

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Standing Committee Meeting
Facilities, Technology, and Long-Term Planning**

Tuesday, April 6, 2010

Superintendent's Conference Room
501 Kings Highway East

5:15 p.m.

MINUTES

1. The meeting was called to order at 5:20 p.m.
2. Committee Members Present: Board of Education Members—Mr. Tim Kery, Mr. John Mitola, Mr. Perry Liu; Deputy Superintendent, Mr. Jack Boyle; Curriculum Leader for Social Studies, Mr. Jeff Burt; and Director of Elementary Education, Mrs. Anna Cutaia-Leonard.
3. Mr. Mitola moved, seconded by Mr. Liu to approve the January 12, 2010 and March 2, 2010 meeting minutes. Motion carried 3:0:0.
4. Mr. Kery stated that the goal to discuss recommendations to reduce/eliminate maintenance budget requests for the 2010/2011 school year was to get feedback to make recommendations. Two criteria were discussed in order to identify maintenance priorities when considering cuts to the budget: (1) immediate safety and security needs; and (2) damage to school buildings. It was decided to wait on Mr. Cullen's advice and feedback.
5. Upon Mr. Kery's request, Mr. Burt reviewed a prioritized list of technology items included in the \$660,468 line item in the 2010/2011 budget. The following were itemized by Mr. Burt in order of priority:
 - Replacement of local area network switches (\$450,000)
 - Multimedia projectors at FLHS (\$96,000)
 - Middle school wireless plan (\$125,000)
 - Replacement of Pentium IV computers \$354,223
 - Replacement of laptops (\$105,000)
 - Interactive whiteboards (\$146,855)

The committee members discussed whether any of these items could be bonded. Mr. Kery requested to know the distribution of desktops and laptops by level.

6. Mr. Kery shared a draft of the Request for Information (RFI). The committee discussed to whom to send the RFI, timelines and how to work with the town and state to get the information posted. Mr. Liu moved, seconded by Mr. Mitola to create and distribute a Request for Information to solicit demographers for information on alternate methods of projections long-term enrollment for the Fairfield school district. Motion carried 3:0:0.

7. Another draft of the Facilities Planning Principles was reviewed. There was specific discussion on Principle #4 and #7. Additional revisions were made. The Facilities Planning Principles will be discussed again at the next meeting.
8. The initial discussion on Building Specifications will be discussed at the next meeting.
9. The Alternate Use of Space document is in draft format and will be shared at the next meeting.
10. During Open Discussion, the committee discussed the timeline of having the middle school feeder pattern reviewed. There will be a discussion about feeder concepts at the May 4th meeting.
11. The next meeting is scheduled for Tuesday, April 20 at 5:15 p.m.
12. The meeting was adjourned at 7:20 p.m.