

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Planning
Technology Action Committee**

Monday, November 22, 2010
Education Center
501 Kings Highway East
Board of Education Meeting Room

Minutes

- I. Call to Order
*The meeting was called to order by Chairman Jeffrey Burt at 3:20 PM.
Members Present: Boyle, Jack; Brand, Chris; Burt, Jeffrey; Byrnes, Nancy; Callahan, Nicki; Chiappetta, John; Cretella, Laura; Fekete, Steve; Golesky, Christianne; Hogue, Mary; Mckinnis, David; ; Persson, Dorna; Rasmussen, Paul; Rosato, Gary; Selk, Sue; Selter, Amy; Vilenski, Jennifer; Wakeman, Walter*
- II. Review of sub-committees work on Strategic Plan #1: all stakeholders will be proficient in the use of technology. Discuss how to implement staff survey.
The committee reviewed and discussed the technology skills survey and how it could be given to staff. A number of suggestions were given to revise the list to shorten it and to make it more accessible to teachers. Jeff Burt will revise the survey to reflect the suggestions and bring to the next meeting in December.
- III. Review of sub-committees work on Strategic Plan #2: integrating information and technology literacy into all curricula. Review and discuss new hardware and software evaluation forms. Review and discuss the technology rubric.
The committee reviewed and made suggestions for changes to the hardware and software evaluation forms. Discussion of the technology rubric was tabled until the next meeting.
- IV. Review password policy. Review possible software packages for user groups.
This item was tabled until further information was gathered about current practices.
- V. Discuss student login procedure at all levels. Review and discuss findings from each level.
This item was tabled until further information was gathered about current practices.
- VI. Discuss current use of Edline at all levels

The committee discussed the lack of consistency between individual school pages on Edline. Recommendations were given for minimum requirements of each school, such as a list of faculty and a calendar of major school events.

VII. Other action items

VIII. Future Meeting Dates

December 20, 2010

IX. Adjournment

The meeting adjourned at 4:35