CALL TO ORDER

The meeting was called to order by Chairman Thomas Quinn at 7:30PM.

2) PLEDGE OF ALLEGIANCE

3) APPROVE PRIOR MINTES 1/14/2014

Minutes approved as written.

4) APPROVE INVOICES

Ms. Sawyer stated the committee increased the scope of work required from Fredrick P. Clark Associates.

**Motion made** by Ms. Sawyer

To approve an additional \$880.25 for the traffic study review, and related report findings prepared by Fredrick P. Clark Associates, Inc.

Motion seconded by Mr. Thompson. **Motion carried 8:0:0.**

**Motion made** by Maureen Sawyer

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To approve the following invoices:

<b>Payer Service</b>	<b>Invoice Date / Invoice #</b>	<b>Amount</b>
Frederick P. Clark Associates, Inc. Professional Services	January 24, 2014 000858	\$1726.08
Van Zelm Engineers Professional Services	December 11, 2013 0039226	\$2,850.00
Strategic Building Solutions Professional Services	October 28, 2013 11486	\$12,394.00
Strategic Building Solutions Professional Services	November 25, 2013 11620	\$12,315.00
Strategic Building Solutions Professional Services	December 30, 2013 11751	\$11,974.00
John Fallon, ESQ. Professional Services	January 22, 2014	\$2,565.00

Motion seconded by Scott Thompson. **Motion carried 8:0:0.**

#### 5) CURRENT REVIEW OF TIMING/PROCESS

Mr. Quinn outlined the key project activity of the next few weeks. The project will be presented at the BOE meeting on January 30, 2014 for approval. The approvals of the RSBC and the BOE are needed before going before the state Office of School Facilities (OSF) on February 18, 2014 for the Plan Completion Test (PCT).

Mr. Quinn asked Mr. Katinger to explain the review and acceptance process of a PCT. We submit all drawing, specs, and documents, they comment, we address the comments and resubmit. Upon accepting the project for review, by statute, they have 30 days to complete the review. The OSF has been so busy and understaffed they rarely complete the review within 30 days. If the process exceeds the 30 days, legislature provides for municipalities to seek a local review. Upon review completion the project can go out to bid.

In reply to Mr. Thompson's question Mr. Katinger stated it's unlikely the review will be complete in 30 days.

Mr. Rojas stated he is working on lining up possible private reviewers.

In reply to Ms. Messina, Ms. Holland estimated the cost of using a local reviewer at \$10-\$30K depending on the project's complexity.

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Mr. Quinn also reviewed recent project activity. Mr. John Fallon is addressing conservation requests. The code review hearing with the town went well. There was a meeting with Mr. Bill Kessler, Fire Marshal regarding egress and safety.

Mr. Quinn had handouts available at the meeting including:

- The agenda

- A memo to the BOE confirming the presentation to the BOE on January 30, 2014

- A Final Budget Summary by SBS

- Project Alternates (Adds and Deducts)

- And Architectural drawings by KBA

- 2014 Schedule of RSBC Meetings

Mr. Katinger reviewed the presentation to be presented to the BOE.

#### 6) REVIEW AND APPROVE FINAL BUDGET

Mr. Quinn reviewed the Final Budget Summary showing the Revised Gilbane total to be \$14,485.80.

Regarding a clean energy initiative, Mr. Thompson received confirmation there will be an electric vehicle charging area and fuel efficient parking spaces included in the base documents.

**Motion made** by Mr. Ratner:

- To approve the Plan and Budget and Specifications as presented.

Motion seconded by Mr. Ackley. **Motion carried 8:0:0.**

#### 7) REVIEW AND APPROVE FINAL ALTERNATE LIST

The Project Alternates document lists \$1,053,811 in total add alternates, and \$101,000 deducts to choose depending where the bids come in.



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8) PUBLIC COMMENT

Elisabeth Yankasy, 61 Lakeside Drive asked for clarification on the parking lot near Brookside Drive, which Mr. Katinger explained will essentially remain the same. In response to Ms. Yankasy's request, Mr. Quinn provided meeting minutes from the January 24, 2014 meeting. To another question, Mr. Quinn stated the project is scheduled to be completed September 2015.

Barbara Bitman, 79 Lakeside Drive asked for further detail on the parking lots. Mr. Katinger explained with additional details. Ms. Bitman also received clarification on the construction truck activity. Ms. Bitman stated the meeting schedule was not on the town calendar; Mr. Quinn provided a copy of the schedule of meetings.

9) ADJOURN/MEETING SCHEDULE

**Motion made** by Mr. Ackley to adjourn the meeting.

Motion seconded by Ms. Messina. **Motion carried 8:0:0.**

Mr. Quinn adjourned the meeting at 8:05PM

Respectfully Submitted,

Kathleen C. Grande  
Recording Secretary

These minutes are subject to review, correction and approval by the Riverfield School Building Committee

# Celebrations of the Fairfield Public Schools

Volume 4 \* Issue 1 \* February 2014

## Superintendent's Message



Dear Faculty and Staff:

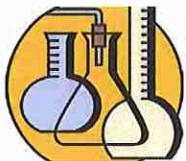
The wonderful accomplishments listed here are just the tip of the iceberg for all that goes on in our district. Thanks to our terrific staff, the contributions listed below are positive examples of what happens daily in Fairfield Public Schools.



**Robin Berndt's** 2nd grade class at Riverfield put on a play for the students based on the book Giraffes Can't Dance by Giles Andreae.



**Elba Llantín-Cruz**, Fairfield Woods MS teacher, and **Lauren Moyer**, Fairfield Warde HS teacher, recently completed the *Anti-Defamation League* training program "Echoes and Reflections: A Multimedia Curriculum on the Holocaust." This program included visual materials and testimony from survivors of the Holocaust and was given by the Quinnipiac University School of Education.



Jennings held their 4th annual Science Expo, headed by **Kathleen Ruppert**, Mathematics/Science teacher. Seventy students presented a great variety of science projects to their parents, teachers, and friends.

Fairfield Ludlowe HS science teacher, **Mary Jac Reed**, and 60 members of the *Red Cross Club* managed a blood drive that produced 29 pints of blood - 1 short of their goal.



**Burr** - The Roots and Shoots members recently had a *Make, Shake, and Bake-athon* to raise funds for families in need in Oaxaca, Mexico. Over \$3,000 was donated to *Simply Smiles*, which will provide medical care.

**Dwight** - Dwight celebrated its 50<sup>th</sup> Birthday this year. In honor of this big event each grade collected items for *Operation Hope* and care packages for soldiers.



**Jennings** - Jennings held their first annual *Only You 5K Run/Walk and Kids Run*, which was started in honor of Mikey Fedak, a student who passed away last April.

**Osborn Hill** - Osborn Hill School conducted its annual turkey trot on the back field. Students ran, jogged, walked, trotted, skipped, jumped or flapped their way around the course. Students brought in a variety of non-perishable goods to enter the trot. The items were brought to fill the pantry of the *Daughters of Charity* for the Thanksgiving Holiday. The school met their goal of filling two cars this year.



**Osborn Hill** - Osborn Hill was the recipient of an *Exxon Mobil Educational Alliance* program grant. On Wednesday, December 11, David DeLuca, who is a local Exxon employee, came and presented the \$500 grant which will be used for math/science materials.



**Riverfield** - held their first *Walk/Bike to School Day* of the year. A large number of students turned out for this healthy and fun activity.

**Riverfield** - A very successful drive for sister school, Cesar Batalla was held this year. The teachers, students and families of Riverfield "adopted" 21 families with a total of 44 children for the annual *Holiday Angels* drive. Supplies and toys were delivered to children in huge overflowing laundry baskets !

**Roger Sherman** - An open house was held to celebrate the 100th Anniversary of the school. Congratulations!



**Fairfield Woods MS** - Last Fall Grade 6 grade students were on Channel 12 weather with Paul Piorek.





**Roger Ludlowe MS** - This past October the RLMS *Walk-a-thon* was held. Students and staff walked to raise money for the PTSA. This event raised \$26,000 and proved to be a fun and memorable time for all.

**Tomlinson MS** - Tomlinson celebrated *Unity Day*, which is a National Day for taking a stance against bullying, by wearing the color orange.



**Jennings** - Grade 5 student, **Natalie Steele**, appeared as "Tessie" in the Downtown Cabaret's production of *Annie* over the Holiday Season.

**Jennings** - The grade 5 classes received a Certificate of Appreciation from the *Fairfield Animal Shelter* for collecting and donating used blankets and towels.



**Roger Sherman - Jasmine Conley, and Eleni Gold** danced in *The Nutcracker* at the *Quick Center for the Arts* on December 16th.

This past November, the **Roger Ludlowe MS** Cross Country team participated in the *2013 Connecticut Middle School Cross Country State Championship* in Manchester. The team faced hundreds of the best runners that represented more than 50 middle schools from across the State. The RLMS boys team placed 16<sup>th</sup> overall in the State. The girls team placed 5<sup>th</sup> overall and brought home a trophy. Congratulations to both teams!



**Tomlinson MS** - Student Leadership Council held a Thanksgiving Food Drive for *Operation Hope*. Students collected non perishable items to make 60 Thanksgiving Baskets plus grocery gift cards.

**Fairfield Ludlowe HS** - Photography students **Kaylee Smith, Evie Johnston, and Olivia Petshaft** took the top three prizes in the annual *Easton Photo Competition*. They were honored at a reception at the Easton Library and were awarded money prizes. Their photos will be printed in the Easton community calendar and of the three, the top finisher will hang in the Easton Town Hall for a year.



**Fairfield Ludlowe HS** - Senior **Nicky Tygesen** created a photograph and captured an award in the *Drexel University Annual High School Photography Competition*. Nicky's photo was one of the one hundred chosen in the competition and will be on exhibit from February 8 through March 10.

**FLHS** - Four Fairfield Ludlowe members of the *Family, Career and Community Leaders of America (FCCLA)* organization participated in the National Leadership Conference in Nashville, Tennessee. Over 7,000 delegates from 50 states participated. **Meredith Brown** won the silver award for "Kozy Kids 3", and **Jenny Moran, Phoebe Ertel, and Emily Devine** brought home the gold for "Healthy Eating is Elementary."



**Fairfield Warde HS** - French language students from Fairfield Warde and their families hosted 17 students from Nimes, France as part of an exchange program that has gone on for more than 30 years. The students from Nimes were amazed by the school spirit displayed at the annual fall pep rally.

**FWHS - T.J. Gallagher** earned "athlete of the week" honors from WFSB, Channel 3 after his remarkable performance in the annual Thanksgiving Day Football game against Fairfield Ludlowe.



**FWHS** - For the Class of 2014 **Delia Motavalli** has been named a National Merit Semi-Finalist. The following students are National Merit Commended Students: **Ben Graney-Green, Haydn Kennedy, Jonathan Liu, Matthew Newell, Nicholas Ragusa, Jack Ullman, and George Wang.**



**FWHS and FLHS** - *The National Association for Music Education* announces six music program students were selected for the *All National Music Ensembles*. They are for Band: **Connor Levinson, Liam Russell, and Joseph Sugrue.** For Chorus: **Evelynne Fulda, Zachary Roberge, and Eliza Wiant.** The students performed at the National Conference for Music Educators in Nashville this past October.

The *Scholastic Art Awards* recognizes the work of talented young artists in grades 7 to 12. It's a wonderful honor for all involved and truly celebrates our students' hard work and dedication to the Arts. The following students are this year's winners: Fairfield Ludlowe HS - **Josh Archer, Madison Burress, Yuqi Chen, Sarah, Cummings, Megan Grady, Grace Haviland, Jisoo Kim, Jack Maffucci, Dominika Michalska, Jeff Pearson, Olivia Petshaft, Diana Stone and Sydney Van Fleet;** Fairfield Warde HS - **Emily Brennan, Pedro Oliveira and Joanne Trinh;** Fairfield Woods MS - **Hayley English, Kiara Gambuzza, Alex Kim and Kyla Redgate;** Roger Ludlowe MS - **Katheryn Babinton, Sophie Bogner-Beauchemin, Lauren Dewitt, Greg McGowan, Megan Murphy, Bridget O'Leary, Grayson Stearns and Sophia Woolsey;** Tomlinson MS - **Victoria Bozhulich, Liam Holroyd, Cole Maute, Isabel Nobile, Molly O'Gara, Yamileth Pascacio, India Sonnenfeld.**

