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THE PUBLIC IS REQUESTED TO TURN OFF CELL PHONES OR PLACE THEM ON VIBRATE PRIOR TO THE START OF THE MEETING

Board of Education
Fairfield Public Schools
Fairfield, CT

Tuesday, August 24, 2010

EDUCATION/BUSINESS MEETING
7:30 P.M.

501 Kings Highway East
2nd Floor Board Conference Room

AGENDA AND SUPERINTENDENT'S RECOMMENDATIONS

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes

Recommended Motion: "that the Board of Education approve the Minutes of the Special Meeting of June 7, 2010, the Education Meeting of June 8, 2010, the Business Meeting of June 22, 2010, and the Special Meeting of July 27, 2010"

(Enclosures No. 1, 2, 3, 4)

- IV. Old Business
 - A. Approval of Revised RFP for an Operational Audit

Recommended Motion: "that the Board of Education approve the revised RFP for an Operational Audit"
 - B. Approval to Hire Prismatic Services, Inc. to Conduct an Operational Audit of the Fairfield Public Schools

Recommended Motion: "that the Board of Education approve hiring Prismatic Services, Inc. to conduct an operational audit of the Fairfield Public Schools"
 - C. Discussion of the Amendment to the Racial Imbalance Plan to be Submitted to CSBE by September 30, 2010
- V. New Business
 - A. Discussion of the Middle School Feeder Pattern

B. First Read of Policies

- Policy #2410 – Line of Responsibility
- AR #2410 (Policy #2420.1) – Organizational Chart
- Policy #4121 – Appointment
- Policy #5125 – School Accommodations to Resident and Non-Resident Children in the Fairfield Public Schools

(Enclosures No. 5, 6, 7, 8)

C. Report of Textbook reviewed in accordance with the Administration's selection process, which will be recommended for adoption at the September 14, 2010 Meeting of the Board of Education

(Enclosure No. 9)

VI. Public Comments and Petitions

During this period the Board will hear comments and receive petitions from any citizen present at the meeting. Any single presentation must be limited to two minutes, and audio-visual equipment cannot be used without the advance authorization of the Chairman. **The Board will not hear comment on individual personnel matters or comments addressed to a specific member(s) of the Board.** Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.

VII. Reports and Recommendations

- A. Superintendent's Report
Strategic Plan
NEASC
Plan to Improve Racial Imbalance

VIII. Reports - Members of the Board of Education

Albin, Catherine	Finance, Budget & Community Relations Subcommittee Cooperative Education Services (CES) Representative Council Member
Brand, Sue	Curriculum, Policy and Special Programs Subcommittee Board of Health Member**** Fairfield Education Association (FEA) Liaison
Dow, Sue	Finance, Budget and Community Relations Subcommittee CT Association of Boards of Education (CABE)** Board of Finance Liaison SEPTA
Fattibene, Paul	Curriculum, Policy and Special Programs Subcommittee Transportation Advisory Committee
Iacono, Pamela	Finance, Budget & Community Relations Subcommittee* Special Projects Standing Building Committee Member*** Representative Town Meeting (RTM) Liaison**

Kery, Tim **Facilities, Technology and Long Term Planning Subcommittee**
PTA Council Liaison

Liu, Perry Facilities, Technology and Long Term Planning Subcommittee
Fairfield Woods Building Committee Liaison***

Mitola, John Facilities, Technology & Long Term Planning Subcommittee
Stratfield School Building Committee Liaison***

Zahn, Stacey **Curriculum, Policy & Special Programs Subcommittee***
High School Scholarship Foundation
Parks and Recreation Commission Member****
Six to Six Magnet School Liaison

* Committee Chairman
** Liaison Position Indicated per By-Laws
*** Ad Hoc – Established by the First Selectman/Town
**** Per Town Charter and Serving as a Voting Member

IX. Open Board Discussion

X. Adjournment

Recommended Motion: “that this regular meeting of the Board of Education adjourn”

CALENDAR OF EVENTS

September 14, 2010	Board of Education Education Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room
September 28, 2010	Board of Education Business Meeting	7:30 p.m. 501 Kings Highway East 2 nd Floor Conference Room

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Pupil & Special Education Services
501 Kings Highway East
Fairfield, CT 06825
Telephone: (203) 255-8379

AUG 24 2010

FAIRFIELD BOARD OF EDUCATION
501 Kings Highway East
Fairfield, CT 06825
Superintendent's Conference Room

MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING

Monday, June 7, 2010

Vice-Chairman Mrs. Pamela Iacono called the Special Meeting to order at 5:40 p.m. In addition to the Vice-Chairman, Board Members: Mrs. Catherine Albin, Mrs. Sue Dow, Mr. Paul Fattibene, Mr. Tim Kery, Mr. Perry Liu, and Mr. John Mitola were present. Mrs. Sue Brand and Ms. Stacey Zahn were absent. Also present was Superintendent Dr. Ann Clark.

1. Mr. Mitola moved, seconded by Mr. Fattibene to convene into Executive Session to discuss personnel.
Motion carried 7:0:0.
2. Mrs. Albin moved, seconded by Mr. Mitola to return to public session at 6:50 p.m.
Motion carried: 7:0:0.
3. Mrs. Albin moved, seconded by Mr. Liu to adjourn the meeting at 6:55 p.m.
Motion carried 7:0:0.

FAIRFIELD BOARD OF EDUCATION
MINUTES OF THE EDUCATION MEETING OF THE BOARD OF EDUCATION
Tuesday, June 8, 2010

AUG 24 2010

Minutes of the Education Meeting of the Board of Education held Tuesday, June 8, 2010, at 501 Kings Highway East-2nd floor Board Conference Room.

The meeting was called to order at 7:37 p.m. by Chairman Mrs. Sue Brand. Other Board members present were: Mrs. Catherine Albin, Mrs. Sue Dow, Mr. Paul Fattibene, Mrs. Pamela Iacono, Mr. Tim Kery, Mr. Perry Liu, and Mr. John Mitola. Ms. Stacey Zahn was absent. Also in attendance were Superintendent Dr. Ann Clark, Fairfield Ludlowe HS Student Representative Sarah Finlaw, Fairfield Warde HS Student Representative Tom Wolff and members of the administrative staff. Approximately 50 people comprised the remainder of the audience.

1. Mrs. Brand led the Board and audience in the Pledge of Allegiance.
2. Moment of Pride-
 - Recognition of Sarah Finlaw, Fairfield Ludlowe High School Senior/Board of Education Student Representative
 - Recognition of Tom Wolff, Fairfield Warde High School Senior/Board of Education Student Representative

Mrs. Brand recognized Sarah Finlaw and Tom Wolff for their service as Student Representatives to the Board of Education and wished them the best next year in college.

3. Mrs. Iacono moved, seconded by Mr. Liu that the Board of Education approve the appointment of a teacher within the Fairfield Public Schools effective July 1, 2010 with the initial assignment as Headmaster at Fairfield Ludlowe High School.

Dr. Gary Rosato introduced Mrs. Vanessa Reale as the recommended candidate. Mrs. Reale currently serves as Principal at East Haven High School and previous to that she was a middle school assistant principal and a social studies teacher at both the middle and high school levels. Dr. Rosato introduced and thanked the members of the search committee.

Mrs. Albin moved, seconded by Mrs. Iacono to amend the motion to insert Mrs. Vanessa Reale's name into the motion.

"that the Board of Education approve the appointment of Mrs. Vanessa Reale as a teacher within the Fairfield Public Schools effective July 1, 2010 with the initial assignment as Headmaster at Fairfield Ludlowe High School"

Motion carried: 7:0:1. Mrs. Dow abstained.

4. Public Comments and Petitions-

Michelle McCabe, Chairperson of Fuel for Learning Partnership, stated that she hopes the Board will vote in favor of pursuing Healthy Food Certification, and if this moves forward, her committee would be honored to assist the district in the transition. She also thanked the members of the Board of Education for considering the request for a review of the School Lunch Program. She presented a letter of support from local pediatricians and a petition signed by over 780 members of the community in support of performing such a review.

Wendy Bentivegna, Fairfield Ludlowe High School parent and Co-chair of the Freshmen Forum, thanked everyone who helped make this program a success.

Nancy Billington, Fleming Lane, thanked everyone for the successful year of the joint Task Force that was started for alcohol prevention. She also thanked everyone involved in the concept of the routine breathalyzer policy.

Kim Fawcett, State Representative for Fairfield and Westport, spoke in support of the Fuel for Learning Partnership. She stated that last week she officially became an angry mom. She was referring to a documentary called *Two Angry Moms*, which tells the story of the type of food being served to children across the country. Until there are 2 million angry moms and dads voicing their concern about the type of food being served to our children, the change that is needed won't happen. She urged Board members to join the movement.

Pam Brennan, Lampwick Lane, thanked Nancy Billington and her alcohol task force for inviting Warde parents to join in what is a community-wide problem. She hopes Warde can get their team together and start educating their community as well as Ludlowe has.

5. Extraordinary Business

- A. Mrs. Iacono moved, seconded by Mr. Liu that the Board of Education approve the contract between the Fairfield Board of Education and AFSCME Council 4-Information Technology Technicians dated July 2009-2011.

Attorney Don Houston stated that this is the first collective bargaining agreement for this group. The union was certified by the State Labor Board in April 2007 but did not come to the table until January 2008. Negotiations have been continuous since then. Since this is a first collective bargaining agreement, it takes much longer to negotiate because every section is new language.

Board questions and comments followed.

Motion carried: 8:0:0.

- B. Mr. Liu moved, seconded by Mrs. Iacono that the Board of Education allow the sale of beverages not listed in Section 10-221q of the Connecticut General Statutes to students on school premises provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the beverages are not sold from a vending machine or school store.

Mrs. Joann Fitzpatrick stated that this vote takes place each year and is required by the State of Connecticut because of the restrictions on beverages that are available to students during the day and after school hours. This vote will deal with serving beverages at football games, on weekends, etc. The beverages are outside of the Food Services budget.

Board questions and comments followed.

Motion carried: 8:0:0.

- C. Mrs. Albin moved, seconded by Mrs. Iacono that the Board of Education approve participation in Section 10-215f of the Connecticut General Statutes concerning sale of food to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

Board questions and comments followed.

Dr. Clark asked the Board to approve this motion and stated that there could be a negative financial impact on the Food Services operating budget.

Board questions and comments followed regarding bake sales during the school day, school events on the weekend and the difference between events and fundraisers.

Mrs. Fitzpatrick commented on the difference between food that can be given to students versus selling it to students and what is considered an event versus a fundraiser.

Public Comments-

Michelle McCabe, Merritt Street, commented that other than candy, everything else has some sort of representation on the list from the state for not just fundraising but for substituting items on the ala carte menu.

Susan Bellissimo, Millspaugh Drive, commented that the obesity rates in this country have been growing over the last four years. Children and their parents need to be educated. In order for these kids to learn, they have to be given the right nutrition.

Tina DeJarnette, Quaker Lane, commented she is all for healthy food but is concerned for the clubs that live by bake sales and pizza sales. What will they do to fundraise?

John Convertito, Oyster Road, stated that he is all for healthy lunches but is concerned with the process. He has watched this debate for four years and every time, at the recommendation of the administration, the Board decided not to go this route. He does not think the new Board has flushed this out enough to make a decision tonight.

Senja Kocsi, 309 South Street, commented that she had a conversation with a parent who is a member of the Fuel for Learning Partnership and as a result she has become a member as well, and the voice of concern is getting stronger.

Peter Kraus, Eastlawn Street, expressed concern with the food being served in the cafeterias. If the Board doesn't vote for the Healthy Food Certification, you need to figure out a way to improve the food that is served.

Board questions and comments continued.

Motion carried: 7:1:0. Mrs. Albin voted in opposition.

- D. Mr. Mitola moved, seconded by Mrs. Iacono that that the Board of Education allow the sale to students on school premises of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store.

There were no Board comments.

Public Comment-

Greg Convertito, sophomore representative on the Student Representative Council at Fairfield Ludlowe HS, commented on the student run *Perch*, which is a little concession stand that is open every day during periods 1-3 and sells candy, bagels, muffins, juice and water. Mrs. Fitzpatrick stated that the food sold at the *Perch* would have to meet the state standards.

Board questions and comments followed on what defines an event.

Mrs. Iacono moved to call the question, seconded by Mr. Kery.

Motion carried: 8:0:0.

- E. Mrs. Iacono moved, seconded by Mr. Mitola that the Board of Education approve the recommended school lunch prices for the 2010-2011 school year, as contained in Enclosure No. 2.

Board questions followed.

Motion carried: 7:0:0. Mrs. Albin was out of the room during the vote.

- F. Mrs. Iacono moved, seconded by Mr. Kery that the Board of Education approve a zero percent salary adjustment for Food Service Workers for the 2010-2011 school year.

Motion carried: 8:0:0

- G. Discussion of an Advisory Committee to Review Food Services-

Mrs. Brand read from the Bylaws regarding Advisory Committees: "Advisory Committees consisting of three (3) Board members appointed by the Chairman may be established by majority vote of the Board from time to time for assignments which the Board deems beyond the purpose and scope of the Standing Committees. The Board shall provide a charge for the Advisory Committee, which shall include the preparation of a written report and recommendations for the Board's consideration within a specific period of time. Upon the Advisory Committee's presentation of report and recommendations to the Board for consideration, the Advisory Committee shall be deemed dissolved and only the Board may take further action. The Chairman and the Superintendent, or his or her delegate, shall be ex officio members of the Advisory Committees, and the chairman may appoint ex officio advisors from the community for assistance in gathering information, preparing reports and making recommendations. The Advisory Committee shall follow the provisions of the Freedom of Information Act as required by State law."

Board discussion followed on establishing an Advisory Committee. It was suggested that this be sent to the Policy Committee to review and report back to the Board with a recommendation that would include a timeline and the scope of the work to be done. This should go on the next Policy Committee agenda with a report to the Board in August.

- H. Mr. Liu moved, seconded by Mrs. Dow that the Board of Education approve Policy #5145 – Use of Breathalyzers.

Board questions and comments followed regarding conducting a student survey on the use of breathalyzers. It was the Superintendent's opinion that it would be better to do a survey at the start of school in September.

Mr. Mitola moved, seconded by Mrs. Iacono to table this item until a date certain, Tuesday, October 12, 2010, at the Education Meeting of the Board of Education.

Board comments and questions followed on this amendment, which would give the new superintendent the courtesy of weighing in on this policy before it is voted on and would allow time for a student survey to be conducted. The survey will go through the Policy Committee and be presented to the full Board before it goes out to students.

Public Comment-

Kitty Connor, Co-chair of the Freshmen Forum, stated that RYASAP surveyed the kids, and the Board has that information. A breathalyzer is not the answer but it is one piece of it.

Wendy Bentivegna, Fairfield Ludlowe HS parent, commented on conducting a student survey. She also stated that this year was first time the Prom Promise mentioned that all students may be breathalyzed, and she thinks that helped. She is a proponent of the breathalyzer policy.

J. Alfred Dunn commented that when October 12 arrives we will have the same situation as we have now. There is a rising tide of children imbibing. He can quote times when students and parents came out against a situation that the Board wanted and gave an excellent presentation and the Board still went against what was presented. Nothing will get done.

Nancy Billington, Fairfield Ludlowe HS parent, commented that the Homecoming Dance is the event with the largest amount of alcohol related incidents, and it would be wonderful if a vote could be taken before that dance. If the kids are going to be surveyed, it would be helpful to survey the staff; they are very knowledgeable and are telling you what they want.

John Convertito, Oyster Road, commented that since the inception of this policy he has been against it. If he has to drive his children and their dates to the prom and sign a sheet at the door that says he has had them in his custody from 4 to 8 p.m., he will take the responsibility as a parent. What children do before they get to the prom is not the responsibility of the administrators and the staff.

Board comments and questions continued.

The mover and seconder were agreeable to change the date certain to September 28, 2010.

“to table this to a date certain, Tuesday, September 28, 2010, at the Business Meeting of the Board of Education”

Motion carried: 6:2:0. Mrs. Iacono and Mrs. Dow voted in opposition.

6. Reports and Recommendations-

- ◆ Sarah Finlaw reported that Fairfield Ludlowe High School senior internships started on May 20 and will end on June 21. The Boys' Baseball Team won the FCIAC Championship, which is the first FCIAC Championship for Fairfield Ludlowe HS. Senior Awards Night is June 23 and Graduation is June 24.
- ◆ Tom Wolff reported that Fairfield Warde High School held their senior prom this past weekend and it went very well. The Girls' Tennis Team won the state championship, seniors are finishing their Senior Projects, Awards Night is June 23 and Graduation is June 24.
- ◆ Mrs. Albin--No report.
- ◆ Mrs. Brand reported that the Health Department is working in conjunction with the school district on protocols for school gardens. CES voted on their budget this past week. Mrs. Brand reminded everyone that Dr. Clark's retirement party is June 10 at Fairfield University-Dolan Center. The reception is from 5-6:30 p.m., and dinner is at 6:30 p.m. If anyone is interested in attending, please contact Beverly Dyer at Central Office.
- ◆ Mrs. Dow reported that Dave Schultz, Fairfield Ludlowe HS Athletic Director, attended the last SEPTA meeting to talk about a Special Olympics Unified Sports Track Meet to be held on May 24. SEPTA will hold their last meeting for this school year tomorrow evening, and the new slate of officers will be installed. Anyone with resolutions for the 2010 Delegate Assembly, which is held in connection with the CABA/CAPSS Convention, should submit them by August 4th. CABA is now on Facebook. COLPS, Connecticut On-Line Policy Service, is a new service that will put district policies on line. The cost is \$900 for the first year and \$400 thereafter.
- ◆ Mr. Fattibene--No report.
- ◆ Mrs. Iacono reported that Jeff Steele was elected as Moderator of the RTM replacing Jim Walsh who was appointed to the Board of Selectmen. The RTM voted down our capital request for renovations of the Dwight bathrooms. Approval was received for funding for the Tomlinson stair treads. The Finance, Budget and Community Relations Committee will meet on June 15 at 1 p.m.
- ◆ Mr. Kery reported that PTA Council met last evening and the highlights were the introduction of Mary Hogue as the new PTA Council President, the Deanna O'Kiernan Award was presented to Jonathan Kaufman, and a surprise party was held for Dr. Clark in honor of her retirement. At the last Facilities Subcommittee meeting RFIs were received regarding alternate methodologies for

projecting our enrollment long-term. The RFIs and potential feeder patterns at the middle school level will be reviewed at the next Facilities Subcommittee meeting on June 14 at 7:30 p.m.

- ◆ Mr. Liu reported that the Fairfield Woods Middle School Building Committee met and reviewed the water runoff and how it is affecting the parking lot. They also reviewed ideas for the bus loop and where to put Project Adventure. Mr. Boyle commented on a letter that was received from the State Department Bureau of School Facilities regarding the Fairfield Woods project. There are three items of concern. The first item is related to the resolution by the RTM. The wording was not acceptable to the Bureau of School Facilities, and the First Selectman has redrafted a resolution to include the appropriate language. It will be presented to the RTM in June. The second item has to do with enrollment projections. The highest eight-year projected enrollment reported on the ED049 is 896, and the enrollment projections submitted do not support this amount of students. In speaking to Ms. Paige Farnham, a consultant at the Bureau of School Facilities, she indicated that she would like to see the new feeder pattern for the middle schools before moving this forward so that she would have better projections. This all has to do with reimbursements. The Facilities Committee would like to move forward with the feeder patterns, not implement, but complete the identification of the new feeder patterns for Fairfield Woods in August so that it can be submitted to the State. That is not to say this could not be changed afterwards, but it is needed to complete the ED049. The third item has to do with the educational specifications. The proposed scope of the additions/renovations at Fairfield Woods is not clear and more information is needed, which we will be able to provide to them.
- ◆ Mr. Mitola--No report.

7. Open Board Discussion-

Board discussion took place regarding letters that were sent to the First Selectman by the Board of Education Chairman regarding the lease at St. Emery's for the Alternative High School and a request for a building committee for the Sherman School core upgrades. A response has been received regarding the lease at St. Emery's, and a response was received today from the First Selectman regarding the Sherman core upgrades that is unsatisfactory. The First Selectman indicated that there is some confusion over priorities and that he would entertain something in the year 2011. Mr. Kery expressed concern with the First Selectman's confusion. A commitment was made to the Sherman community that when the annex was added the core upgrades would be made. This issue has taken six months and we are still in limbo. Mrs. Brand stated that the First Selectman has sent a response and it was "no". Board discussion followed on this issue. Mrs. Brand will send a statement to the Board of Finance and RTM leadership letting them know the Board's concerns.

Mrs. Brand asked if there is a backup site for graduation in case of rain. Dr. Clark stated the high school gymnasiums would be used.

8. Mrs. Iacono moved, seconded by Mr. Mitola that this regular meeting of the Board of Education convene to Executive Session at 10:22 p.m. to discuss negotiations with paraprofessionals, secretaries, custodians/maintenance, special education trainers and information technology technicians.

Motion carried: 8:0:0.

9. Mrs. Brand called the Executive Session to order at 10:24 p.m. Board members present were Mrs. Albin, Mrs. Brand, Mrs. Dow, Mr. Fattibene, Mrs. Iacono, Mr. Kery, Mr. Liu, and Mr. Mitola. Also in attendance were Dr. Ann Clark, Mr. Tom Cullen, Ms. Andrea Leonardi and Mrs. Bonnie McWain.

10. Return to Public Session at 10:38 p.m.

11. Mrs. Iacono moved, seconded by Mr. Mitola that this regular meeting of the Board of Education adjourned at 10:40 p.m.

Motion carried: 8:0:0.

FAIRFIELD BOARD OF EDUCATION
MINUTES OF THE BUSINESS MEETING OF THE BOARD OF EDUCATION
Tuesday, June 22, 2010

AUG 24 2010

Minutes of the Business Meeting of the Board of Education held Tuesday, June 22, 2010, at 501 Kings Highway East, 2nd Floor Board Conference Room.

The meeting was called to order at 7:36 p.m. by Chairman Mrs. Sue Brand. Other Board members present were: Mrs. Catherine Albin (left at 10:13 p.m.), Mrs. Sue Dow, Mr. Paul Fattibene, Mrs. Pamela Iacono, Mr. Tim Kery, Mr. Perry Liu, Mr. John Mitola and Ms. Stacey Zahn. Also in attendance were Superintendent Dr. Ann Clark and members of the administrative staff. Approximately 75 people comprised the remainder of the audience.

1. Mrs. Brand led the Board and audience in the Pledge of Allegiance.
2. Student Athlete Recognition-
Recognition of State Champions
 - Fairfield Warde & Fairfield Ludlowe HS Boys' Ski Team
 - Fairfield Warde & Fairfield Ludlowe HS Bowling Team
 - Fairfield Ludlowe Girls' Lacrosse Team
 - Fairfield Warde High School Wrestling Team
 - Fairfield Warde High School Girls' Tennis Team

Dr. Clark recognized members of the five teams who won state championships and presented each with a certificate. She also recognized the coaches for their accomplishments this year.

3. Recognition of Retiring Teachers and Administrators-
Dr. Clark recognized each of the retiring teachers and administrators and presented them with a certificate.
4. Recognition of Dr. Clark-
Mrs. Brand stated that Dr. Clark has been the Superintendent for eight years and presented her with a book signed by the Board members and wished her the very best in her new venture.

Mrs. Albin announced that the proceeds from Dr. Clark's retirement party will be donated in Dr. Clark's name to the High School Scholarship Foundation and the Fairfield Foundation for Education. A donation will be made in Dr. Clark's name to each of these two foundations in equal amounts of \$1,680.

Retired members of the Board of Education Mrs. Brenda Kupchick, Mr. Jim Lee, Mrs. Alexa Mullady and Mr. Bruce Monte, each expressed their gratitude to Dr. Clark and wished her well in her retirement.

5. Mrs. Iacono moved, seconded by Ms. Zahn that the Board of Education approve the Minutes of the Business Meeting of May 25, 2010.

Motion carried: 8:0:1. Ms. Zahn abstained.

6. Old Business

A. Discussion of the Cultural Diversity Task Force Racial Imbalance Recommendations-

Mrs. Cutaia-Leonard stated that Fairfield was notified by the State Department of Education in April that McKinley Elementary School is once again in racial imbalance. Therefore, the CSDE requires that an amended plan to address the racial imbalance at McKinley be submitted within 120 days. When this was discussed with the Board of Education last May, the Cultural Diversity

Task Force was given the go ahead to take on the work and make recommendations to the Board for their consideration in order to submit an amended plan to the state by the due date of August 23. Mrs. Cutaia-Leonard asked that the recommendations be taken under consideration by the Board and put on the July 27 agenda as a voting item so there would be time to submit an amended plan.

Trudi Durrell, a member of the Cultural Diversity Task Force, briefly highlighted each of the recommendations and stated that the Task Force is cognizant of the current economic climate and tried to keep the recommendations budget neutral. The following recommendations were made: (1) request technical assistance from the CT State Department of Education, (2) the Board of Education *charge* the Cultural Diversity Task Force with analyzing conditions that contribute to this racial imbalance, (3) re-administer a parent survey, (4) conduct focus groups to identify what parents would like in a magnet school or a theme based program, (5) make a presentation to PTA Council with options and receive feedback from them, and (6) conduct a community conversation on diversity.

Board questions, comments and discussion followed.

The Board discussed sending a letter to the State Department of Education noting that Fairfield will have a new superintendent on July 1 and requesting an extension of the August 23, 2010 submission date for an amended plan.

Mrs. Albin moved, seconded by Ms. Zahn to add an item to the agenda.
Motion carried: 9:0:0.

Item added:

“that the Board of Education instruct the Superintendent of Schools, Dr. Ann Clark, to send a letter to the State Department of Education requesting an extension to September 30, 2010 for submission of the Amended Racial Imbalance Plan”

Public Comment-

Bruce Monte, Sky Top Terrace, encouraged the Board to ask for an extension to November 30 because there is a lot of work that needs to be done.

Jim Lee, Unquowa Road, recommended that the Board ask for an extension to November 30.

Brenda Kupchick, former Board member, commented that the Board is jumping through hoops to accommodate a law that tells us we should mix up our student population when people are happy in all of our schools.

Cristin McCarthy Vahey, a member of the Diversity Task Force, commented on the work of the task force and stated that the task force is the recommending body and the Board of Ed will make the decisions. While it is wise to speak to Dr. Title, she hopes the Board will not wait too long.

J. Alfred Dunn stated that time is of the essence; and we have to move as quickly as possible.

Alexa Mullady, former Board member, stated that the Board needs time, and it is smart to ask for an extension.

Mrs. Albin offered a friendly amendment to change the date to October 30. This was acceptable to Ms. Zahn the seconder.

Board comments and questions continued.

Mrs. Albin moved to call the question, seconded by Ms. Zahn.

“that the Board of Education instruct the Superintendent of Schools, Dr. Ann Clark, to send a letter to the State Board of Education requesting an extension date of October 30, 2010 for submission of an Amended Racial Imbalance Plan, also in that letter it will be noted that a new superintendent will be starting on July 1, 2010”

Motion carried: 8:1:0. Mr. Fattibene voted in opposition.

- B. Mr. Liu moved, seconded Ms. Zahn that the Board of Education establish an Advisory Committee for the purpose of reviewing Food Services with the following Charge:

The Advisory Committee shall review the Fairfield School Food and Nutrition Service Program to develop a plan to offer freshly prepared, high quality foods that reflect the most current information on nutrition, that promote healthy lifestyle choice and consistent with curriculum, and that incorporate sustainable business practices that will promote local agriculture and economy.

The Advisory Committee will report to the Board of Education, in a written report, initial recommendations in (1) November 2010, and (2) June 2011 results/recommendations of the changes implemented, and (3) June 2012 final analysis of changes and recommendations to sustain the program.

Mrs. Brand stated that this was to go to subcommittee, which it did not, since she felt it was time sensitive and put it on the agenda. She wrote the Charge and is in error for doing so because it is something that the Board must weigh in, and she apologized for doing so.

Mrs. Iacono moved, seconded by Mr. Fattibene to amend the motion and table this item, sending it to the Policy Subcommittee for review.

Procedurally this motion could be withdrawn and sent back to the Policy Subcommittee.

Mr. Liu and Ms. Zahn withdrew their motion.

Board discussion followed on which subcommittee this item should be sent to. It was decided to keep the protocol from the last meeting and send it to the Policy Subcommittee. It was the sense of the Board that the Policy Subcommittee will bring forward a Charge.

7. New Business

- A. Status of Teacher Evaluation Program-

Dr. Clark stated that under state mandate the superintendent of schools must annually report to the Board of Education that the school district's Teacher Evaluation and Professional Excellence Plan is being fully implemented and is in compliance with the Connecticut General Statutes as well as with the criteria set forth by the Connecticut State Department of Education. She stated that she is pleased to report that Fairfield's plan is in its 8th year of implementation and meets the requirements of both the State Statutes and the State Department of Education.

- B. Mr. Liu moved, seconded by Ms. Zahn that the Board of Education approve the RFP for an Operational Audit.

Mrs. Iacono stated that it is the recommendation of the subcommittee that the audit be overseen by the Finance Subcommittee, who will make recommendations to the Board. The Finance subcommittee recommends, and it is written in the RFP, to have a member of the Board of Finance as a liaison in reviewing the audit. Mrs. Iacono stated that the town bodies have again reiterated that the Board of Ed join with the town and have a joint operational audit. The recommendation from the Finance subcommittee is to proceed with the Finance subcommittee overseeing the audit with a liaison from the Board of Finance.

Board questions and comments followed. The Board of Education will keep control of the audit but will welcome other town bodies to sit in on the audit.

Mr. Fattibene recommended a change on the first page, last line of the first paragraph that states “operational and management efficiency within the business of the Fairfield School System” to read “operational and management efficiency within the business of the **Fairfield Public School System.**” Board members were in agreement.

Once the RFP is approved by the Board of Education, it will go to the town purchasing agent to post. The expectation is that bids will be returned by July 16, reviewed and interviews will begin the week of July 19.

Mr. Fattibene moved seconded by Mrs. Iacono to amend the RFP for consulting services of an operational audit and add the following language in the Evaluation Criteria section “**a liaison from the Board of Selectmen and the RTM.**”

Public Comment-

Cristin McCarthy Vahey, RTM District 6, encouraged the Board to vote in favor of this motion.

Jeff Peterson, Marne Avenue, commented in favor of having an RTM member as a representative of the community.

Vote on amendment carried: 5:3:0. Mr. Liu, Mrs. Dow, Mr. Mitola, Mrs. Iacono and Mr. Fattibene voted in favor. Ms. Zahn, Mrs. Albin and Mr. Kery voted in opposition. Mrs. Brand was out of the room during the vote.

Back to Main Motion as amended.

Public Comment-

Josh Garskof, RTM District 5, stated that it is not about who controls the audit, it is about looking for savings. Why not try to use the same agency to do both sides or have some kind of crossover.

Board comments continued regarding conducting the operational audit.

Motion carried: 9:0:0.

- C. Ms. Zahn moved, seconded by Mr. Kery that the Board of Education approve the Facilities Principles.

Mr. Kery stated that the Facilities Planning Principles is a document that has been unanimously approved by the subcommittee as a means by which to template planning moving forward and urged that this be approved by the full Board to assist in the committee’s work.

Board discussion followed. Mr. Liu stated that he is a member of the Facilities Committee, and he has had questions about this document from the beginning. The document doesn’t address redistricting, and he would like it to go back to committee. Board comments continued.

Public Comment-

Catherine Giff, Eleven O’clock Road, expressed her concern that redistricting is absent as an option. She commented that she thinks this is focused just on the elementary schools, and half of our students are in the secondary schools.

Mr. Fattibene moved, seconded by Mr. Liu to amend the motion to read: “the Board of Education moves to approve as a sense of the body the Facilities Planning Principles”

Board comments followed.

Mrs. Iacono moved to call the question, seconded by Mrs. Albin.

Vote to call the question carried: 6:3:0. Mr. Fattibene, Mr. Liu, and Mrs. Brand voted in opposition.

Vote on amendment failed: 2:7:0. Mr. Liu and Mr. Fattibene voted in favor.

Board questions and comments continued on the motion.

Mrs. Iacono moved to call the question, seconded by Mrs. Albin.

Vote to call the question carried: 8:1:0. Mr. Fattibene voted in opposition.

Motion carried: 5:4:0. Mr. Mitola, Ms. Zahn, Mrs. Iacono, Mrs. Albin and Mr. Kery voted in favor. Mr. Liu, Mrs. Dow, Mr. Fattibene and Mrs. Brand voted in opposition.

- D. Mr. Mitola moved, seconded by Mrs. Iacono that the Board of Education approve the line item transfers for the 2009-2010 fiscal year as detailed in the Financial Statement-Enclosure No. 4.

Mrs. Iacono stated that the Finance Subcommittee heard a presentation from Mrs. McWain and she asked that the Board approve this motion.

Mrs. McWain stated that at this time the amount being requested for transfer is \$700,800, which is .5 of one percent of the operating budget. The total amount estimated for transfers is not requested at this time because there may still be some adjustments necessary in some of the accounts before the close of the fiscal year. A complete financial statement will be provided to the Board in September that will document everything that happens between now and when the books are actually closed.

Board questions followed.

Motion carried: 8:0:0. Mrs. Albin had left the meeting.

- E. Ms. Zahn moved, seconded by Mrs. Iacono that the Board of Education accept the Dwight Elementary School Window Replacement Project (#051-0118EC) as complete and authorize the Superintendent of Schools or her designee to process all necessary forms related to the Connecticut State Department of Education Building Grants.

Motion carried: 8:0:0.

- F. Ms. Zahn moved, seconded by Mrs. Iacono that the Board of Education accept the Riverfield Elementary School Window Replacement Project (#051-0117EC) as complete and authorize the Superintendent of Schools or her designee to process all necessary forms related to the Connecticut State Department of Education Building Grants

Motion carried: 8:0:0.

- G. Ms. Zahn moved, seconded by Mr. Liu that the Board of Education approve Roger Sherman Elementary School Core Upgrades and Renovations and request the First Selectman assign a building committee to this project.

Board questions and comments followed.

Public Comment-

Meredith McCormack and Michele Leddy, budget reps for Sherman, asked for the Board's support in getting these core upgrades done at Sherman.

Cristin McCarthy Vahey, RTM District 6, asked if more information on the ed specs and space needed would be ready as this moves forward to the other town bodies for approval.

Motion carried: 8:0:0.

- H. Ms. Zahn moved, seconded by Mrs. Iacono that the Board of Education send a letter to the First Selectman requesting a building committee be assigned to the Roof Replacement Project at Fairfield Warde High School.

Mr. Kery stated that the Facilities Subcommittee voted to bring this forward to the full Board. In the Long Term Plan, Page 20, which was approved by the Board on January 12, 2010, this was tied together with the application of solar panels to the roof. The subcommittee chose to move forward by separating the solar panels from the project. The net cost of the project to replace the entire series of roofs at Fairfield Warde HS would be \$6,044,452. Mr. Kery stated that the Facilities Subcommittee is asking that the Board send a letter to the First Selectman requesting a building committee to look at this project. Additionally, the Facilities Subcommittee voted to ask the Town Facilities Commission to look at this as well.

Board questions and comments followed. Enclosure No. 5 includes the solar photovoltaics, and the recommended motion needs to be clear that the request for a building committee to be assigned to this project does not include the solar photovoltaics. Mr. Kery stated that the recommendation of the subcommittee is to go forward with just the roof at a cost of \$6,044,452.

Motion carried: 8:0:0.

8. Public Comments and Petitions-

J. Alfred Dunn wished Dr. Clark the best, and "may fortune light your every foot step."

Deborah Graser, orchestra teacher at Fairfield Warde HS, and Linda Smith, orchestra teacher at Fairfield Ludlowe HS, expressed their concern with the recent 1.0 cut in the string program. Another negative consequence of the cut was that the search for Mrs. Graser's replacement was halted and Fairfield did not have the opportunity to interview top quality candidates from outside who were interested in applying for this position. Mrs. Graser and Mrs. Smith urged the Board of restore the 1.0 string position for next year.

Michelle McCabe, Merritt Street, commented on the establishment of an Advisory Committee to review Food Services and asked the Board be mindful that there are some deadlines. Twenty-five percent of the school lunches are ordered in February for the next school year. She asked the Board to make sure that enough time is given so that by February 2011 when the orders are placed for the 2011-12 school year, the Board will have made some meaningful changes.

Mike Varga, band director, commented on the string program in Fairfield. He also commented on an article that appeared in the press which implied that the Music Department was OK with the Board's decision to reduce the strings position, which was definitely not the case. Prior to the faculty meeting on June 1 the music staff had no advance knowledge of the cut to take place or that as a result of that vote the Fairfield Warde High School Orchestra Director position would need to be filled by an internal candidate.

Rebecca Wicke, music parent association board member, commented on the music program and asked that the same consideration be given to finding a replacement for Mrs. Graser as was for Dr. Clark, by conducting a national search.

Christie Krauss, member of the music parent association, commented on the work that Mrs. Graser has done for the music program and the recognition it has received nationally.

9. Mr. Kery moved, seconded by Mrs. Dow to extend the meeting to 11:10 p.m.

Motion carried: 8:0:0.

Return to Public Comment-

Pam Foarde, president-elect of the music parent association, commented on the music program and what it provides to the students. She asked the Board to consider reversing the decision. Parents just want someone with the same level of experience to replace Mrs. Graser.

Anne Ullman, Stoneleigh Road, commented on the excellent strings program. To shuffle middle schools teachers, strain their work load and not bring in someone of Mrs. Graser's level is a shame. She asked the Board to reinstate the position and look for someone outside the community to replace Mrs. Graser.

Joanne Natale, Sasapequan Road, commented on the replacement of Mrs. Graser at the high school. She asked that the search be reopened to make sure there is no one else more qualified.

Bob Vance, Primrose Lane, reminded everyone how competitive it is to get into college. Our music program is above all others. He asked that the Board to reinstate a national search.

Valerie Wilke, Joan Drive, commented that there was never any mention of an impact on the search to fill Mrs. Graser's position. Public comment might have been different if the public were informed of what impact the cut would have on the search process to find a replacement for Mrs. Graser.

Marilyn Feranec, retiring teacher and retiring FEA President, thanked her students, parents, the administrators, central office administrators and the Board of Education for having put the interest of the students first. She also thanked the teachers in Fairfield who work so hard to provide a wonderful education for the students in Fairfield.

10. Reports and Recommendations-

A. Superintendent's Report

Strategic Plan--Dr. Clark stated the Dr. Rosato will send a comprehensive report to the Board this summer on the status of the Strategic Plan.

NEASC--Dr. Clark thanked David Ebling for the work he did with the faculty and administrators at Fairfield Ludlowe HS in continuing to address the NEASC recommendations. Mr. Coyne is working to address the NEASC recommendations this year at Fairfield Warde HS.

Plan to Improve Racial Imbalance--Mrs. Anna Cutaia-Leonard gave her report earlier this evening.

11. Ms. Zahn moved, seconded by Mrs. Iacono that this regular meeting of the Board of Education adjourn at 11:07 p.m.

Motion carried: 8:0:0.

Stacey Zahn
Secretary

AUG 24 2010

FAIRFIELD BOARD OF EDUCATION
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION
Tuesday, July 27, 2010
501 Kings Highway East - Superintendent's Conference Room

Minutes of the Special Meeting of the Board of Education held Tuesday, July 27, 2010, at 501 Kings Highway East, Superintendent's Conference Room.

The Special Meeting was called to order at 7:15 p.m. by Chairman Mrs. Sue Brand. Other Board members present were: Mrs. Catherine Albin, Mrs. Sue Dow, Mr. Paul Fattibene, Mrs. Pamela Iacono (arrived 8:12 p.m.), Mr. Tim Kery, Mr. Perry Liu, Mr. John Mitola and Ms. Stacey Zahn. Also present were Superintendent Dr. David Title and Facilitator Mr. Nick Caruso. One member of the public was in attendance.

1. Mrs. Brand moved, seconded by Ms. Zahn that the Board go into Open Working Session to Discuss Roles & Responsibilities of the Board of Education and the Superintendent of Schools.
Motion carried 8:0:0.
2. Ms. Zahn moved, seconded by Mr. Liu to adjourn the meeting at 10:00 p.m.
Motion carried 8:0:0. Mrs. Iacono was not in the room during the vote.

Stacey Zahn
Secretary

AUG 24 2010

Administration

ADMINISTRATIVE OPERATIONS

LINE OF RESPONSIBILITY

2410

Each employee in the district shall be responsible to the Board through the Superintendent.

Each employee shall refer matters requiring administrative action to the administrator to whom he reports.

When necessary, an Administrator shall refer such matters to the administrator to whom he reports.

Each employee shall have the right to appeal any decision made by an administrator to the next higher authority and through appropriate successive steps to the Superintendent of Schools, whose decision is final, or through the grievance procedures as outlined in a Collective Bargaining Agreement.

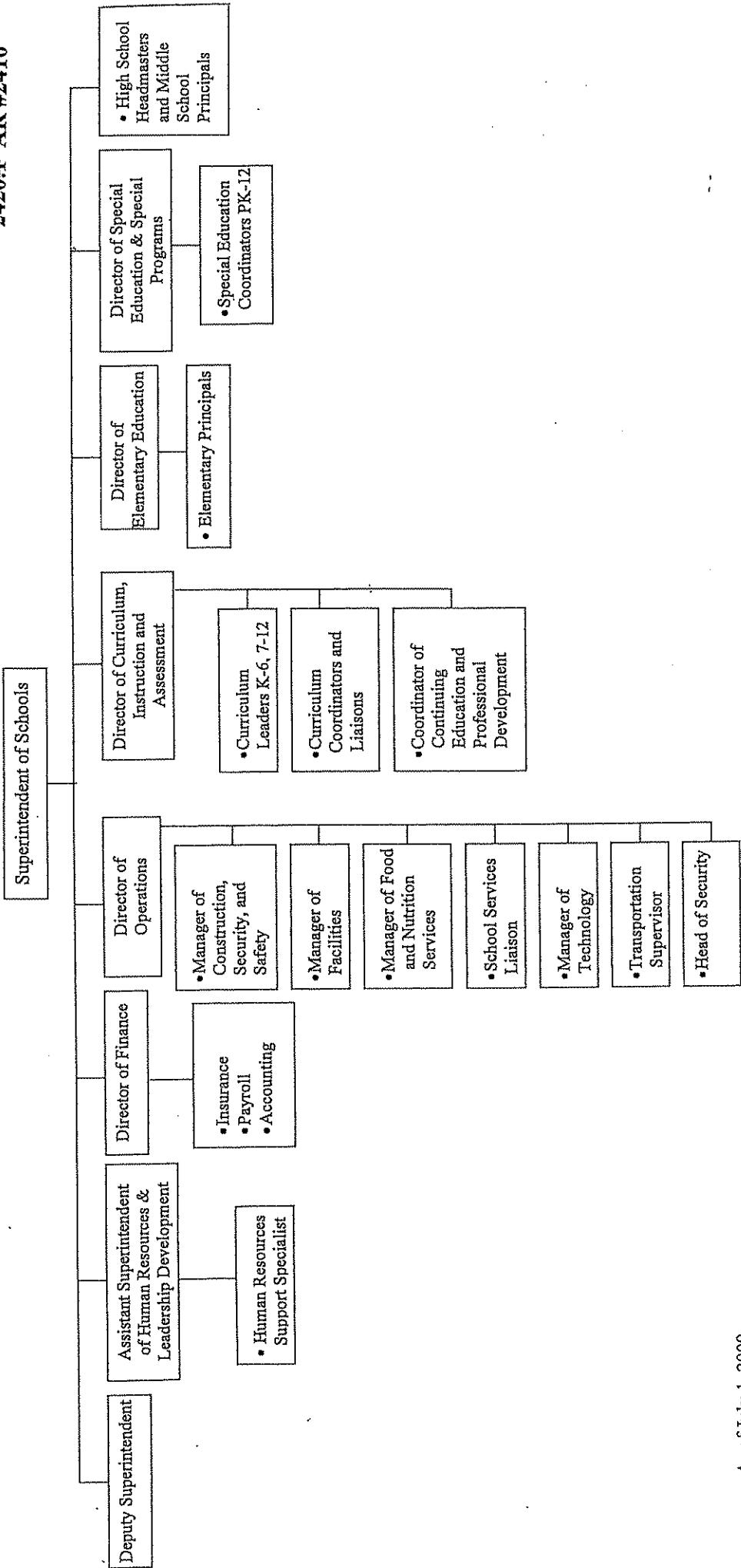
Deleted: Board of Education

Approved 8/27/04

AUG 24 2010

Fairfield Public Schools Overview
Organizational Chart of Supervisory Responsibilities

2420.1 AR #2410



AUG 24 2010

Personnel

Permanent Personnel

APPOINTMENT AND CONDITIONS OF EMPLOYMENT

APPOINTMENT

4121

All Employees

The Superintendent or designee shall select all employees and execute all contracts with them as the agent of the Fairfield Board of Education.

~~Administrative~~
The Board shall make appointments of Headmasters and Principals based on the recommendation of the Superintendent.
~~Other~~
~~other~~

Approved 8/27/04
Approved 7/24/07

AUG 24 2010

Students**Attendance****SCHOOL ACCOMMODATIONS TO RESIDENT AND
NON-RESIDENT CHILDREN IN THE FAIRFIELD PUBLIC SCHOOLS**

5125

Resident Students

Children who are residents of Fairfield shall be entitled to school accommodations provided by the Fairfield Board of Education without payment of tuition. Children shall be deemed residents of Fairfield if they permanently reside with their parents or a parent (and/or legal guardian(s)) in Fairfield.

In order to determine whether a child's residence in Fairfield is "permanent," the following factors, as well as any other relevant facts, may be considered:

1. Where the majority of the student's clothing and personal possessions are located;
2. The address listed on the student's driver's license;
3. The town of issue of the student's library card;
4. The location of the child's place of worship;
5. The location of club affiliations, e.g. cub scouts, girl scouts, etc.;
6. The residence of the child's immediate family;
7. Where the student spends substantial time when school is not in session;
8. The age and emancipation status of the child; and
9. The number of days that the child is actually in residence in the district.

Note that neither any single factor nor combination of factors guarantees a finding of residency.

Children of Non-Resident Parents

Children who are living in the Fairfield school district with relatives and/or non-relatives and whose parents are not Fairfield residents may be entitled to school accommodations provided by the Fairfield Public Schools without payment of tuition. However, pursuant to Conn. Gen. Stat. 10-253(d), the child's residence in Fairfield must meet the following conditions:

- A. The child's residence in Fairfield must be permanent;
- B. The child's residence in Fairfield must be provided by the Fairfield resident without payment or compensation; and
- C. The child's residence in Fairfield must not be for the sole purpose of receiving an education in the Fairfield Public Schools.

In order to determine whether the residence is being provided "without payment or compensation," the Board may consider the following factors, in addition to any other relevant facts:

1. Payment does not include the maintenance by a parent of his or her child on a health insurance policy;
2. Payment does not include claiming the child as a dependent for income tax purposes by his or her parent;
3. Payment does not include child support payments pursuant to a court order; and
4. Payment shall include any monetary remuneration from a parent or legal guardian for the support of a child either to the relative or non-relative or to the child. It shall not include gifts to the child for purposes other than support.

The Board of Education may require documentation from the parent* that the residence is to be permanent, provided without payment or compensation and not for the sole purpose of obtaining school accommodations provided by the Fairfield Public Schools. Such documentation may include affidavits as provided by law, provided that prior to any request for documentation of a child's residency from the child's parent* the Board of Education shall provide the parent* with a written statement specifying the basis upon which the Board has reason to believe that such child, emancipated minor or pupil 18 years of age or older is not entitled to school accommodations.

* For the purpose of the above paragraph, "parent" includes guardian, relative or non-relative, emancipated minor or pupil 18 years of age or older, as applicable.

The determination of whether a student qualifies for accommodations provided by the Fairfield Public Schools shall be determined based on the factual circumstances of each case.

Former Students

Regularly enrolled children of families who have moved out of the school district and who have completed the first semester may complete the school year without tuition. No transportation shall be provided to former students continuing to attend the Fairfield Public Schools under these circumstances.

Students Moving to Fairfield

Families planning to move to Fairfield during any semester may enter their children in the public schools prior to moving and no tuition shall be charged. If the family is not residing in Fairfield on or before the last day of said semester, the Board of Education may assess tuition pursuant to the section of this policy titled "Denial of Accommodations."

Denial of Accommodations

If the Administration determines that any student is not a resident of Fairfield or that the student is otherwise not entitled to accommodations provided by the Fairfield Public Schools, it shall so notify that student and/or the student's parent(s) and/or legal guardian.

| Any child, parent, or guardian may request a hearing before a hearing officer as appointed by the Board of Education in accordance with Conn. Gen. Stat. 10-186 if they believe they have been denied accommodations by the Fairfield Public Schools.

In the event it is determined that a child is not legally entitled to be provided school accommodations by the Fairfield Board of Education without payment of tuition, the Fairfield Board of Education may, pursuant to Connecticut General Statute 10-186, assess the child's parent or guardian for tuition for that period of time that the child was not legally entitled to attend Fairfield Public School and may seek civil remedies to collect any unpaid assessments of tuition.

Legal References:

Conn. Gen. Stat. § 10-186

Conn. Gen. Stat. § 10-253(d)

Connecticut State Department of Education Guidelines for Residency Requirements

First read: May 24, 2005, revised - July 19, 2005

Policy adopted as amended: July 19, 2005

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut
RECOMMENDATION FOR TEXTBOOK ADOPTION

ENCLOSURE NO. 9

AUG 24 2010

Title of Book: Western Civilization: Alternate Volume: Since 1300 AP* Edition 7th

Series:

Author(s): Jackson J. Spielvogel

Publisher(s): Wadsworth Publishing

Author's Credentials: The author is associate professor emeritus of history at The Pennsylvania State University. His work has been supported by fellowships from the Fulbright Foundation and the Foundation for Reformation Research. Professor Spielvogel has won five major university-wide teaching awards and had been published in numerous publications.

Date of Copyright: 2010

List Price: \$130 x 50 = \$6,500.00

Proposed Use: Basic Text: Yes

Supplemental Text:

Curriculum or Course: Modern European History 41

Grade: 12th

Reading Level of Text: Early College

Number of Copies to be Purchased: 50

Reasons for Recommendation: The current textbook used for MEH41 has a copyright of 1995 and replacement copies are difficult to find. In addition, while both of these books have a reading level indicated as college level, the current textbook is more difficult and more appropriate for a later college class or AP level. In addition, the proposed textbook has numerous online resources and study tools not available with the current textbook that will assist students with varied learning styles.

Date: 6/14/2010



Headmaster/Principal

Last Adoption Date: _____



Department Representative



Director of Curriculum, Instruction & Assessment



Deputy Superintendent

ACTION OF BOARD OF EDUCATION

Date: _____

Completed FORM AND BOOK should be in the Office of the Director of Curriculum, Instruction & Assessment by the first day of the month in which the Board will initially receive the book for review.

GR:so