

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Plan
Program Committee**

Monday, April 26, 2010
Education Center
501 Kings Highway East
Superintendent's Conference Room
4:00 – 5:30 p.m.

MINUTES

- I. Call to Order
 - Dr. Rosato called the meeting to order at 4:00 p.m. In attendance were Gary Rosato, Mike Rafferty, Connee Dawson, Susan Battersby, Teresa Samuelson, Karen Eaker and Eileen Roxbee.
- II. Focus on plan 5-3: Evaluate the effectiveness and consistency of student support programming across the district. The focus will be an update on the initiative to bring consistency to EIP / RtI forms, data collection and programming at the elementary level and discussion of plans for the middle level.
 - Mike Rafferty introduced the new electronic forms for the EIP process that have been developed at the elementary level. He reviewed the individual forms and demonstrated how classroom teachers and other staff members could enter data. He recommended that there be an individual identified in each EIP meeting to be the data input agent. Mike also demonstrated the various analytical tools available to the EIP teams through the use of these electronic forms. A few elementary schools have started using them and Mike has been visiting teams throughout the district to demonstrate the use of the forms and to assist teams in the analysis of the data. These new forms were favorably received by the secondary administrators and they can see many applications for them at their level. An EIP and SRBI planning meeting for the middle schools is planned for Thursday, May 27 at 8:00 a.m. at TMS. It was suggested that Mike demonstrate the electronic forms at that meeting.
- III. Plan next meeting date
 - No meeting date was planned at this time. The administrative council will review their respective Strategic Plans at the May 13 meeting and outline work for year 3 in 2010 – 2011.
- IV. Open Discussion
 - There was no open discussion.
- V. Adjournment
 - The meeting was adjourned at 5:15 p.m.