

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Plan
Program Committee**

Monday, March 8, 2010
Education Center
501 Kings Highway East
Superintendent's Conference Room
4:00 – 5:30 p.m.

MINUTES

- I. Call to Order
 - Dr. Rosato called the meeting to order at 4:05p.m. In attendance were Teresa Samuelson, Karen Eaker, Anna Cutaia Leonard, Greg Hatzis, Eileen Roxbee, Mike Rafferty, Susan Battersby, Connee Dawson and Gary Rosato
- II. Discussion of plan 5- 10: Evaluate the current systems for reporting student progress to students, parents and the community – elementary report cards
 - Dr. Rosato distributed copies of the current Fairfield K – 5 report cards along with a memo from Brian Fagan from 2003 detailing the grading guidelines and a parent handbook explaining the grading procedures and philosophy.
 - Anna Cutaia Leonard summarized the recent Elementary Principals meeting at which grading guidelines were discussed leading to this issue being brought to the program committee.
 - Dr. Rosato and other committee members summarized previous work that had been done by the committee to gather information from other districts currently using a “standards based” report card.
 - A lengthy discussion ensued regarding grading practices and philosophies.
 - The committee agreed to form a subcommittee of other elementary and middle school members – initially organized by Eileen Roxbee, Mike Rafferty and Anna Cutaia Leonard. Research and background work will be done this spring and summer and next fall the subcommittee will convene to begin the revision process which is expected to take 1 ½ - 2 school years to complete.
- III. Plan next meeting date
 - The next meeting date is April 19 from 4:00 – 5:30 at Central Office. The agenda will be to review the current work to standardize EIP / RtI forms across the elementary schools. Mike Rafferty will present a PowerPoint detailing the various forms and progress monitoring tools currently under development.
- IV. Adjournment
 - The meeting adjourned at 5:15p.m.