

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

**Strategic Planning
Technology Action Committee**

Monday, September 20
Education Center
501 Kings Highway East
Board of Education Meeting Room
3:15 PM. – 4:30 P.M.

MINUTES

- I. Call to Order
*The meeting was called to order by Chairman Jeffrey Burt at 3:20 PM.
Members Present: Brand, Chris; Burt, Jeffrey; Callahan, Nicki; Chiappetta, John; Cretella, Laura;
Fekete, Steve; Mckinnis, David; Nash, Nancy; Persson, Dorna; Selk, Susan A; Rosato, Gary;
Vilenski, Jennifer; Wakeman, Walter*
- II. Review of Strategic Plan Update
*The committee quickly reviewed the two completed plans of the Technology section of the
Strategic Plan.*
- III. Create plan for the 2010-2011 school year to address Strategic Plan #1: all stakeholders will be
proficient in the use of technology
*The committee reviewed each of the action steps under Plan #1. A sub-committee of Jeff Burt,
Nicki Callahan, and Jen Vilensky will explore options for identifying benchmarks for proficiency in
technology and how to assess those benchmarks. Jeff Burt will work with Assistant
Superintendent Margaret Mary Fitzgerald add technology benchmarks in the hiring process. The
committee will until the district creates a new supervision and evaluation program based on the
new Common Core of Teaching before addressing action steps 5 and 6.*
- IV. Create plan for the 2010-2011 school year to address Strategic Plan #2: integrating information
and technology literacy into all curricula.
*Jeff Burt will work with Director of Curriculum Gary Rosato, secondary curriculum leaders,
coordinators and liaisons on embedding ITL skills into all curricula. The library media
department created a draft of a K-12 ITL skills matrix which identified the appropriate skills to be
embedded by grade level.
A sub-committee of Jeff Burt, John Chiappetta, Laura Cretella, and Nancy Nash will explore
options to develop a process for evaluating proposed technology and integration into curricula.*
- V. Other action items
*The committee decided to pursue working in the spring on the teacher collaboration website that
was begun in the 2008-2009 school year.*
- VI. Future Meeting Dates
Thursday, October 21, 2010
- VII. Adjournment
The meeting adjourned at 4:25