



#### Upcoming Meeting Dates

Medical Retention through April 30, 2014

Revised End of Year Schedule for 2014

OHS BC Draft Minutes, April 17, 2014

FLHS BC Draft Minutes, May 14, 2014



### UPCOMING MEETING DATES

- |         |  |
|---------|--|
| June 2  | 4:15 PM – Policy Committee Meeting<br>501 Kings Highway East<br>Superintendent's Conference Room   |
| June 10 | 6:00 PM – Board of Education Meeting<br>Special Meeting/Executive Session<br>501 King's Highway East<br>Superintendent's Conference Room |
| June 10 | 7:00 PM – Board of Education Meeting<br>Regular Meeting<br>501 Kings Highway East<br>2 <sup>nd</sup> Floor Board Conference Room         |
| June 16 | 4:15 PM – Policy Committee Meeting<br>501 Kings Highway East<br>Superintendent's Conference Room   |
| June 24 | 7:30 PM – Board of Education Meeting<br>Regular Meeting<br>501 Kings Highway East<br>2 <sup>nd</sup> Floor Board Conference Room         |

# Fairfield Public Schools - July 1, 2014 Renewal Projection

## Fairfield Public Schools - Updated Current Year (2013-2014 Fiscal Year)

Data Through April 2014

AonHewitt Updated CY Renewal Projection: 2013-2014 Fiscal Year													
Components	CIGNA Med						CVS/Caremark Rx <sup>(1)</sup>			Delta Dental		Total - All Coverages	
	Active	Retirees	Total	Active	Retirees	Total	Active	Retirees	Total	Active	Retirees	Total	
1. Exp. Per Pd Claims <sup>(2)</sup>	\$17,527,379	\$1,431,574	\$18,958,953	\$4,345,846	\$601,684	\$4,947,530	\$1,108,832	\$157,364	\$1,266,196	\$22,982,058	\$2,190,621	\$25,172,679	
2. (less) Claims in Excess of ISL <sup>(3)</sup>	\$296,309	\$0	\$296,309	\$0	\$0	\$0	\$0	\$0	\$0	\$296,309	\$0	\$296,309	
3. Experience Period Net Paid Claims	\$17,231,070	\$1,431,574	\$18,662,644	\$4,345,846	\$601,684	\$4,947,530	\$1,108,832	\$157,364	\$1,266,196	\$22,685,749	\$2,190,621	\$24,876,370	
4. Trend Factor ( 2 Months )	1.015	1.015		1.012	1.012		1.008	1.008					
5. Annual Trend <sup>(4)</sup>	9.2%	9.2%		7.5%	7.5%		5.0%	5.0%					
6. Trended Paid Claims	\$17,485,687	\$1,452,728	\$18,938,415	\$4,398,546	\$608,980	\$5,007,526	\$1,117,886	\$158,649	\$1,276,534	\$23,002,118	\$2,220,356	\$25,222,475	
7. Experience Period Lives (1 mo. lag)	1,254	110	1,363	1,243	159	1,402	1,264	223	1,488				
8. Trended Exp Per Claims (per ee)	\$13,949	\$13,247		\$3,540	\$3,822		\$884	\$710		\$18,373	\$17,779		
9. Projected Current Year Average Lives	1,248	108	1,356	1,240	159	1,399	1,259	219	1,478				
10. Exp Claims: July 1, 2013 - July 1, 2014	\$17,407,807	\$1,436,169	\$18,843,977	\$4,387,926	\$607,388	\$4,995,314	\$1,112,876	\$155,335	\$1,268,211	\$22,908,609	\$2,198,892	\$25,107,501	
11. Admin: July 1, 2013 - July 1, 2014 <sup>(5)</sup>	\$657,297	\$57,101	\$714,398	\$0	\$0	\$0	\$70,238	\$12,206	\$82,445	\$727,535	\$69,307	\$796,842	
12. ACA Fees - PCORI <sup>(6)</sup>	\$6,215	\$540	\$6,755	\$0	\$0	\$0	\$0	\$0	\$0	\$6,215	\$540	\$6,755	
13. ACA Fees - Transitional Reins Fee <sup>(6,7)</sup>	\$97,887	\$8,504	\$106,391	\$0	\$0	\$0	\$0	\$0	\$0	\$97,887	\$8,504	\$106,391	
14. SL Exp: July 1, 2013 - July 1, 2014 <sup>(5)</sup>	\$380,241	\$33,032	\$413,273	\$0	\$0	\$0	\$0	\$0	\$0	\$380,241	\$33,032	\$413,273	
15. Est Tot Cost: 2013 - 2014 Fiscal Year	\$18,549,447	\$1,535,346	\$20,084,793	\$4,387,926	\$607,388	\$4,995,314	\$1,183,114	\$167,541	\$1,350,655	\$24,120,487	\$2,310,275	\$26,430,761	
16. 2013 - 2014 Fiscal Year: Aon Renewal Projection <sup>(6)</sup>	\$18,718,143	\$1,526,978	\$20,245,121	\$4,006,108	\$686,707	\$4,692,814	\$1,361,296	\$228,053	\$1,589,350	\$24,085,547	\$2,441,738	\$26,527,285	
17. Change (\$)	(\$168,696)	\$8,368	(\$160,328)	\$381,818	(\$79,319)	\$302,499	(\$176,182)	(\$60,512)	(\$238,695)	\$34,940	(\$131,463)	(\$96,524)	
18. Change (%)	-0.9%	0.5%	-0.8%	9.5%	-11.6%	6.4%	-13.1%	-26.5%	-15.0%	0.1%	-5.4%	-0.4%	

- <sup>(1)</sup> Rx rebates are not considered in projection  
<sup>(2)</sup> based on claims from 5/13 through 4/14  
<sup>(3)</sup> based on claims from 5/13 through 4/14  
<sup>(4)</sup> Aon Consulting Winter 2013 Health Care Trend Survey  
<sup>(5)</sup> based on Best & Final CIGNA RFP offer - SL fee reflects \$300,000 ISL  
<sup>(6)</sup> PCORI Fee = \$2/member/yr, and Transitional Reinsurance Fee = \$63/member/yr  
<sup>(7)</sup> effective January 1, 2014



# Fairfield Public Schools - July 1, 2014 Renewal Projection

## Fairfield Public Schools - Renewal Year (2014-2015 Fiscal Year)

Data Through April 2014

Components	AonHewitt Renewal Projection: 2014-2015 Fiscal Year			Total - All Coverages		
	CIGNA Med			Delta Dental		
	Active	Retirees	Total	Active	Retirees	Total
1. Exp. Per Pd Claims <sup>(2)</sup>	\$17,527,379	\$1,431,574	\$18,958,953	\$4,345,846	\$601,684	\$4,947,530
2. (less) Claims in Excess of ISL <sup>(3)</sup>	\$296,309	\$0	\$296,309	\$0	\$0	\$0
3. Experience Period Net Paid Claims	\$17,231,070	\$1,431,574	\$18,662,644	\$4,345,846	\$601,684	\$4,947,530
4. Trend Factor ( 14 Months )	1.101	1.101		1.088	1.088	1.053
5. Annual Trend <sup>(4)</sup>	8.6%	8.6%		7.5%	7.5%	4.5%
6. Trended Paid Claims	\$18,972,026	\$1,576,214	\$20,548,241	\$4,728,436	\$654,654	\$5,383,090
7. Experience Period Lives (1 mo. lag)	1,254	110	1,363	1,243	159	1,402
8. Trended Exp Per Claims (per ee)	\$15,134	\$14,373		\$3,805	\$4,109	\$923
9. Projected Current Year Average Lives	1,237	108	1,345	1,228	157	1,385
10. Exp Claims: July 1, 2014 - July 1, 2015	\$18,721,050	\$1,552,260	\$20,273,310	\$4,672,942	\$645,067	\$5,318,009
11. Admin: July 1, 2014 - July 1, 2015 <sup>(5)</sup>	\$651,503	\$56,881	\$708,385	\$0	\$0	\$0
12. ACA Fees - PCORI <sup>(6)</sup>	\$6,160	\$538	\$6,698	\$0	\$0	\$0
13. ACA Fees - Transitional Reinsurance	\$164,787	\$14,387	\$179,174	\$0	\$0	\$0
14. SL Exp: July 1, 2014 - July 1, 2015 <sup>(7)</sup>	\$433,423	\$37,841	\$471,264	\$0	\$0	\$0
15. Est Tot Cost: 2014 - 2015 Fiscal Year	\$19,976,923	\$1,661,907	\$21,638,831	\$4,672,942	\$645,067	\$5,318,009
16. 2013 - 2014 Fiscal Year: Aon Renewal Projection	\$18,718,143	\$1,526,978	\$20,245,121	\$4,006,108	\$686,707	\$4,692,814
17. Change (\$)	\$1,258,780	\$134,929	\$1,393,709	\$666,835	(\$41,640)	\$625,195
18. Change (%)	6.7%	8.8%	6.9%	16.6%	-6.1%	13.3%

- (1) RX rebates are not considered in projection  
 (2) based on claims from 5/13 through 4/14  
 (3) based on claims from 5/13 through 4/14  
 (4) Aon Consulting Winter 2014 Health Care Trend Survey  
 (5) based on Best & Final CIGNA RFP offer - SL fee reflects \$300,000 ISL  
 (6) PCORI Fee = \$2/member/yr, and Transitional Reinsurance Fee = \$63/member/yr (goes to \$44/member/yr on 1/1/15)  
 (7) finalized @ 15% increase over prior period cost

Fairfield Public Schools  
Medical Retention Fund  
2014 - 2015 Budget  
As of April 30, 2014 Experience

	Actual 2009-10	Actual 2010-11	Actual 2011-2012	Actual 2012-2013	Final Budget 2013-2014	Estimated (Oct. Exp.) 2013-2014	Projected (Oct. Exp.) 2014-2015	Estimated (Dec. Exp.) 2013-2014	Projected (Dec. Exp.) 2014-2015	Estimated (Jan. Exp.) 2013-2014	Projected (Jan. Exp.) 2014-2015	7.5% Trend	8.6% Trend	Estimated (Feb. Exp.) 2013-2014	Projected (Feb. Exp.) 2014-2015	8.6% Trend	Estimated (Mar. Exp.) 2013-2014	Projected (Mar. Exp.) 2014-2015	8.6% Trend	Estimated (Apr. Exp.) 2013-2014	Projected (Apr. Exp.) 2014-2015	8.6% Trend
Income:																						
Balance on July 1	\$ 4,382,840	\$ 5,230,124	\$ 4,887,715	\$ 3,973,658	\$ 2,526,012	\$ 2,560,864	\$ 2,409,344	\$ 2,560,864	\$ 2,080,070	\$ 2,560,864	\$ 1,631,491	\$ 1,631,491	\$ 1,631,491	\$ 2,560,864	\$ 1,691,773	\$ 1,691,773	\$ 2,560,864	\$ 1,643,414	\$ 1,643,414	\$ 2,560,864	\$ 2,165,387	\$ 2,165,387
BOE Operating Budget Total	\$ 16,517,041	\$ 14,805,748	\$ 16,458,950	\$ 16,945,522	\$ 18,556,751	\$ 18,556,751	\$ 19,274,241	\$ 18,556,751	\$ 19,274,241	\$ 18,556,751	\$ 19,274,241	\$ 19,274,241	\$ 19,274,241	\$ 18,556,751	\$ 19,274,241	\$ 18,556,751	\$ 19,274,241	\$ 18,556,751	\$ 19,274,241	\$ 18,556,751	\$ 19,274,241	\$ 18,556,751
Wage/Benefit Reserve	\$ -	\$ 566,070	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,798	\$ 84,798
Other Income Revenue Includes: Employee Contributions, Retiree Payments, Cobra, FMLA/LOA, Grants, Rebates, Food Services(removed Proposed 14-15)	\$ 6,451,857	\$ 6,750,473	\$ 6,972,482	\$ 7,005,689	\$ 7,347,759	\$ 7,319,269	\$ 7,521,000	\$ 7,319,269	\$ 7,544,487	\$ 7,319,269	\$ 7,677,250	\$ 7,745,694	\$ 7,745,694	\$ 7,319,269	\$ 7,715,240	\$ 7,715,240	\$ 7,319,269	\$ 7,715,240	\$ 7,715,240	\$ 7,495,461	\$ 7,582,320	\$ 7,582,320
Subtotal Income (Including July 1 Balance)	\$ 27,351,738	\$ 27,352,415	\$ 28,319,117	\$ 28,074,869	\$ 28,433,522	\$ 28,436,884	\$ 29,204,585	\$ 28,436,884	\$ 28,898,798	\$ 28,436,884	\$ 28,582,982	\$ 28,651,426	\$ 28,436,884	\$ 28,681,254	\$ 28,436,884	\$ 28,681,254	\$ 28,436,884	\$ 28,681,254	\$ 28,436,884	\$ 28,681,254	\$ 28,436,884	\$ 28,681,254
ITT Hartford - Medicare Supplement Retiree Plan	\$ 173,787	\$ 187,242	\$ 207,266	\$ 200,657	\$ 193,725	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 196,584	\$ 192,739	\$ 192,739	\$ 192,739
Total Available Income	\$ 27,525,525	\$ 27,539,657	\$ 28,526,383	\$ 28,275,526	\$ 28,626,247	\$ 28,633,468	\$ 29,401,169	\$ 28,633,468	\$ 29,095,382	\$ 28,633,468	\$ 28,779,566	\$ 28,848,010	\$ 28,848,010	\$ 28,633,468	\$ 28,877,838	\$ 28,633,468	\$ 28,877,838	\$ 28,633,468	\$ 28,877,838	\$ 28,633,468	\$ 28,877,838	\$ 28,633,468
Expenses:																						
Medical Claims/Fees	\$ 16,330,843	\$ 16,635,024	\$ 18,398,370	\$ 19,686,253	\$ 20,283,945	\$ 19,767,042	\$ 20,997,258	\$ 20,062,887	\$ 21,331,602	\$ 20,475,852	\$ 21,818,850	\$ 22,115,437	\$ 20,421,763	\$ 22,048,163	\$ 20,460,799	\$ 22,045,140	\$ 20,460,799	\$ 22,045,140	\$ 20,460,799	\$ 22,045,140	\$ 21,638,831	\$ 21,638,831
RX Claims/Fees	\$ 4,293,629	\$ 4,315,967	\$ 4,419,915	\$ 4,324,655	\$ 4,681,921	\$ 4,776,691	\$ 5,119,086	\$ 4,809,518	\$ 5,145,244	\$ 4,909,532	\$ 5,267,572	\$ 5,267,572	\$ 4,947,950	\$ 5,292,907	\$ 4,977,992	\$ 5,320,000	\$ 4,977,992	\$ 5,320,000	\$ 4,977,992	\$ 5,320,000	\$ 4,958,314	\$ 5,318,009
Dental Claims/Fees	\$ 1,478,996	\$ 1,499,610	\$ 1,514,895	\$ 1,489,920	\$ 1,582,419	\$ 1,469,751	\$ 1,520,131	\$ 1,470,353	\$ 1,520,182	\$ 1,405,953	\$ 1,456,068	\$ 1,456,068	\$ 1,361,342	\$ 1,399,510	\$ 1,340,623	\$ 1,374,852	\$ 1,340,623	\$ 1,374,852	\$ 1,340,623	\$ 1,374,852	\$ 1,350,655	\$ 1,396,891
Subtotal Expense	\$ 22,103,468	\$ 22,450,601	\$ 24,333,120	\$ 25,500,828	\$ 26,527,285	\$ 26,013,484	\$ 27,636,425	\$ 26,342,758	\$ 27,997,028	\$ 26,791,337	\$ 28,502,490	\$ 28,339,077	\$ 26,731,055	\$ 28,730,580	\$ 26,779,414	\$ 28,739,992	\$ 26,739,992	\$ 28,739,992	\$ 26,739,992	\$ 28,739,992	\$ 26,430,762	\$ 28,353,751
ITT Hartford - Medicare Supplement Retiree Plan	\$ 191,933	\$ 201,340	\$ 219,605	\$ 213,834	\$ 207,781	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 210,640	\$ 205,516	\$ 205,516	\$ 205,516
Total Expenses	\$ 22,295,401	\$ 22,651,941	\$ 24,552,725	\$ 25,714,662	\$ 26,735,066	\$ 26,224,124	\$ 27,847,065	\$ 26,553,398	\$ 28,207,668	\$ 27,001,977	\$ 28,713,130	\$ 29,049,717	\$ 26,941,695	\$ 28,951,220	\$ 26,990,054	\$ 28,950,632	\$ 26,990,054	\$ 28,950,632	\$ 26,990,054	\$ 28,950,632	\$ 26,669,678	\$ 28,559,647
Cash Balance as of 6/30	\$ 5,230,124	\$ 4,887,715	\$ 3,973,658	\$ 2,560,864	\$ 1,891,181	\$ 2,409,344	\$ 1,554,104	\$ 2,080,070	\$ 887,714	\$ 1,631,491	\$ 26,436	\$ 201,707	\$ 1,691,773	\$ 773,382	\$ 1,643,414	\$ 121,153	\$ 2,165,387	\$ 739,838	\$ 1,643,414	\$ 121,153	\$ 2,165,387	\$ 739,838
Claims Accrual for Medical, RX and Dental (BMR)	\$ (1,959,617)	\$ (1,767,755)	\$ (1,310,000)	\$ (1,434,000)	\$ (1,426,194)	\$ (1,462,823)	\$ (1,554,104)	\$ (1,481,322)	\$ (1,574,349)	\$ (1,505,560)	\$ (1,605,089)	\$ (1,621,661)	\$ (1,503,119)	\$ (1,616,154)	\$ (1,505,843)	\$ (1,616,071)	\$ (1,496,341)	\$ (1,594,547)	\$ (1,616,071)	\$ (1,496,341)	\$ (1,594,547)	\$ (1,594,547)
Net Fund Balance	\$ 3,270,507	\$ 3,119,960	\$ 2,663,658	\$ 1,126,864	\$ 462,987	\$ 946,521	\$ -	\$ 598,748	\$ (666,635)	\$ 124,931	\$ (1,578,653)	\$ (1,823,368)	\$ 188,654	\$ (1,689,536)	\$ 137,571	\$ (1,737,224)	\$ 679,046	\$ (854,709)	\$ (1,737,224)	\$ 679,046	\$ (854,709)	\$ (854,709)



**FAIRFIELD PUBLIC SCHOOLS**  
**Fairfield, Connecticut**

**REVISED 5/20/2014**

**TO:** Board of Education Members, All Building Administrators, FEA President and All Staff

**FROM:** Karen Parks

*Class of 2014*



**DATE:** May 16, 2014

**SUBJECT:** **END-OF-YEAR SCHEDULE FOR 2014**

The following is the schedule for the end of the school year:

**ALL SCHOOLS – EARLY STUDENT DISMISSAL SCHEDULE**

**High Schools (Last Serving Day for Lunch) - Wednesday, June 11, 2014**

**High Schools (Student Exam Days – No Lunch Served) June, 12, 13, 16, 17, 2014**

**Elementary and Middle Schools (Last Serving Day for Lunch) Monday, June 16, 2014**

**Elementary and Middle Schools (Early Student Dismissal – No Lunch Served) June 17, 18, 2014**

**Elementary Schools**

Early dismissal days for students will be at 1:40 p.m.

Holland Hill School early dismissal for students will be at 12:55 p.m.

**Middle Schools**

Early dismissal for students will be at 12:40 p.m.

**Fairfield Ludlowe High School**

and

**Fairfield Warde High School**

Students attend school according to exam schedule.

Buses leave at 11:55 a.m. on exam days – June 12, 13, 16, 17, 2014

Make-up day is June 18, 2014

**END-OF-YEAR SCHEDULE**

<b>Wednesday, June 18, 2014</b>	-	<u><b>Fairfield Woods Middle School</b></u> <u><b>Closing Exercises</b></u> 9:00 a.m. in the Gymnasium at Fairfield Warde High School
<b>Tuesday, June 17, 2014</b>	-	<u><b>Roger Ludlowe Middle School</b></u> <u><b>Closing Exercises</b></u> 2:30 p.m. in the Gymnasium at Roger Ludlowe Middle School
<b>Wednesday, June 18, 2014</b>	-	<u><b>Tomlinson Middle School</b></u> <u><b>Closing Exercises</b></u> 9:30 a.m. in the Gymnasium at Roger Ludlowe Middle School

- OVER -

End-of-Year Schedule - Continued

Wednesday, June 18, 2014	-	<b><u>Fairfield Ludlowe High School Graduation</u></b> 6:00 p.m. at Fairfield Ludlowe High School - Taft Field <i>Rain Location: Fairfield Ludlowe High School – Large Gym</i>
Wednesday, June 18, 2014	-	<b><u>Fairfield Warde High School Graduation</u></b> 6:00 p.m. at Fairfield Warde High School - Courtyard <i>Rain Location: Fairfield Warde High School - Gymnasium</i>

**Last Day For Staff**

Wednesday, June 18, 2014	-	Last day of school for all <b>10 Month Paraprofessionals</b>
Wednesday, June 18, 2014	-	Last day of school for all <b>10 Month Teaching Staff</b>
Tuesday, June 24, 2014	-	Last day for all <b>10 1/2 Month Secretarial Staff and Elementary Media Technicians</b>
Dates agreed upon with Administrators	-	Last day for all <b>10 1/2 Month Deans and Social Workers</b>
Dates agreed upon with Administrators	-	Last day for all <b>10 1/2 Month Psychologists and Guidance Counselors</b>

***HAVE A GREAT SUMMER!***

The dates and times of all graduations and closing exercises are listed on page 3.

## CLOSING EXERCISES/GRADUATION 2014

(Graduation dates and times do not conflict with current grade 8 school feeder patterns)

SCHOOL	DAY	DATE	TIME	LOCATION
Fairfield Ludlowe High School	Wednesday	June 18	6:00 p.m.	Fairfield Ludlowe High School – Taft Field (Rain Location: Fairfield Ludlowe High School – Large Gym)
Awards	Tuesday	June 17	7:00 p.m.	Fairfield Ludlowe High School - Auditorium
Fairfield Warde High School	Wednesday	June 18	6:00 p.m.	Fairfield Warde High School – Courtyard (Rain Location: Fairfield Warde High School - Gymnasium)
Awards	Tuesday	June 17	7:00 p.m.	Fairfield Warde High School - Auditorium
Fairfield Woods Middle School	Wednesday	June 18	9:00 a.m.	Fairfield Warde High School - Gymnasium
Awards	Thursday	June 12	7:00 p.m.	Fairfield Woods Middle School – Auditorium
Roger Ludlowe Middle School	Tuesday	June 17	2:30 p.m.	Roger Ludlowe Middle School - Gymnasium
Awards	Tuesday	June 10	9:00 a.m.	Roger Ludlowe Middle School - Auditorium
Tomlinson Middle School	Wednesday	June 18	9:30 a.m.	Roger Ludlowe Middle School - Gymnasium
Recognition Ceremony	Monday	June 16	9:30 a.m.	Tomlinson Middle School - Auditorium
Burr	Monday	June 16	1:30 p.m.	In the Gymnasium
Dwight	Tuesday	June 17	11:00 a.m.	In the All Purpose Room
Holland Hill	Tuesday	June 17	9:30 a.m.	In the All Purpose Room
Jennings	Tuesday	June 17	5:00 p.m.	In the All Purpose Room
McKinley	Monday	June 16	6:00 p.m.	In the Gymnasium
Mill Hill	Monday	June 16	5:00 p.m.	In the Gymnasium
North Stratfield	Monday	June 16	5:30 p.m.	In the All Purpose Room
Osborn Hill	Friday	June 13	9:30 a.m.	In the All Purpose Room
Riverfield	Monday	June 16	4:30 p.m.	Outside (Rain Location: In the Gymnasium)
Sherman	Monday	June 16	9:15 a.m.	In the rear of the building next to the playground (Rain Location: In the All Purpose Room)
Stratfield	Tuesday	June 17	9:15 a.m.	In the Gymnasium
Early Childhood Center (ECC)	Tuesday	June 10	10:30 a.m. and 2:00 p.m.	Early Childhood Center - Gymnasium Early Childhood Center - Gymnasium

The Fairfield Public Schools will reopen for the 2014 – 2015 school year with a full-day schedule on:  
***THURSDAY, AUGUST 28, 2014***



## **OSBORN HILL SCHOOL BUILDING COMMITTEE MEETING**

April 17, 2014

7:00 p.m.

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

### **DRAFT MINUTES**

Members Present: Kim Marshall, Chair, Bret Bader, William Dunn, Steve White

Members Absent: Susan Cardona

Others Present: Sal Morabito, Tom Cullen, Bill Silver (Silver/Petrucelli), Judy Ewing, Jessica Gerber (Board of Education)

#### **I. Call to Order**

Kim Marshall called the meeting to order at 7:06 p.m.

#### **II. Approval of February 20, 2014 meeting minutes**

Kim Marshall made a motion to approve the minutes. Mr. Bader seconded the motion.  
The motion passed unanimously: 4:0

#### **III. Approval of invoices**

AMC Environmental (PCB remediation plan: windows and gym) at \$10,200

AMC Environmental (PCB and mercury sampling) at \$5,091.50

AMC Environmental (PCB for quarterly testing) at \$9,350

A motion was made by Mr. Bader to approve the above referenced invoices. Mr. Dunn seconded the motion.

The motion passed unanimously: 4:0

The total amount approved was \$24,641.50

Twig Holland, who was not in attendance, had submitted a Project Accounting Report to date. Budget: \$4,195,013; Original Committed Costs: \$748,136.06; Potential and Pending Cos: \$145,999.18; Total Committed Costs: \$894,860.24; Invoice Amount: \$823,874.28. Members asked Sal Morabito questions and he responded that we are right where we are supposed to be.

#### IV. Architect update

Architect Bill Silver discussed the Invitation to Bid that had been distributed. He said it had been well vetted by Twig, Sal and others from his firm before being posted. The bids are to be received by 11:00 AM, Tuesday, May 13, and the walk through will be held on Tuesday, April 22nd, at the school. He reviewed the five page document with the committee and answered questions. The Enclosed Walkway will be bid as an alternate, as the abatement work, the gymnasium, and window and door replacements are a priority. Mr. Silver said there are still lots of contractors looking for work and they would like to start this summer and hope for favorable bids.

#### V. Old Business

Sal Morabito reported the good news that EPA has finally given approval after a wait of over six months to hear back from them. He had to convince them that tearing down and rebuilding the gym was not an option. There will be abatement work and encapsulation work done as initially requested. OSF has also responded favorably to the plan.

#### VI. New Business

The committee reviewed a proposal from NAFIS & YOUNG for work as Clerk of the Works or Owner's Rep to oversee the project. Although they were aware of the importance of that position, they were concerned about budget constraints; some wanted to delay the decision until after the bids came back. Sal said that Twig had advised that it would be most helpful to make the decision now so that there would be someone in place to help with the bid process. He said that Lawrence Secor had been especially good in assisting with the Sherman project. Discussion involved proper prioritization of NAFIS & YOUNG hours in the critical points of construction. Bill Dunn commented on the various aspects that a clerk of the works would bring. Kim Marshall commented on the need to keep project under control for cost and time reasons.

Kim Marshall called for a motion to approve NAFIS & YOUNG quotation.

Bret Bader revisited budget concerns.

Steven White made a motion to approve the NAFIS & YOUNG proposal based on a not to exceed amount of \$30,400 for 80 hours, of work, with the allocation of work to be negotiated at a later date.

Bret Bader seconded motion to approve.

The motion passed unanimously: 4:0

#### VII. There was no public comment

VIII. Bret Bader made a motion to adjourn the meeting. Bill Dunn seconded the motion.

The meeting was adjourned at 7:51 PM.

Respectfully Submitted,  
Diane McClure  
Recording Secretary

# FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, May 14<sup>th</sup> 2014

7:30 p.m.

Black Box Theatre

Fairfield Ludlowe High School

785 Unquowa

Fairfield, CT 06824

## DRAFT MINUTES

Members present: Marc Donald, Chair; Joseph Pagnozzi, Secretary; Marc Andre; Terri Leopold; Robert Sickeler; David Weber (arrived 7:40)

Member Absent: Donna Ertel, Vice-Chair

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Sal Morabito, Board of Education Manager of Construction, Security and construction; Judy Ewing; Jessica Gerber, BOE Liaison; Joseph Costa (Perkins Eastman); Peter Manning (Gilbane); Tom Beebe (Arcadis)

### I. Call to Order

Mr. Donald called the meeting to order at 7:34 p.m.

### II. -Approval of Minutes of the April 9<sup>th</sup> meeting:

Motion was made to approve minutes by Mr. Pagnozzi and seconded by Mr. Donald

#### -Approval of Minutes of the April 30<sup>th</sup> meeting:

Motion was made by Mr. Pagnozzi and seconded by Ms. Leopold

#### -Approval of Minutes of the May 7<sup>th</sup> meeting:

Motion was made by Mr. Andre and seconded by Mr. Pagnozzi

Three Motions passed 6:0

### III. Architect's Update

Presentation was made by Mr. Costa. He discussed the Board of Appeals submission regarding the addition, the campus site and the variance on the height of the proposed building addition.

ZBA hearing is planned for June 5<sup>th</sup>. Presentation was made for purpose of granting the variance.

Roofing PTC is planned for May 15<sup>th</sup>, and also for possible local review.

#### IV. Approval of Invoices

P.O. presented to the committee by Mr. Beebe (Arcadis): 7 invoices for a total of \$140,490.05. An overage of \$128.00 from budget.

Motion was made to approve this amount with the overage by Ms. Leopold and seconded by Mr. Andre.

Motion passed 6:0

#### V. Next Meeting: June 11<sup>th</sup> at 7:30p.m., Black Box Theatre, FLHS

#### VI. New Business

None

#### VII. Old Business

None

#### VIII. Public Comment

None

#### IX. Adjourn

Motion was made to adjourn meeting by Mr. Pagnozzi and seconded by Ms. Leopold (8:20p.m.)

Motion passed 6:0