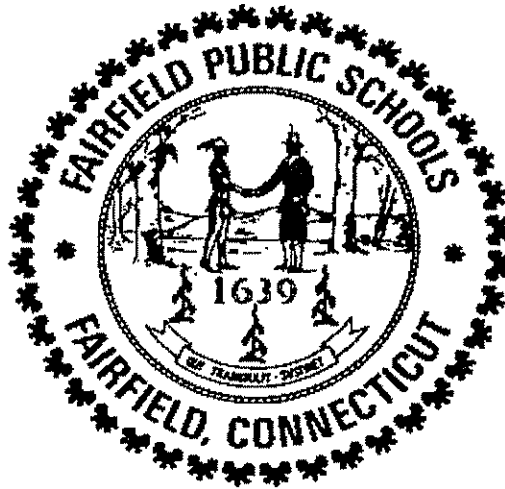


March 25, 2008

APPROVED

Fairfield Public Schools



Strategic Plan 2008 – 2013

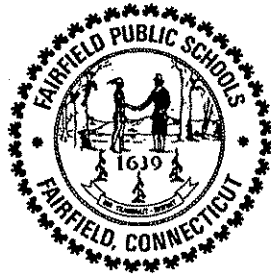
Full Plan

Fairfield Public Schools

Strategic Plan Core Committee Members

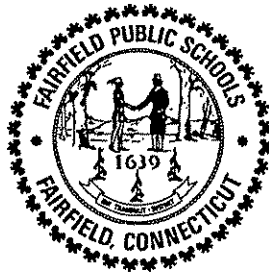


Brenda Anziano
John Baran
Drew Barlaam
John Boyle
Christopher Bruhl
Ann Clark
John Covertito
James Coyne
Ann Cronin
Connee Dawson
Dyan DeCastro
Maureen Doyle-Stuhlman
Patti Dyer
Marilyn Feranec
Kenneth Flatto
Cyndy Foothorap
Joy Gallagher
Chris Geissler
Paul Gillis
Kevin Kiley
Alan Lipman
Diane Melish
Sarah Morehouse
Meg Murray
Michael Paloian
Gary Rosato
Terri Samuelson
Molly Velky
David Weber
Robert Wolfe



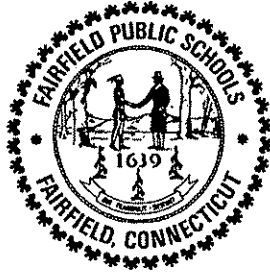
Fairfield Public Schools Mission

The mission of the Fairfield Public Schools is to inspire students to acquire the knowledge and skills needed to be life-long learners, responsible citizens, and successful participants in an ever-changing global society by providing, in partnership with families and community, a comprehensive, rigorous educational program.



BELIEFS

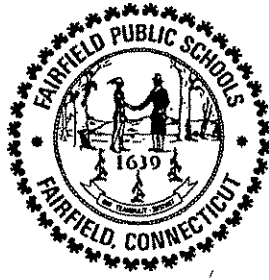
- We believe all individuals can learn.
- We believe high expectations drive high achievement.
- We believe family and community, in partnership, play an essential role in the development and education of a child.
- We believe kindness, respect and compassion enhance life and improve performance.
- We believe that growth occurs when independent thinking, creativity and appropriate risk taking are encouraged.
- We believe valuing and nurturing diversity promotes learning.
- We believe everyone has the ability and responsibility to make a positive difference.
- We believe that positive self image is built through high expectations, honesty and accomplishments.
- We believe that knowledge and skills acquired should be relevant and adaptable for life long learning.
- We believe all students should have equitable access to educational opportunities.
- We believe in promoting a healthy life.
- We believe that collaboration and commitment promote the common good.



PARAMETERS

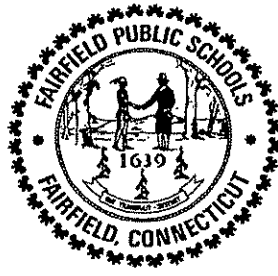
As we strive to achieve our Mission, we will live within the following guidelines:

- We will provide a safe and healthy learning environment.
- We will create learning environments that address the diversity of learning styles and abilities.
- We will treat each individual with dignity and respect.
- We will foster positive home / school relationships.
- We will recruit and retain faculty and staff of the highest quality.
- We will provide and support high quality professional development for all faculty and staff.
- We will ensure that site-based plans are consistent with the Strategic Plan of the district.
- We will practice fiscal responsibility by balancing the needs of our students with the community's willingness and ability to pay.
- We will provide a decision making process that will allow for appropriate input.
- We will lead by example, behaving in an ethical and professional manner.
- We will provide open, timely and effective communication while protecting the rights of confidentiality and privacy.
- We will provide opportunities for community involvement.
- We will seek out meaningful opportunities to promote the respect and understanding of various cultures.
- We will not accept complacency.



STRATEGIC OBJECTIVES

- All students will achieve academic success as measured by established benchmarks on performance assessments.
- All students will behave in an ethical manner and demonstrate the character attributes of kindness, respect, and compassion.
- All students will graduate from high school.



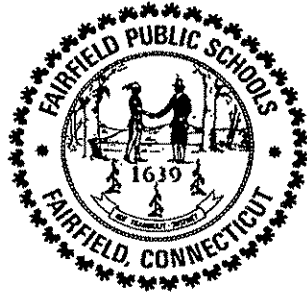
STRATEGIES

1. We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.
2. We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our mission and objectives.
3. We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.
4. We will seize the opportunities and respond to the challenges of diversity in order to improve learning and our work environments.
5. We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.
6. We will fully integrate technology into our learning and work environments.

Community

Fairfield Public Schools

Community - Action Team Members



Mary Ann Adams
Laura Bresh
Meg Capodanno
Tony Catapano
Elizabeth Cerney
*Karen Eaker
Margaret Mary Fitzgerald
*Kathleen Gallucci
Bret Henkel
Amy Hiltz
John Hopkinson
Patricia Kassay
Andrea Leonardi
*Glenn Mackno
Bonnie McWain
Sarah Morehouse
Martha Murphy
Randi Oster
Colleen Phelan
Tricia Pifko
Kathleen Rafsky
Rita Thibault
Kelly Urbano
Trudy Vogt

*Co-chair

ACTION PLAN

STRATEGY NUMBER: 1
PLAN NUMBER: 1

STRATEGY: We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.

SPECIFIC RESULT: Implement a PreK – 5 character education program.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Integrate the character traits: kindness, respect, and compassion into the educational program including the impact of transformational (e.g. e-mail, texting, my space etc.) technologies on the development of these traits.				
2.	Provide professional development in the Responsive Classroom for all PreK-5 staff.				
3.	Adopt and implement the Responsive Classroom program PreK– 5.				
4.	Communicate student progress in social areas in a consistent manner throughout the district.				
5.	Imbed character education into all curricular areas.				
6.	Evaluate the Responsive Classroom program including soliciting feedback from parents, students and teachers.				
7.	Establish a procedure to transition the character education programs PreK – 12.				
8.	Evaluate the impact of transformational (e.g. e-mail, texting, my space etc.) technologies on the development of these traits.				

ACTION PLAN

STRATEGY NUMBER: 1
PLAN NUMBER: 2

STRATEGY: We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.

SPECIFIC RESULT: Implement a 6-8 character education program.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Integrate the character traits: kindness, respect, and compassion into the educational program.				
2.	Provide professional development in the Habits of Mind for all staff members in grades 6-8.				
3.	Develop and implement the Habits of Mind in grades 6-8.				
4.	Communicate student progress in social areas in a consistent manner throughout the district.				
5.	Imbed character education into all curricular areas.				
6.	Evaluate the Habits of Mind implementation including soliciting feedback from parents, students and teachers.				
7.	Establish a procedure to transition the character education programs PreK – 12.				

ACTION PLAN

STRATEGY NUMBER: 1
PLAN NUMBER: 3

STRATEGY: We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.

SPECIFIC RESULT: Implement 9-12 character education programs consistent with the standards for accreditation (NEASC).

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Integrate the character traits: kindness, respect, and compassion into the educational program.				
2.	Provide professional development in 9-12 character education programs.				
3.	Identify, develop and implement character education programs in grades 9-12.				
4.	Communicate student progress in social areas in a consistent manner throughout the district.				
5.	Imbed character education into all curricular areas.				
6.	Evaluate implementation of the character education program including soliciting feedback from parents, students and teachers.				
7.	Establish a procedure to transition the character education programs PreK – 12.				

ACTION PLAN

STRATEGY NUMBER: 1
PLAN NUMBER: 4

STRATEGY: We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.

SPECIFIC RESULT: Create PreK –12 parent education programs to further develop skills and strategies in order to promote socially responsible children and future adults.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Develop and implement a needs assessment for parents.				
2.	Develop and implement developmentally appropriate programs that address the areas of need as identified in the parent assessment as well as those areas identified by staff and students.				
3.	Develop and implement a flexible schedule of meetings for parent in-service.				
4.	Evaluate the effectiveness of the programs.				

ACTION PLAN

STRATEGY NUMBER: 1
PLAN NUMBER: 5

STRATEGY: We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.

SPECIFIC RESULT: Provide school based volunteer service activities for students PreK-12.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Identify safe and meaningful volunteer service opportunities that help students connect these character traits to their service.				
2.	Identify agencies that provide support for volunteer service activities and share this information with students.				
3.	Solicit support for implementing volunteer service projects from parents, faculty, staff and students.				
4.	Collect and report data on all volunteer service involvement.				
5.	Evaluate the volunteer service program.				
6.	Establish and implement a system that recognizes students and staff for their volunteer service efforts.				
7.	Examine the potential for high school credit for volunteer service.				

ACTION PLAN

STRATEGY NUMBER: 1
PLAN NUMBER: 6

STRATEGY: We will promote and nurture a sense of community that is ethical, kind, respectful and compassionate.

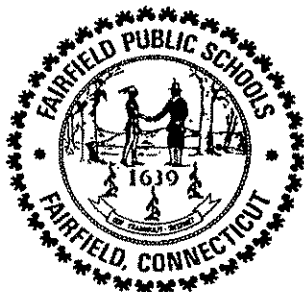
SPECIFIC RESULT: Parents and staff (grades PreK-12) will be educated on standards of student behavior.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	A comprehensive committee will establish district wide standards for student behavior PreK-12.				
2.	Schools will communicate the district wide standards to their parents.				
3.	Students, parents and staff will acknowledge their understanding of the standards.				

Facilities

Fairfield Public Schools

Facilities - Action Team Members



John Convertito
***Tom Cullen**
Cathy Davis
Jim Ewing
Judy Ewing
Amy Ficke
Pamela Iacono
John Llewellyn
Christina Marson
***Sal Morabito**
Theodore Ostrowski
Peter Tallman
***Amy Ulness**

***Co-chair**

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 1

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Achieve equity among facilities at all grade levels.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Provide dedicated appropriate space for all special programs (i.e. special education, art, music and science labs).				
2.	Provide for adequate storage space in all learning and work environments.				
3.	Maximize the use of all classrooms.				
4.	Update and review the plan for the maintenance of all playgrounds and fields.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 2

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Utilize / optimize existing space (capacity).

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Develop and implement a plan that reduces the dependence on portables.				
2.	Develop and implement a redistricting plan that optimizes school space, if necessary.				
3.	Examine the neighborhood schools concept and determine its feasibility in meeting the needs of the district.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 3

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Maintain and / or upgrade safety and security in all facilities.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Review the latest security / safety audits and develop a schedule for implementation of recommendations.				
2.	Develop and implement safe traffic patterns at all school facilities.				
3.	Evaluate American Disability Act / United Federal Accessibility Standards compliance and make improvements as appropriate.				
4.	Continually update and communicate, as appropriate, emergency plans for all facilities.				
5.	Develop contingency plans for a catastrophic loss of a building or portion of a building.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 4

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Maximize energy conservation and recycling.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Continue to update the plan that maximizes energy conservation and recycling.				
2.	Communicate the plan to all members of the educational and greater community.				
3.	Include alternative energy sources in all educational specifications to maximize energy conservation.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 5

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Obtain permanent locations for currently leased facilities.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Identify all leased space and contracted obligations.				
2.	Develop and implement a plan to reduce dependence on leased space.				
3.	Communicate the plan to all members of the educational and greater community.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 6

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Enhance the technology integration in all facilities.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Develop and implement a plan for the integration of wireless technology in all facilities.				
2.	Ensure that the infrastructure of all school buildings facilitates the integration of technology.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 7

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

SPECIFIC RESULT: Establish a long-term planning process as it relates to facilities.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Develop and implement a process for long-term, on-going planning that utilizes updated enrollment projections and town improvement projects.				

ACTION PLAN

STRATEGY NUMBER: 2
PLAN NUMBER: 8

STRATEGY: We will obtain and maintain, in a fiscally responsible manner, facilities that support and promote the achievement of our Mission and Objectives.

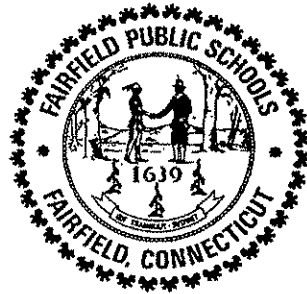
SPECIFIC RESULT: Update and implement the comprehensive maintenance program.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Determine and implement proper staffing levels.				
2.	Update current Preventative Maintenance Program.				
3.	Integrate facility standards into new facility projects.				
4.	Develop and implement a plan for proper storage areas for all maintenance equipment.				
5.	Complete a needs assessment for maintenance equipment.				
6.	Develop and implement a plan based on the needs assessment.				

Communication

Fairfield Public Schools

Communication - Action Team Members



Christine Brown
Marlene Cavagnuolo
Steve DeAngelo
Jack Dellapiano
David Ebling
Marilyn Feranec
Joy Gallagher
Jessica Gerber
Susan Glidden
Tamara Guarino
Jennifer Jacobson
***Brian Kelehan**
Marcus Laurie
Kristina Martineau
Betty Ann O'Shaughnessy
Beth Posner
Emily Sherwood
***Carol Spangler**
Nancy von Euler

***Co-chair**

ACTION PLAN

STRATEGY NUMBER: 3
PLAN NUMBER: 1

STRATEGY: We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.

SPECIFIC RESULT: Roles and responsibilities are clearly defined, communicated and made available.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Define roles and responsibilities for all stakeholders (e.g., Board of Education members, administration, faculty, parents, and students).				
2.	Create a flowchart to depict roles and responsibilities.				
3.	Create a system to make roles and responsibilities available to all stakeholders.				
4.	Develop an ongoing process for informing and educating the community about roles and responsibilities.				

ACTION PLAN

STRATEGY NUMBER: 3
PLAN NUMBER: 2

STRATEGY: We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.

SPECIFIC RESULT: Review protocols for problem solving at all levels.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Review current protocols for problem resolution at all levels and establish protocols where needed.				
2.	Establish a system for communicating the protocols.				

ACTION PLAN

STRATEGY NUMBER: 3
PLAN NUMBER: 3

STRATEGY: We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.

SPECIFIC RESULT: Establish a framework for a transparent and inclusive decision-making process that engages constituents.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Create an inclusive, efficient and clear framework for decision making within the Fairfield Public Schools.				
2.	Identify the appropriate application of this framework across the school system.				
3.	Communicate the decision making process.				

ACTION PLAN

STRATEGY NUMBER: 3
PLAN NUMBER: 4

STRATEGY: We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.

SPECIFIC RESULT: Develop a climate of engagement and mutual respect between the Board Of Education and the public.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Review the operating procedures of the Board of Education to ensure engagement and foster a sense of mutual respect.				
2.	Communicate the operating procedures.				

ACTION PLAN

STRATEGY NUMBER: 3
PLAN NUMBER: 5

STRATEGY: We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.

SPECIFIC RESULT: Develop and implement a communication plan that engages all community groups.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Evaluate current communication efforts with constituency groups for effectiveness.				
2.	Develop recommendations for improved communication.				
3.	Utilize a wide range of media tools to distribute information about the Fairfield Public Schools.				

ACTION PLAN

STRATEGY NUMBER: 3
PLAN NUMBER: 6

STRATEGY: We will maintain clear lines of communication and delineate roles and responsibilities to foster a partnership of trust and good will.

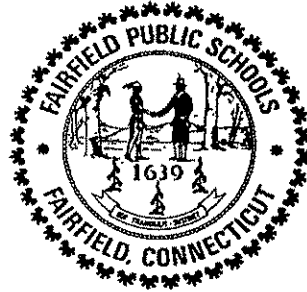
SPECIFIC RESULT: Ensure a culture of trust and good will.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Establish a means for evaluating the level of respect, trust and good will between the school system and the community.				
2.	Evaluate the level of respect, trust and good will between the school system and the community.				
3.	Provide professional development that supports leadership growth for all in building a culture of trust and good will.				

Diversity

Fairfield Public Schools

Diversity - Action Team Members



Wendy Anderson-Brachfeld

***Dale Bernardoni**

Paulette Cavanaugh

David Collins

Dyan DeCastro

Trudi Durrell

Johanna Farrell

Carrie Geer

Barbara Giaquinto

Richard Joslin

Lauran Lanham

Ann Leffert

***Ellory Plotkin**

Katy Rosenfeld

Margaret Ruff

Yogesh Sadarangani

Donna Spigarolo

Gerry Stuhlman

***Co-chair**

ACTION PLAN

STRATEGY NUMBER: 4
PLAN NUMBER: 1

STRATEGY: We will seize the opportunities and respond to the challenges of diversity in order to improve learning and our work environments.

SPECIFIC RESULT: To improve and implement a district curriculum that recognizes, appreciates and utilizes the diversity of our students, staff, families and community at large.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Designate a central individual to coordinate district-wide efforts to identify areas in the district's curriculum frameworks that address diversity and to recommend expansion where appropriate.				
2.	Develop curriculum about differences (raises awareness, promotes acceptance) and differentiates instruction based on the various learning styles of a diverse student population.				
3.	Create interdisciplinary units that raise awareness and foster acceptance of differences, including but not limited to multicultural differences and disabilities.				
4.	Create, develop and implement partnerships with schools within the district and schools in other communities.				
5.	Designate a central individual to coordinate district-wide efforts in diversity.				
6.	Designate a central individual to coordinate ELL programs and curricula for students, parents and staff.				
7.	Allocate resources for materials and programs to help teach about differences and differentiate instruction according to learning styles.				
8.	Develop and implement a plan to expand public preschool programming.				

ACTION PLAN

STRATEGY NUMBER: 4
PLAN NUMBER: 2

STRATEGY: We will seize the opportunities and respond to the challenges of diversity in order to improve learning and our work environments.

SPECIFIC RESULT: Create a comprehensive connection among district professional development programs to enhance diversity awareness.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Provide professional development that supports instruction regarding diversity based on a needs assessment.				
2.	Identify building and community human resources to link assessment needs with providers.				
3.	Allocate funding through the district budget and other revenue streams, establishing priorities based on feedback from a needs assessment.				
4.	Research, identify and implement teaching strategies and best practices that utilize awareness in addressing various diversity issues in the classroom.				
5.	Research and implement best practices in differentiated instruction and incorporate them into classroom activities.				
6.	Link resources and share effective diversity professional development activities between schools and across levels.				
7.	Incorporate diversity into individual building and district professional development plans.				
8.	Ensure a process for professional development that focuses on instructing the various diverse students in the classroom.				

ACTION PLAN

STRATEGY NUMBER: 4
PLAN NUMBER: 3

STRATEGY: We will seize the opportunities and respond to the challenges of diversity in order to improve learning and our work environments.

SPECIFIC RESULT: Promote diversity within each Fairfield Public School, between the schools, and within the Fairfield community in conjunction with the Fairfield business community.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date</i> :	<i>Completed Date:</i>
1.	Establish "pen pals" within the Fairfield Public Schools, other schools in CT and/or around the world so children of different backgrounds can learn more about each other.				
2.	Conduct distance learning to help further integrate students within and between districts.				
3.	Bring diverse populations together through sports and the arts.				
4.	Encourage student council and service group involvement in promoting diversity within each school.				
5.	Designate a Diversity Chairperson for each PTA to promote diversity and invite parents to observe, volunteer, participate in specialized activities and publicize events.				
6.	Solicit parent/community involvement to write about topics related to diversity and create a newsletter that promotes diversity within Fairfield Public Schools, the town and other area schools.				
7.	Publish website pages for the Fairfield Public Schools and the town's sites that address and promote what is being done within the district.				
8.	Engage businesses that help the school district address and reflect diversity.				
9.	Provide translation and interpretation of important print materials.				

ACTION PLAN

STRATEGY NUMBER: 4
PLAN NUMBER: 4

STRATEGY: We will seize the opportunities and respond to the challenges of diversity in order to improve learning and our work environments.

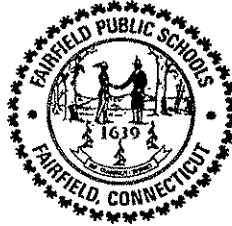
SPECIFIC RESULT: Increase community involvement in diversity programs and events.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Create a broad based school community task force to evaluate district needs and to coordinate efforts and events that foster diversity awareness.				
2.	Solicit parent/community involvement in diversity-related classroom opportunities.				
3.	Promote intergenerational exchanges by inviting citizens to observe instruction, attend performances, and share their life experiences.				
4.	Create partnerships with local businesses and civic groups to support town-wide diversity activities by creating a directory of speakers, potential mentors and establishing grants.				
5.	Develop programming in conjunction with area universities that links college faculty and students with Fairfield Public Schools students, families and projects.				
6.	Collaborate with faith-based organizations to further community awareness and understanding of diverse beliefs.				
7.	Involve all forms of media to increase community awareness of celebrations related to diversity initiatives.				

Programs

Fairfield Public Schools

Program - Action Team Members



Wendy Accomando
John Antonello
Susan Battersby
Cheryl Beatty
*Sue Brand
Kevin Chase
Connee Dawson
Sharon Dever
Susan Dow
Elise Epner
Deborah Etzel
Christopher Geissler
Erica Green
Elizabeth Hagymasi
Nancy Hanlon
Joan Hellthaler
Bernadette Hackel
Deborah Jackson
Monica Jain
Beth Kells
Alan Lipman
Dawn Llewellyn
Franklyn MacLean
Michelle Norris
Deb Owens
Tina Rembish
Gary Rosato
*Eileen Roxbee
Teresa Samuelson
Ileana Scerbo
Kristin Schleiter
Analisa Sherman
Dru Walters
Debra Westerback
*Co-chair

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 1

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Provide for high quality and appropriate special education staff.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Continue to evaluate the staffing levels for students requiring special services.				
2.	Develop and implement a service model continuum for special education services.				
3.	Enhance district parent education in the area of special education.				
4.	Determine appropriate staffing and program needs within the Special Education Department.				
5.	Include professional development on special education at the new teacher induction.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 2

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Support the delivery of differentiated instruction at all levels.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Identify and assess current practices regarding differentiated instruction at all levels.				
2.	Provide professional development to promote differentiated instruction at all levels.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 3

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Evaluate the effectiveness and consistency of student support programming across the district.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Design a Response to Intervention Plan (RTI) and implement the program system-wide.				
2.	Provide professional development for RTI.				
3.	Review current procedures in the school district's early intervention program.				
4.	Implement recommended changes in the early intervention program and ensure that the program is consistent system-wide.				
5.	Review the system for ensuring positive transitions for students from one grade / school to another.				
6.	Implement recommended changes in the transition program.				
7.	Evaluate current student support systems and make recommendations for changes.				
8.	Implement recommended changes in the student support systems.				
9.	Assess district alternative education needs.				
10.	Implement changes recommended from the assessment.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 4

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Provide appropriate instructional time and staffing for all curricular areas K-8.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Evaluate current practices in K-8 schools relative to the use of time and staffing levels.				
2.	Research best practices relative to the use of time and staffing levels, K-8.				
3.	Research staffing levels and alternate scheduling for strings, band, general music, art, physical education and world language K-8.				
4.	Make recommendations and implement the appropriate best practices relative to the use of time K-8.				
5.	Determine best practice for time requirements for core academic subjects.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 5

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Evaluate the professional development opportunities on an on-going basis to determine effectiveness and future planning.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Develop a needs assessment of the professional staff and implement on an on-going basis.				
2.	Link professional development to district curriculum goals within the Curriculum Management Cycle.				
3.	Allow for teacher input in the selection of professional development.				
4.	Utilize alternative professional development opportunities and follow-up support through the use of technology.				
5.	Evaluate the Tuesday / Wednesday calendar to determine the effectiveness of the model.				
6.	Implement changes consistent with the collective bargaining agreement.				
7.	Develop a standardized set of professional development experiences for teachers new to their assignment.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 6

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Develop programs that challenge all students to high levels of achievement.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Use the findings of research to develop programs that are motivating for all students.				
2.	Develop ways to improve and promote the parent / student / teacher connection so that all students benefit from positive home / school communication.				
3.	Continue to monitor and assess placement / leveling practices and flexible grouping of students in order to promote appropriate instruction K-12.				
4.	Promote the use of the Professional Learning Community model to improve student achievement and align standards and expectations across grade levels and content areas.				
5.	Develop and promote the use of common assessments, benchmarks and homework standards in all curriculum areas.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 7

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Develop a system to evaluate and enhance the pre K-12 programs in light of the Pre K-16 initiative.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Develop a plan to connect students and staff with local and regional institutions of higher learning as a means of understanding the skills needed for future success.				
2.	Develop a plan to connect students and staff with local and regional companies as a means of understanding the skills needed for future success.				
3.	Utilize external organizations to provide feedback on our programs.				
4.	Evaluate and make recommendations regarding our vocational programs.				
5.	Develop a means of obtaining information from recent graduates to understand their perceptions of preparation for postgraduate study or work and use the information to improve our programs.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 8

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Evaluate our current summer school offerings and develop improvement plans that supplement and enrich our regular education program.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Review and if necessary, define the goals and objectives of the summer program and develop offerings to meet those goals and objectives.				
2.	Evaluate the current summer school offerings for alignment with the curriculum.				
3.	Develop and implement a plan to improve teacher orientation for summer school.				
4.	Identify exemplary practices in other summer school programs.				
5.	Explore the use of technology in developing summer school courses.				
6.	Develop a means to assess the program at the end of each summer.				
7.	Investigate mini courses within the summer school program.				
8.	Evaluate current communication systems related to summer school and develop new and improved systems as appropriate.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 9

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Evaluate the current Gifted and Talented program and develop an improvement plan.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Examine exemplary models of K-12 gifted education through research and utilizing statewide resources.				
2.	Review the goals and objectives of the current program and delivery models and implement recommendations to insure they are meeting the needs of the students.				
3.	Review the identification process to insure that it is aligned with the goals and objectives of the program.				
4.	Review the research on Multiple Intelligences and determine if it should be incorporated into the program.				
5.	Develop a program that insures that challenging work is also developmentally appropriate work.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 10

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Enhance the current systems for reporting student progress to students, parents and the community.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Continue to ensure that all curricula contain measurable goals and objectives and are aligned with common assessments.				
2.	Review and revise methods of reporting student progress (academic and social) at all levels to students, parents and the community.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 11

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

SPECIFIC RESULT: Promote a healthy environment for members of the school community.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Develop and implement a plan to provide information to the school community on the connection between wellness and school achievement.				
2.	Ensure that district practices are in alignment with health and wellness initiatives.				
3.	Develop a consistent recess policy and practice for all elementary schools.				
4.	Maintain an active Tools for Schools committee in each school.				
5.	Explore the connections among the physical education, health and science curricula and align as appropriate.				

ACTION PLAN

STRATEGY NUMBER: 5
PLAN NUMBER: 12

STRATEGY: We will continue to design and implement program improvements that enable our students to maximize the benefits of their educational experience.

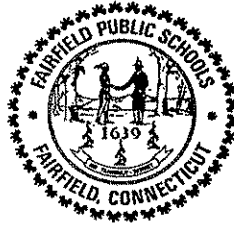
SPECIFIC RESULT: Identify at risk behaviors in our students and determine a means to address these issues.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Continue to obtain and evaluate information from all sources to determine the nature and extent of at risk behaviors.				
2.	Develop and implement a plan to address the needs identified in the assessment of at risk behaviors.				

Technology

Fairfield Public Schools

Technology - Action Team Members



***Joseph Blake**
Toni Boyd
***Chris Brand**
Nicola Callahan
Linda Chandler
Gary Kass
Joan Keane
Stefanie Leonardi
Raj Mehta
Joanne Murphy
Nancy Nash
Peter Nikac
Donna Quirk
Kristin Robinson
Jill Tarlov
Jennifer Vilenski
Lili Walker
Sally Wanamaker

***Co-chair**

ACTION PLAN

STRATEGY NUMBER: 6
PLAN NUMBER: 1

STRATEGY: We will fully integrate technology into our learning and work environments.

SPECIFIC RESULT: All stakeholders will be proficient in the use of technology.

#	ACTION STEP	Assigned to:	Starting Date:	Due Date:	Completed Date:
1.	Identify the benchmarks for measurable proficiency levels.				
2.	Assess current knowledge and skills on a recurring basis.				
3.	Develop and implement appropriate professional development programs based on skills assessments.				
4.	Apply measurable benchmarks and assessments within the hiring process where appropriate in collaboration with the Human Resources Department.				
5.	Incorporate the benchmarks into the supervision and evaluation program for all staff.				
6.	Develop and implement a process of evaluation and accountability for the use of educational technology.				

ACTION PLAN

STRATEGY NUMBER: 6
PLAN NUMBER: 2

STRATEGY: We will fully integrate technology into our learning and work environments.

SPECIFIC RESULT: Fully integrate information and technology literacy into all curricula.

#	ACTION STEP	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Embed information technology literacy into all curricula.				
2.	Develop a process for evaluating proposed technology in curriculum design.				
3.	Provide and utilize appropriate technology to fully integrate information and technology literacy skills.				
4.	Consider off-campus resources and student accessibility when making technology decisions.				
5.	Establish an Information Technology Literacy (ITL) checklist that is specific to goals and is included as part of the curricula.				

ACTION PLAN

STRATEGY NUMBER: 6
PLAN NUMBER: 3

STRATEGY: We will fully integrate technology into our learning and work environments.

SPECIFIC RESULT: Implement the Educational Technology Plan.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Reconstitute a Technology Steering Committee to oversee the revision and implementation of the Educational Technology Plan.				
2.	Develop and implement a plan for the funding of the Educational Technology Plan and coordinate it with the budget process.				

ACTION PLAN

STRATEGY NUMBER: 6
PLAN NUMBER: 4

STRATEGY: We will fully integrate technology into our learning and work environments.

SPECIFIC RESULT: Provide appropriate leadership and support for the integration of Information and Technology Literacy throughout the district.

#	<i>ACTION STEP</i>	<i>Assigned to:</i>	<i>Starting Date:</i>	<i>Due Date:</i>	<i>Completed Date:</i>
1.	Review current staffing levels in technology.				
2.	Develop a plan that outlines roles and responsibilities of all district technology personnel.				
3.	Develop a flow chart of staff for the department of technology.				
4.	Ensure oversight and accountability for the integration of technology into curriculum and instruction.				